



**CYCLING AND PEDESTRIAN
ADVISORY COMMITTEE**

**THURSDAY, DECEMBER 14, 2017
CIVIC CENTRE – CANADA ROOM**

MINUTES

Attendance

Committee:

Peter Miasek, Vice Chair
David Rawcliffe, Chair
Anthony Ko
Daniel Yeung
Councillor Don Hamilton
Zain Khan
Paul Traicoff
Steve Glassman
Janet Jones
Elisabeth Tan
Marc Clark

Staff:

Loy Cheah, Acting Director, Engineering
Fion Ho, TDM Coordinator, Transportation
Alida Tari, Council/Committee Coordinator

Regrets:

Bob Evans
Justin Hung
Paul Salvo
Gordon Lawson
Gerry Shaw
Councillor Alan Ho
Shawn Smith, York Region

The Cycling and Pedestrian Advisory Committee convened at 7:05 p.m. with David Rawcliffe presiding as Chair.

1. DISCLOSURE OF INTEREST

None disclosed.

2. APPROVAL/MODIFICATIONS TO AGENDA

There were no changes to the agenda.

3. REVIEW OF STATUS OF CPAC WORK ITEMS

Staff advised that they are adding two new items to the current CPAC wiki site under “Prioritization Sub-committee” and they are: CPAC meeting summary (Excel spreadsheet) and Meeting Presentation. The CPAC meeting summary will be prepared following each meeting, and will be searchable for topics. It will replace the “Status of CPAC Work Items.”

The Committee members thanked staff for this and look forward to reviewing the information.

4. MINUTES OF THE MARKHAM CYCLING & PEDESTRIAN ADVISORY COMMITTEE MEETING HELD ON NOVEMBER 16, 2017

Moved by Peter Miasek
Seconded by Elisabeth Tan

That the minutes from the November 16, 2017 Cycling & Pedestrian Advisory Committee meeting be approved.

Carried

5. BUSINESS ARISING FROM THE LAST MEETING

Pedestrian Charter Update

Staff suggested that the Committee members consider the two options on how to proceed with the Pedestrian Charter: Incorporate CPAC comments and finalize for CPAC endorsement or include finalization of the Pedestrian Charter in the 2018 Active Transportation Master Plan as a deliverable of the Master Plan.

There was discussion regarding whether the Pedestrian Charter should be its own separate document or have an Active Transportation Charter that includes the principles in the pedestrian charter as well as other active transportation modes.

Moved by Councillor Don Hamilton
Seconded by Peter Miasek

Cycling and Pedestrian Advisory Committee supports developing an Active Transportation Charter encompassing all active transportation modes as part of the 2018 Active Transportation Master Plan; and,

That staff proceed with the consultant work to achieve this.

Carried

EA Subcommittee Meeting Update

Peter Miasek advised the Committee that the EA subcommittee met on Tuesday December 12, 2017, and that Steve Glassman will be summarizing the pros and cons discussed relative to the proposed road widening. It was suggested that this item be discussed at the January meeting.

Sidewalk Plan Review

The Committee discussed the possibility of having an approval process that does not require a lot of Council and public input. The Committee recommended that Step 5 of the current proposed process be revised to reduce the need for community consultation, as every sidewalk gap on an arterial or collector road does present a potential safety risk.

Staff advised that they will be presenting a report to the Development Services Committee on a plan to accelerate the sidewalk plan to close the gaps and will require additional funding. Staff will present the revised process and construction plan to CPAC in early 2018.

CPAC Letter on Maintaining Connections following Road Improvement Projects

This item has been deferred to the January meeting.

6. DISCUSSION ITEMS IN PRIORITY ORDER

CPAC Budget Review

Staff advised that the remaining budget be allocated as follows:

- Event Bike Parking Racks (10 units) \$ 5,800.00
- Teardrop Banners 1,300.00
- 10x10 Tent 2,000.00
- Bike Repair 1,600.00

The Committee supported the proposed allocations, and suggested that staff ensure that the tent is a sturdy one and that the bicycle racks will keep the bicycles secure.

Moved by Peter Miasek

Seconded by Elisabeth Tan

That CPAC endorse the budget allocation as proposed.

Carried

Bike Repair

Daniel Yeung advised the Committee that he has been in contact with a representative from Condo Corp #789 that have approximately 40 used bicycles that they would like to donate to an under privileged group in Markham. It was noted that the bicycles must be removed at the same time. He indicated that some bikes will require tune-ups, and some will require minor repair. There are some bikes that are beyond repair, but the spare parts could be salvaged. Daniel has contacted Summit Cycle who are willing to arrange bike removal, tune-ups and repairs and storage of the bicycles until end of February. He is suggesting that CPAC provide \$1,600 from their budget to have the bicycles repaired. Approximately 10 bicycles are children's bicycles.

The Committee thanked Daniel for his time in pursuing this and is in support of the project.

Moved by Peter Miasek
Seconded by Elisabeth Tan

That CPAC endorse the Bike Repair program, and subsidize bicycle helmets and bells for children's bicycles up to a maximum of \$500 for 10 children.

Carried

2018 CPAC Priorities/Workplan

Staff are suggesting that the Committee members to think about and develop a CPAC priorities/workplan for 2018.

It was suggested that staff send an email to all the Committee members so they can consider this over the holidays and it can be further discussed in the New Year.

Cycling Gaps: Intersections

Staff reviewed the three intersections:

Warden Avenue /Apple Creek – install sharrows through the intersection and MUP through the school property

Main Street Unionville/Unionville Gate – install 4 way sharrows

Castlemore Avenue/Markham Road – bike sharrows (east – west), and implement 3 metre cross ride on west leg

There was discussion regarding whether the 3 metre cross ride at Castlemore Avenue/Markham Road might cause confusion between the pedestrian and cyclists.

Moved by Peter Miasek
Seconded by Councillor Don Hamilton

That CPAC endorse the proposed staff suggestions for the Cycling Gap Intersections, and be directed to proceed with the pilot projects in 2018.

Carried

Intersection Improvements Update

Staff reviewed the Doncaster Avenue & Henderson Avenue. It was noted that cyclists would be diverted to on-boulevard cyclic tracks and cross rides at the intersection. There is also the potential for a road diet on Doncaster Avenue as well as Henderson Avenue to allow for bike lanes approaching the intersection.

Staff reviewed Steelecase Road & John Street preliminary concept design. It was also noted that cyclists would be diverted to on-boulevard cycle tracks and cross rides at the intersection. Steelcase already has a bike lane and John Street will be getting a MUP.

7. INFO ITEM/NEW BUSINESS/ANNOUNCEMENTS

Highway 7 Cycle Track Update

Staff advised that York Region has painted the green path through all intersections.

OMCC Funding Announcement

Staff provided an update relative to the \$990,000 OMCC Funding received and provided some example Markham projects, including the John Street MUP Design, Rouge Valley Trail Phase 4, Lake to Lake branch on the east side of Leslie between Highway 7 and Green Lane, Pavement Marking, and Active Transportation Master Plan.

The Committee suggested that this new funding should be used to enhance cycling infrastructure, not simply allow the municipality to substitute this funding for funding previously planned to come from the tax base.

2018 Meeting Dates

Staff confirmed that the meetings dates for 2018 will remain the third Thursday of each month, no meetings in July and August. It was noted that the meeting requests will be sent out next week.

It was suggested that the December meeting be moved up one week.

8. NEW BUSINESS

CPAC members thanked staff for the Turkey Dinner.

9. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS

Follow-ups from this meeting, as well as:

- EA Subcommittee Pros & Cons summary
- CPAC Letter on Maintaining Connections following Road Improvement Projects from the Chair
- 2018 Priorities/Workplan
- Vision Zero
- York Region Update (Highway 7 Bollards test, Intersection Guidelines, School Outreach)
- Bike Share Pilot

10. ADJOURNMENT

The Cycling and Pedestrian Advisory Committee adjourned at 9:15 PM.