



Development Services Committee Minutes

November 13, 2017, 9:00 AM to 3:00 PM

Council Chamber

Meeting No. 15

All Members of Council

Attendance

Mayor Frank Scarpitti
Deputy Mayor Jack Heath
Regional Councillor Jim Jones
Regional Councillor Joe Li
Regional Councillor Nirmala Armstrong
Councillor Valerie Burke
Councillor Alan Ho
Councillor Don Hamilton
Councillor Karen Rea
Councillor Colin Campbell
Councillor Amanda Collucci
Councillor Logan Kanapathi
Councillor Alex Chiu

Andy Taylor, Chief Administrative Officer
Brian Lee, Acting Commissioner of Development Services
Brenda Librecz, Commissioner of Community & Fire Services
Ron Blake, Senior Development Manager
Daniel Brutto, Planner
Stephen Chait, Director of Economic Growth, Culture & Entrepreneurship
Loy Cheah, Acting Director of Engineering
Catherine Conrad, City Solicitor and Acting Director of Human Resources
Christina Kakaflikas, Manager, Economic Development
Biju Karumanchery, Director of Planning and Urban Design
Richard Kendall, Manager, Central District
David Porretta, Supervisor, Traffic Operations
Kitty Bavington, Council/Committee Coordinator

The Development Services Committee convened at the hour of 9:06 a.m. in the Council Chamber with Regional Councillor Jim Jones in the Chair. Councillor Alex Chiu assumed the Chair for Economic Growth, Culture & Entrepreneurship item, No. 8. Regional Councillor Joe Li assumed the Chair for Transportation and Engineering Capital Projects item, Nos. 4, 9, 10, 11.

The Committee recessed from 11:37 to 11:52 a.m., and from 1:10 to 2:00 p.m.

DISCLOSURE OF PECUNIARY INTEREST

- None Declared

**1. DEVELOPMENT SERVICES COMMITTEE MINUTES
- October 30, 2017 (10.0)**

[Minutes](#)

Moved by: Councillor Don Hamilton

Seconded by: Councillor Alan Ho

That the minutes of the Development Services Committee meeting held October 30, 2017, be confirmed.

CARRIED

**2. DEVELOPMENT SERVICES PUBLIC MEETING MINUTES
- October 24, 2017 (10.0)**

[Minutes](#)

Moved by: Councillor Don Hamilton

Seconded by: Councillor Alan Ho

That the minutes of the Development Services Public Meeting held October 24, 2017, be confirmed.

CARRIED

3. PRESENTATION OF SERVICE AWARDS (12.2.6)

City of Markham Staff:

Daphne Ross, Manager, Business Compliance, Environmental Services, 25 years
Lisa Beckley-Young, Community Program Co-ordinator, Recreation Services, 20 years
Barbara Lant, Supervisor, Community Program, Recreation Services, 20 years
Jack Heath, Deputy Mayor, Mayor & Council, 20 years
Alexandru Loga, Database Administrator, Information Technology Services, 20 years
Jody Parsons, Court Administration Coordinator, Legal Services, 15 years
Richard Kendall, Manager, Development, Planning & Design, 15 years
Christine Aguila-Wong, Assistant to Council/Committee, Legislative Services, 10 years
Rahulan Rasiah, Survey/Asset Technician, Operations, 10 years
Sandra Allen, HR Administrator & Administrative Assistant, Human Resources, 10 years
Chris MacBride, Technician, Culture & Economic Development, 10 years
Alain Cachola, Snr Mgr. Infrastructure & Capital Works, Engineering Department, 10 years
Catherine Jay, Manager, Growth Management & Secondary Plans, Planning & Design, 10 years
Zlatko Miokovic, Manager, System Engineering, Environmental Services, 5 years
Andrea Wilson-Peebles, Assistant City Solicitor, Legal Services, 5 years
Renee England, Senior Manager, Facilities Assets, Sustainability & Asset Management, 5 years
Christian McCabe, Facility Operator II, Thornhill C.C., Recreation Services, 5 years
Maria Cardozo Albarracin, Community Program Co-ordinator, Recreation Services, 5 years
Jennifer Chow, Applications Administrator, Building Standards, 5 years
Miao Qing Kuang, Administrative Clerk, Operations, 5 years
Randy Sanga, Facility Operator II, Recreation Services, 5 years
Fion Ho, Traffic Demand Management Coordinator, Engineering, 5 years

**4. REVERSIBLE LANE ON
MARKHAM ROAD
(HIGHWAY 407 TO HIGHWAY 7) (5.10)**

[Presentation](#)

Loy Cheah, Acting Director of Engineering, gave a presentation entitled “Reversible Lane on Markham Road (Highway 407 to Highway 7)”. The presentation provided a project overview and status, a review of the last project update, the City’s Vision and Policy, traffic analysis, the reversible lane concept, and conclusions. The study findings conclude that the reversible lane concept is inconsistent with the Vision for Main Street Markham, has property and financial impacts, and does not significantly improve traffic operations; therefore, staff do not recommend the implementation of a reversible lane.

The Committee discussed: the timing of the traffic counts; congestion on local streets during rush hours; impacts of new development on traffic; protecting Heritage on Main Street; increasing the capacity of the bridge will impact the ‘pedestrian-friendly’ vision of Main Street; traffic route alternatives; the possibility and process of increasing the bridge to four lanes and retaining the original consultants to continue with the EA; and, optimize signalization to alleviate traffic congestion.

Moved by: Mayor Frank Scarpitti

Seconded by: Councillor Karen Rea

- 1) That the presentation provided by Loy Cheah, Acting Director of Engineering entitled “Reversible Lane on Markham Road (Highway 407 to Highway 7)” be received; and,
- 2) **That staff be directed to review and report back on optimizing signalization to maximize traffic flow during evening peak hours at Highway 7 and Main Street.**

CARRIED

5. PUBLIC ART ADVISORY COMMITTEE MINUTES

- September 14, 2017 (16.0)

[Minutes](#)

The Committee requested an update on the “Charity” sculpture. Staff advised on the status of inspections and other work being done, and will provide a further timeline update by-email.

Moved by: Deputy Mayor Jack Heath

Seconded by: Regional Councillor Nirmala Armstrong

That the minutes of the Public Art Advisory Committee meeting held September 14, 2017, be received for information purposes.

CARRIED

6. RECOMMENDATION REPORT

APPLICATION FOR ZONING BY-LAW AMENDMENT

BY RIVERWALK MEADOWS INC. TO FACILITATE

A FUTURE SEVERANCE TO CREATE EIGHT RESIDENTIAL LOTS

AT 7605 9TH LINE, 7597 9TH LINE & BLOCK 228, PLAN 65M-3976 (WARD 7)

ZA 17 132402 (10.5)

[Report](#)

The draft By-law was provided to the Committee.

Ron Blake, Senior Development Manager, gave a brief overview of the proposal, and advised that issues with abutting property owners have been resolved, and responded to questions regarding servicing and tree preservation. It was clarified that this development qualifies for a Committee of Adjustment process rather than a Plan of Subdivision, as the number of lots proposed are within the guidelines of the Official Plan.

Moved by: Councillor Logan Kanapathi

Seconded by: Councillor Colin Campbell

- 1) That the report titled “RECOMMENDATION REPORT, Application for Zoning By-law Amendment by Riverwalk Meadows Inc. to facilitate a future severance to create eight residential lots at 7605 9th Line, 7597 9th Line & Block 228, Plan 65M-3976 (Ward 7) File ZA 17 132402” be received; and,
- 2) That the application by Riverwalk Meadows Inc. to amend Zoning By-law 194-82, as amended & Zoning By-law 177-96, as amended, be approved and that the draft by-law attached as Appendix ‘A’, be finalized and enacted without further notice; and further,
- 3) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**7. RECOMMENDATION REPORT
FUNG LOY KOK INSTITUTE OF TAOISM
378 STEELES AVENUE
WEST OF LAURELEAF ROAD
APPLICATION FOR A ZONING BY-LAW AMENDMENT
TO PERMIT OUTDOOR TAOIST TAI CHI
ON THE DRIVEWAY UNDER THE EXISTING
CANTILEVERED BUILDING (PLACE OF WORSHIP)
FILE NO.: ZA 16 124382 (10.5)**

[Report](#)

Ron Blake, Senior Development Manager, gave a brief overview of the proposal, and confirmed that the concerns of the residents have been addressed through studies prepared by the applicant. The Ward Councillor advised that some residents are still concerned and will be reporting any noise complaints to the City.

Moved by: Regional Councillor Nirmala Armstrong

Seconded by: Councillor Alex Chiu

- 1) That the report dated November 13, 2017 titled “RECOMMENDATION REPORT, Fung Loy Kok Institute of Taoism, 378 Steeles Avenue, West of Laureleaf Road, Application for a Zoning By-law Amendment to permit outdoor Taoist Tai Chi on the driveway under the existing cantilevered building (place of worship)” be received; and,
- 2) That the draft amendment to Zoning By-law 1767, as amended, attached to this report as Appendix ‘A’ be finalized prior to being enacted by Council; and further,
- 3) That staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**8. MARKHAM ECONOMIC ALLIANCE
AND TWINNING POLICY (10.16)**

[Report](#)

On October 16, 2017 Development Services Committee deferred consideration of the above subject matter to a future meeting.

Stephen Chait, Director of Economic Growth, Culture and Entrepreneurship, provided an overview of the success of Markham's Economic Alliance and Twinning Policy.

Christina Kakaflikas, Manager, Economic Development, gave a detailed presentation to provide an update of Markham's Economic Alliance Program (EAP) and Twinning Policy, and to recommend that any new alliances be limited to economic objectives, and that additional budgetary resources be made available in the event of increased alliance activity. The presentation described current partnerships and alliances, benefits of the program, key target markets, and the process for considering new relationships.

Discussions included statistical information, business monitoring, and resource requirements if more economic alliances are added. It was suggested that other categories of partnerships be considered instead, such as a Memorandum of Cooperation.

Markham outpaces other regional municipalities in attracting foreign investments. Modifications to the report were noted, to include Germany and Cary, N.C. in the list of inbound missions, and the staff report will be updated. It was suggested that other U.S. centers be considered, such as Silicon Valley. Information was requested on the U.S. and China "Mega-Cities", and on the membership of the Toronto Global Board. A memo regarding the Toronto Global organization will be provided to the Committee.

Moved by: Councillor Alan Ho

Seconded by: Regional Councillor Jim Jones

- 1) That the report dated September 25, 2017 entitled "Markham Economic Alliance and Twinning Policy" be received and endorsed; and,
- 2) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**9. CENTRELINE FLEXIBLE SIGN PILOT
PROGRAM IN SCHOOL ZONES (5.10)**

[Report](#)

Brian Lee, Acting Commissioner of Development Services, provided a brief overview of the Pilot Project and the recommendation to expand the program. David Porretta, Supervisor, Traffic Operations, responded to questions regarding the life cycle, cost of replacement, and parking issues, and discussed the difference between minimal and significant results at different locations.

The Committee requested a similar update report following the expanded program, and also requested that staff provide a statement on the program that Councillors can share with constituents.

Moved by: Councillor Amanda Collucci

Seconded by: Deputy Mayor Jack Heath

- 1) That the report entitled “Centreline Flexible Sign Pilot Program in School Zones”, be received; and,
- 2) That the Centreline Flexible Sign Program be expanded to an additional 16 school zones in 2018, from 8 current locations to a total of 24 locations; and,
- 3) **That staff report back on the results of the expanded program; and further,**
- 4) That staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**10. CITY-WIDE INFILL SIDEWALK
FIVE-YEAR CAPITAL PLAN (5.0)**

[Report](#)

Brian Lee, Acting Commissioner of Development Services, reviewed the proposed City-wide Infill Sidewalk Five-Year Capital Plan, advising of sidewalk gaps and the gaps with highest priorities. Staff indicated that prior to awarding a construction project, physical feasibility, consultation including with the Ward Councillor, and final design would need to be carried out. Council will also have an opportunity to review the annual sidewalk construction program through the annual budget approval process. It was noted that where a sidewalk gap creates safety issues, Engineering staff will proceed to program and install the sidewalks without confirming community support.

The Committee discussed the policy for placement of sidewalks and noted that staff, using their professional expertise, would make the recommendations on the work program.

Other discussions involved:

- differentiating between major and minor collector roads
- the entire work plan may take up to 25 years to complete
- staff should continue to highlight the policy objectives, address accessibility, consider the location of mailboxes, and promote walkability
- impacts to residents when installing sidewalks across their driveways and reducing their parking spaces
- mitigating impacts to trees on boulevards, particularly in older neighbourhoods

- curb repairs are done to the City's standards and will not be restored to any owner's upgraded driveway conditions
- educate residents on encroachment issues relating to the City's right-of-way for curb repairs, storm water, utilities maintenance, etc.; permit requirements and encroachment agreements
- staff will consult with Ward Councillors, but Council makes the decisions.

It was recommended that staff commence with safety and priority locations without delay, then articulate what is being prioritized and bring them forward through the annual budget process.

Moved by: Councillor Don Hamilton

Seconded by: Mayor Frank Scarpitti

- 1) That the report entitled "City-wide Infill Sidewalk Five-Year Capital Plan" be received; and,
- 2) That the annual sidewalk capital program over the period of 2019 to 2023 and beyond be based on the project priorities defined in Attachment 'C' until the project list is exhausted; and,
- 3) That additional infill sidewalk projects necessary to address immediate public safety issues be prioritized and approved separately; and,
- 4) That additional infill sidewalk projects on local residential streets requested by local residents and confirmed to have consensus local support be prioritized and approved separately; and further,
- 5) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**11. LAKE TO LAKE CYCLING ROUTE
AND WALKING TRAIL
- ADDITIONAL BUDGET REQUEST (WARDS 1 AND 8) (6.3)
[Report](#)**

The Committee consented to substantial New Business relating to the Lake to Lake Cycling Route and Walking Trail.

Brian Lee, Acting Commissioner of Development Services, explained the report recommendation and the urgency involved. The Committee discussed the route through Markham, costs, and funding.

Moved by: Mayor Frank Scarpitti

Seconded by: Councillor Alex Chiu

- 1) That the report entitled “Lake to Lake Cycling Route and Walking Trail – Additional Budget Request (Wards 1 and 8)” be received; and,
- 2) That a Purchase Order be issued to the Region of York in the amount of \$1,803,230.27, inclusive of HST, to be funded from Capital Project # 17047 “MUP – Lake to Lake Cycling Route and Walking Trail” in the amount of \$1,415,700.00; and,
- 3) That the Engineering Department Capital Administration Fee in the amount of \$38,677.47, inclusive of HST, be charged to revenue account 640-998-8871 (Capital Admin Fees); and,
- 4) That the shortfall in the amount of \$426,207.74 (\$1,415,700.00 -\$1,803,230.27-\$38,677.47) will be funded from the Development Charges Reserve in the amount of \$277,035.03 and Gas Tax Reserve in the amount of \$149,172.71; and further,
- 5) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

12. NEW BUSINESS
TREE REMOVAL POLICY (2.21)

Councillor Karen Rea suggested that staff review a policy change that would allow residents to trim City trees on their own properties, to avoid long delays waiting for the City to do the trimming.

13. NEW BUSINESS
BATTERY DISPOSAL (5.1)

Councillor Valerie Burke advised that an improperly disposed battery was found in the underground parking area, and suggested that staff provide a refresher at City facilities, on waste disposal policies.

The Committee was reminded of the policy for new business and it was suggested that staff be approached before bringing matters to the Committee level.

14. CONFIDENTIAL MATTERS

Moved by: Councillor Don Hamilton

Seconded by: Councillor Colin Campbell

That, in accordance with Section 239 (2) of the Municipal Act, Development Services Committee resolve into a confidential session to discuss the following matters:

- (1) DEVELOPMENT SERVICES COMMITTEE CONFIDENTIAL MINUTES
- October 30, 2017 (10.0)
[Section 239 (2) (e) (e) (e)]
- (2) LITIGATION OR POTENTIAL LITIGATION, INCLUDING MATTERS BEFORE ADMINISTRATIVE TRIBUNALS, AFFECTING THE MUNICIPALITY OR LOCAL BOARD – MINOR VARIANCE APPEAL – 3 ROSEA COURT (WARD 1) (8.0)
[Section 239 (2) (e)]
- (3) LITIGATION OR POTENTIAL LITIGATION, INCLUDING MATTERS BEFORE ADMINISTRATIVE TRIBUNALS, AFFECTING THE MUNICIPALITY OR LOCAL BOARD – MINOR VARIANCE APPEAL – 51 GAINSVILLE AVENUE (WARD 3) (8.0)
[Section 239 (2) (e)]

Moved by: Councillor Alex Chiu

Seconded by: Councillor Logan Kanapathi

That Development Services Committee rise from Confidential session and report at 4:03 p.m.

CARRIED

- (1) DEVELOPMENT SERVICES COMMITTEE CONFIDENTIAL MINUTES
- October 30, 2017 (10.0)
[Section 239 (2) (e) (e) (e)]

The minutes were confirmed.

- (2) LITIGATION OR POTENTIAL LITIGATION, INCLUDING MATTERS BEFORE ADMINISTRATIVE TRIBUNALS, AFFECTING THE MUNICIPALITY OR LOCAL BOARD – MINOR VARIANCE APPEAL – 3 ROSEA COURT (WARD 1) (8.0)
[Section 239 (2) (e)]

Development Services Committee consented to place this item on the December 12, 2017 Confidential Council agenda.

- (3) LITIGATION OR POTENTIAL LITIGATION, INCLUDING MATTERS BEFORE ADMINISTRATIVE TRIBUNALS, AFFECTING THE MUNICIPALITY OR LOCAL BOARD – MINOR VARIANCE APPEAL – 51 GAINSVILLE AVENUE (WARD 3) (8.0)
[Section 239 (2) (e)]

Development Services Committee consented to place this item on the December 12, 2017 Confidential Council agenda.

ADJOURNMENT

The Development Services Committee meeting adjourned at 4:03 PM.

Alternate formats for this document are available upon request.
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