



**CYCLING AND PEDESTRIAN
ADVISORY COMMITTEE**

**THURSDAY, APRIL 19, 2018
CIVIC CENTRE – BUILDING BOARDROOM**

MINUTES

Attendance

Committee:

David Rawcliffe, Chair
Councillor Don Hamilton
Councillor Alan Ho
Justin Hung
Paul Traicoff
Janet Jones
Elisabeth Tan
Bob Evans
Paul Salvo
Gerry Shaw
Anthony Ko
Daniel Yeung
Steve Glassman

Staff:

Loy Cheah, Senior Manager, Engineering
Fion Ho, TDM Coordinator, Transportation
Alida Tari, Council/Committee Coordinator
Karen Ho Tom – Committee Clerk part-time

Regrets:

Zain Khan
Marc Clark
Peter Miasek, Vice Chair
Gordon Lawson
Shawn Smith, York Region
Samantha Maurice, SMART Commute

The Cycling and Pedestrian Advisory Committee convened at 7:15 p.m. with David Rawcliffe presiding as Chair.

1. DISCLOSURE OF INTEREST

None disclosed.

2. APPROVAL/MODIFICATIONS TO AGENDA

The Committee added the following items:

- Lake to Lake Trail - German Mills Park
- Earth Day

3. REVIEW OF STATUS OF CPAC WORK ITEMS

No comments.

4. MINUTES OF THE MARKHAM CYCLING & PEDESTRIAN ADVISORY COMMITTEE MEETING HELD ON MARCH 15, 2018

Moved by Bob Evans
Seconded by Steve Glassman

That the minutes from the March 15, 2018 Cycling & Pedestrian Advisory Committee meeting be approved.

Carried

5. BUSINESS ARISING FROM THE LAST MEETING

Development Services Committee (DSC) Motion on Arterial Road Widening

Staff advised that the proposed motion from CPAC was referred back to staff. Staff are anticipating to report back to DSC in the first quarter of 2019. It was noted that staff will be in consultation with York Region relative to any road widening projects on Regional roads.

There was discussion regarding the improvements in design concepts of complete streets.

Active Transportation Master Plan (ATMP)

Staff reviewed the key objectives and proposed project outline of the ATMP with the Committee.

There was discussion regarding the Request for Proposal (RFP) and CPAC's involvement regarding the reviewing, tendering and commenting process. It was noted that if Members

want to be part of the RFP process that they will need to commit their time during business hours. The Committee suggested that the following be considered:

- Ensure the target and goals are accurately defined
- Add transit to bullet 2 and 4

Staff advised that they are preparing the Request for Proposal (RFP). It was suggested that this item be discussed at the May meeting, and if possible, circulate the draft RFP for CPAC members' review and comment.

2018 DSC Presentation

David Rawcliffe reviewed the draft DSC proposed presentation that is anticipated to be presented at the May 28, 2018 Development Services Committee meeting.

It was suggested that the motion passed by CPAC regarding to the widening of the arterial road widening be included in the presentation and Elisabeth Tan will email it to the Chair.

Walking and Cycling Awards Applications

Staff reviewed the recommendations and status of the Bicycle Friendly Communities (BFC) Awards and Walk Friendly Communities (WFO) Awards. Staff may consider the application of the BFC this year in order to maintain and also improve on the award status. ATMP Study will be acting on the feedbacks from the 2013 and 2014 award applications to support the development of the Study.

Active Transportation Website

Staff reviewed progress on the AT website that it's being developed and invite further feedback and discussion once it is built.

6. DISCUSSION ITEMS IN PRIORITY ORDER

Protected Intersection Issues

Staff reviewed the proposed design of 2 intersections 1) Steelcase/John and 2) Doncaster/Henderson and discussed the operating and maintenance issues due to their unique configuration and locations. Staff is anticipating to report to Council to seek approval for these pilot projects. The Committee expressed concerns with the proposed designs that mixes cyclists and pedestrians.

Moved by Paul Salvo

Seconded by Bob Evans

That the Cycling & Pedestrian Advisory Committee does not support the proposed intersection designs at Steelecase/John Street and Doncaster/Henderson, and

That staff be directed to investigate intersection design with protected barrier for the cyclists from motor vehicles, and that the cyclists are separated from the pedestrians.

Carried

Active Transportation Project Update

Staff reviewed a project update spreadsheet that is setup on Google Doc where it would provide on-going updates of the 10 AT projects that City is working on. Members are encouraged to access and review the table for project updates.

Markham Cycling Day Update

Anthony Ko provided a verbal update regarding the Markham Cycling Day. It has been set for September 23, 2018. Sponsorship packages available for review. He indicated that a checklist to keep track of duties has been established, and a higher emphasis on promotions at local events and in the media. Staff reported that flyers have already been posted at and given to Community Centres for distributions. Flyers were provided for local distribution by Members.

Lake to Lake Trail - German Mills Park

Staff reported that the German Mills Meadow Liaison Committee has requested that CPAC provide advice on marking cycle path and wildlife crossings. Staff has no concern with the wildlife crossing signage and suggested pavement markings at the John St. and Old Leslie St. entrances to separate the directional flows of pedestrians and cyclists.

7. INFO ITEM/NEW BUSINESS/ANNOUNCEMENTS

Earth Day

Staff announced that Earth Day was scheduled for April 21, 2018, 10am-4pm at the Cineplex Odeon building (on Enterprise, 2nd floor). CPAC will have a booth; as well as other groups from Markham.

8. NEW BUSINESS

The Committee was advised that Alida Tari will no longer be supporting CPAC as the Council/Committee Coordinator, and that Karen Ho Tom will be the new Clerk. The Committee thanked Alida for her past support and welcomed Karen Ho Tom.

9. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS

Follow-ups from this meeting, as well as:

- Active Master Transportation Plan
- Proposed Intersections
- DSC Meeting on May 14

10. ADJOURNMENT

The Cycling and Pedestrian Advisory Committee adjourned at 9:02 PM.