



**CYCLING AND PEDESTRIAN
ADVISORY COMMITTEE**

**THURSDAY, JUNE 15, 2017
CIVIC CENTRE – CANADA ROOM**

MINUTES

Attendance

Committee:

Peter Miasek, Vice Chair
David Rawcliffe, Chair
Ken Deering
Bob Evans
Zain Khan
Anthony Ko
Elisabeth Tan
Paul Traicoff
Joe Doria
Councillor Alan Ho
Justin Hung
Councillor Don Hamilton
Paul Salvo

Regrets:

Gordon Lawson
Marc Clark
Steve Glassman
Daniel Yeung
Janet Jones
Gerry Shaw
Sonya De Vellis, Smart Commute
Theresa Ko-Cheung, York Region Health Services
Arlene Juanillo, Markham Advisory on Accessibility
Richard Senior, York Region Police

Staff:

Loy Cheah, Senior Manager, Transportation
Reena Mistry, TDM Coordinator
Tanya Lewinberg, Public Realm Coordinator
Alida Tari, Council/Committee Coordinator

Agency Members

Shawn Smith, York Region

Guests

Neera Chakravorty, Executive Assistant to
Regional Councillor Joe Li

The Cycling and Pedestrian Advisory Committee convened at 7:05 p.m. with David Rawcliffe presiding as Chair.

1. DISCLOSURE OF INTEREST

None disclosed.

2. APPROVAL/MODIFICATIONS TO AGENDA

Add: Jane's Walk

3. REVIEW OF STATUS OF CPAC WORK ITEMS

No comments.

**4. MINUTES OF THE MARKHAM
CYCLING & PEDESTRIAN ADVISORY
COMMITTEE MEETING HELD ON MAY 18, 2017**

Moved by Bob Evans
Seconded by Anthony Ko

That the minutes from the May 18, 2017 Cycling & Pedestrian Advisory Committee meeting
be approved.

Carried

5. BUSINESS ARISING FROM THE LAST MEETING

Public Realm Coordinator

Tanya Lewinberg, Public Realm Coordinator addressed the Committee advising she takes on small projects. She indicated that they are looking at getting more bike racks along Steeles Avenue. She also noted that if there are any small projects that she may be able to assist with to contact her.

There was brief discussion regarding developing a new Pedestrian Master Plan, as cited in "Shared Places, Our Spaces". The City's budget approval process will determine whether it is feasible to proceed with it or not. Staff advised that the Development Services Committee directed staff to report back in the Fall on a five (5) year infill sidewalk plan.

Dropbike

There was discussion regarding the May CPAC meeting where the Committee passed a motion to investigate the feasibility to have a 90 day pilot project with Dropbike. Staff advised that there was a meeting with senior staff who are suggesting that the previous motion be amended stating their support for bike share program, and direct staff to prepare a Request For Proposal (RFP) for a bike share company with no cost to the City. The Committee discussed whether their original motion should be amended or left as originally passed. The Committee consented to leave the motion as it was passed.

There was discussion regarding how long the proposed process will take.

Moved by Elisabeth Tan

Seconded by Anthony Ko

That Cycling and Pedestrian Advisory Committee request Markham City Council express support for the bike share concept; and,

That staff be authorized to prepare a Request for Proposal for a bike share service for Markham to be carried out in a pilot basis at no cost to the City.

LOST

Peter Miasek advised that there is telephone conference scheduled for June 16th with Dropbike and he will advise them of the next steps.

Bike Lights

Staff advised that Share the Road reached out and that they were purchasing a bulk order of bicycle lights, and they have extra ones ordered that CPAC can acquire at a cost of \$3.75 per pair (front/back). It was noted that Summit has similar lights at \$3.00/pair. Staff inquired whether this is something that the Committee would be interested in purchasing and handing out at events such as Markham Cycle Day. Elisabeth Tan suggested that the budget this is not being used from the bicycle valet to use it to purchase some lights.

Moved by Peter Miasek

Seconded by Elisabeth Tan

That bicycle lights be purchased from Summit to a maximum of \$2,000.00 to be handed out at the Markham Cycling Day.

Carried

Business Case for extra AT Staff 2018

Peter Miasek addressed the Committee advising that during their presentation to Development Services Committee it was suggested to put together a business case to support hiring more

staff within the engineering department to deal with transportation issues. A business case was developed by Peter Miasek and David Rawcliffe. Staff advised that the business case would be considered during the 2018 Budget process.

There was discussion to obtain an update in September regarding the budget process.

Walkability Audit Follow-up

Staff distributed the table of priorities relative to the walkability audit, and staff reviewed the proposed next steps. Of the 13 items listed, 4 were recommended for implementation, 5 for consultation with York Region/GO, and 4 were recommended not to proceed.

6. DISCUSSION ITEMS IN PRIORITY ORDER

Markham Cycling Day Meeting Update

Zain Khan addressed the Committee advising that they are continuing to meet and that they have two more sponsors to date. It is anticipated that the online registration and website should be available soon. Things are continuing to progress. Zain advised that there is always a need for more volunteers. It was noted that a facebook page and twitter page has been created.

Markham Cycling Map Update

Staff thanked everyone for their comments. Once all the comments have been included it will be circulated again. There was discussion regarding why information such as bicycle parts are included, and to keep it simple.

John Street Study Update

Staff advised that they are working to get the RFP out for a design, and anticipate it be out in a month.

MUP Pavement Marking Improvement and Intersections Update

Staff advised that they are trying to finalize the design plans for MUP mid-block pavement markings and signage, and then issue the contract for installation prior to the end of the summer. It was noted that the budget is already approved to install the signs and markings.

There was discussion of intersection signage. Staff noted that they can not proceed with it due to budget constraints, and AODA requirements. Regional concurrence is also required at most intersections. York Region is developing intersection design guidelines for Pedestrian and Cycling facilities, but these are not yet complete.

7. INFO ITEM/NEW BUSINESS/ANNOUNCEMENTS

Bike Month Lunch and Learn

Staff advised that the City is hosting a lunch and learn Friday June 23, 2017, and invited anyone who is interested, but noted that you need to register. Thank you to those who attended the Active Transportation day.

New Ontario Grant Program

Staff advised that they are looking at the new Ontario grant programs, and are reviewing the program guidelines. They are actively considering various projects. Some of the ones that they will consider are the intersection treatment for boulevard MUP's, John Street project, Rouge River Trail and other trails and projects.

EAs on arterials (Bayview, Kennedy, 16th, McCowan)

Peter Miasek addressed the Committee and provided an update on the EA's for Bayview Avenue; 16th Avenue; Kennedy Road and McCowan Road.

It was suggested that the York Region 2017 Pedestrian and Cycling Planning and Design Guidelines be circulated. The Committee discussed developing a "CPAC position."

Jane's Walk

Paul Salvo delivered a PowerPoint presentation regarding Jane's Walk. It was noted there was a walk in Unionville, Thornhill and Markham Village.

8. AGENDA ITEMS FOR THE NEXT MEETING

Follow-ups from this meeting, as well as:

- Protected Intersection Pilot
- Pedestrian Charter
- Summary of York Region's School Outreach Program
- 404 Crossings (EA status)
- Lake to Lake construction update

9. ADJOURNMENT

The Cycling and Pedestrian Advisory Committee adjourned at 9:03 PM.