



**CYCLING AND PEDESTRIAN  
ADVISORY COMMITTEE**

**THURSDAY, NOVEMBER 17, 2016  
CIVIC CENTRE – CANADA ROOM**

**MINUTES**

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**Attendance**

Committee:

David Rawcliffe, Chair  
Peter Miasek, Vice Chair  
Ken Deering  
Joe Doria  
Elisabeth Tan  
Anthony Ko  
Zain Khan  
Councillor Don Hamilton  
Councillor Alan Ho  
Janet Jones  
Gordon Lawson  
Gordon Cole  
Paul Salvo

Staff:

Brian Lee, Director of Engineering  
Alida Tari, Council/Committee Coordinator

Agency Members:

Theresa Ko-Cheung, York Region Health Services  
Shawn Smith, York Region

Guest

Gerry Shaw

Regrets:

Paul Traicoff  
Arlene Juanillo, Markham Advisory on  
Accessibility  
Justin Hung  
Daniel Yeung  
Richard Senior, York Region Police  
Sonya De Vellis, Smart Commute Markham,  
Richmond Hill

The Cycling and Pedestrian Advisory Committee convened at 7:05 p.m. with David Rawcliffe presiding as Chair.

## **DISCLOSURE OF INTEREST**

None disclosed.

### **1. MINUTES OF THE MARKHAM CYCLING & PEDESTRIAN ADVISORY COMMITTEE MEETING HELD ON OCTOBER 20, 2016**

The minutes from the October 20, 2016 Cycling & Pedestrian Advisory Committee meeting were approved as presented.

### **2. REVIEW OF STATUS OF CPAC WORK ITEMS**

No comments.

### **3. BUSINESS ARISING FROM THE LAST MEETING**

#### Bike Valet

William To, Toronto Chinese for Ecological Living (TCEL) delivered a PowerPoint presentation with respect to the bicycle valet and safety inspections provided at various City of Markham community events. The service was provided at 5 events during 2016 with a total of 312 bicycles stored and 106 bicycle tune-ups. William indicated that due to staffing issues TCEL may not be able provide a bicycle valet service for 2017.

The Committee discussed the cost to provide this service and whether there should be some cost sharing between the events and CPAC. There was discussion regarding potentially providing bicycle racks at the community events rather than the valet bicycle parking and safety inspection.

Moved by Peter Miasek  
Seconded by Elisabeth Tan

That Peter Miasek and Elisabeth Tan develop a few business models to be considered by the Cycling and Pedestrian Advisory Committee relative to service delivery options for bicycle parking to be provided at future Markham community events.

Carried

#### **4. SPECIAL TOPICS**

##### Infill Sidewalk Policy

Brian Lee, Director of Engineering provided an update regarding the draft infill sidewalk policy advising that staff will consult with CPAC and seek its input in developing this policy. It was noted that where possible MUP's are considered. Staff pointed out that they are investigating changing the standard trowelled joints to only saw cuts when installing new sidewalks in order to create a smoother surface.

The completed 2016 sidewalk program and the 2017 sidewalk plan was presented and staff advised they will e-mail a copy to the Committee members. Staff noted that much of the work is in industrial/commercial areas and noted that there is less pushback from property owners in these areas.

#### **5. DISCUSSION ITEMS IN PRIORITY ORDER**

##### Cycling Gaps

Staff advised that they spoke with Operations and requested that they remove the bicycle route signs from Rodick Road as recommended by CPAC. It was noted that the bicycle map will be updated on the on-line version and when it gets reprinted it will have the changes incorporated. Staff also advised that Operations Department will be installing bicycle route signs on Hollingham Road, Baycliffe Road and Waterbridge Lane.

##### Markham Cycling Day

Zain Khan reviewed the 2016 actual expenses and revenue for the Markham Cycling Day. Zain is working on summarizing the 2016 actual costs, with staff input, and developing a list of tasks and who is responsible for what. It was suggested that the Markham Cycling Day subcommittee representatives meet with the new Director of Corporate Communications in January 2017.

##### John Street AT Study

It was noted that the Joe Doria has put the two active transportation options on the google site for CPAC members to review it. The preferred solution is a MUP on the north side. Staff also indicated that the scope of this study has been extended westerly to Bayview Avenue.

##### Pedestrian Charter

Staff displayed the draft charter and the Committee reviewed it and suggested some changes. It was also suggested to incorporate some pictures with the document. Staff requested any further comments from the Committee members be e-mailed directly to staff.

#### Road Safety Plan & Cycling on Sidewalks

It was suggested that Peter Miasek's presentation regarding Road Safety Plan and Cycling on Sidewalks be circulated to the Committee members and placed on the December agenda for discussion.

Staff will report back in the December meeting regarding if the City's Contact Centre has any statistical information on calls regarding cycling on sidewalks.

### **6. INFORMATION ITEM/NEW BUSINESS/ANNOUNCEMENTS**

#### Capital Project Budget for 2017 for CPAC

Peter Miasek reviewed the breakdown of the approved \$95,000 2017 Capital Project budget.

Moved by Councillor Don Hamilton  
Seconded by Gord Lawson

That staff be directed to make arrangements for a Christmas Dinner at the December 15, 2016 Cycling & Pedestrian Advisory Committee members.

Carried

#### City Department Realignment

Staff advised that there is a Corporate realignment of departments within the City that will come into effect in January 2017, as a result of that realignment Traffic Operations will be moving back under the Engineering Department.

#### 16th Avenue and Bayview Avenue Environmental Assessments (EA)

##### **Bayview Avenue**

York Region is looking at ways to improve Bayview Avenue - the study area is from Steeles Avenue to Elgin Mills. They are considering widening the road to six lanes for High Occupancy Vehicles and public transit, improving streetscape and installing MUP's for pedestrian and cyclists.

##### **16th Avenue**

York Region is doing two EA studies for 16th Avenue. Study A is from Yonge Street to Woodbine and Study B is from Woodbine to York/Durham Line.

### Highway 7

Shawn Smith from York Region advised that the Region is doing a technical analysis on providing a physical barrier within the painted buffer.

### Lake to Lake Trail

Shawn advised that construction in Markham will begin in 2017. An interim trail will be provided in Markham until the end of 2018.

## **7. AGENDA ITEMS FOR THE NEXT MEETING**

- Bicycle valet
- Road Safety Plan/Cycling on Sidewalks
- Cycling on Sidewalks
- Markham Cycling Day - costs and tasks
- Active Transportation Charter

## **8. ADJOURNMENT**

The Cycling and Pedestrian Advisory Committee adjourned at 9:00 PM.