



**CYCLING AND PEDESTRIAN
ADVISORY COMMITTEE**

**THURSDAY, MAY 17, 2018
CIVIC CENTRE – YORK ROOM**

MINUTES

Attendance

Committee:

David Rawcliffe, Chair
Councillor Alan Ho
Paul Traicoff
Elisabeth Tan
Bob Evans
Paul Salvo
Anthony Ko
Daniel Yeung
Steve Glassman

Staff:

Loy Cheah, Senior Manager, Transportation
Fion Ho, TDM Coordinator, Transportation
Karen Ho Tom – Committee Clerk part-time

Agencies:

Shawn Smith, York Region
Samantha Maurice, SmartCommute
Sonya De Vellis, SmartCommute

Regrets:

Councillor, Don Hamilton
Peter Miasek, Vice Chair
Zain Khan
Marc Clark
Justin Hung
Janet Jones
Gordon Lawson
Gerry Shaw

The Cycling and Pedestrian Advisory Committee convened at 7:07 p.m. with David Rawcliffe presiding as Chair.

1. DISCLOSURE OF INTEREST

None disclosed.

2. APPROVAL/MODIFICATIONS TO AGENDA

Chair suggested moving up 7.3 item on the Agenda after Minutes approval as SmartCommute representatives, Samantha and Sonya, were present to speak to 7.3 Bike Month/Bike to Work Day 2018, as they had to leave meeting early.

4. MINUTES OF THE MARKHAM CYCLING & PEDESTRIAN ADVISORY COMMITTEE MEETING HELD ON April 19, 2018

No changes in minutes discussed.

7.3 BIKE MONTH/BIKE TO WORK DAY 2018

Smart Commute presented their 2 upcoming events:

1. The Annual SmartCommute Markham Richmond Hill Bike to Work Day will take place on Monday, May 28, 2018. The bike route starts at 100 Commerce Valley Drive and ends at 225 East Beaver Creek Road. The event includes new prizes from sponsors this year. Registration is open until May 25th.
2. The 2nd annual Active Transportation Expo will be on June 8, 2018. There are three guided tours organized for this event including a cycling tour (led by Shawn Smith), a transit tour (led by Brian Lee) and a walking tour (led by Loy Cheah). Lunch is provided and registration ends on June 6th. The event also includes a raffle draw of donated prizes from a number of local vendors and agencies.

CPAC members are invited to attend these events in and registration links will be circulated to all members.

3. REVIEW OF “STATUS OF CPAC WORK ITEMS” and CPAC wiki

No items.

APPROVAL / MODIFICATIONS to AGENDA

Staff reviewed the proposed changes to agenda format. It was noted that Section 6 has been changed to “Standing Items & On-going Projects” to help keep track of on-going walking and cycling projects undertaken by the City. Section 7 will be any items for discussion or new information to share. CPAC had no issue with the proposed changes and approved this new agenda format going forward.

5. BUSINESS ARISING FROM THE LAST MEETING

5.1 Protected Intersections

A motion from last CPAC meeting was passed requesting staff to re-examine the protected intersection designs at John St/Steelcase Rd and Doncaster and Henderson. Staff presented revised designs to CPAC for review and discussion. Members expressed concerns with mixing pedestrians and cyclists, especially for John St. / Steelcase Road intersection. Staff explained there is right-of-way width issue that precludes a complete separated design suggestion include eliminating the right-turn lane. Staff will take back concerns and report back to CPAC.

Moved by Bob Evans
Seconded by Daniel Yeung

That CPAC approves the design option as presented on May 17, 2018 for the Henderson Ave and Doncaster Road intersection.

Carried

5.2 2018 DSC Presentation Feedback

The Chair and Vice Chair delivered the 2018 CPAC Business Plan to Council on May 14th DSC meeting and it was well received. There was a discussion to pilot “Cyclovía” or “Open Streets” in Markham, where a road segment is closed off for pedestrians and cyclists only. The Committee will continue the discussion at the next meeting.

6. STANDING ITEMS & ONGOING PROJECTS

6.1 City’s Ongoing AT Project Updates

Staff reviewed and provided updates on various AT projects. The latest project status can be viewed on CPAC google wiki. .

- Edgelines Implementation – A total 56kms of local roads have been identified for edgelines implementation this year. Staff to circulate a map of these edgelines for reference.
- Accelerated Sidewalk Program –Staff noted that there were 2 reports presented to council in 2017 related to this project. Staff to circulate these reports to the Committee.

6.2 School Programs & Pilots

Staff provided an update on Bike to School Week and they are working with Mount Joy Public School to implement a 2-week pilot with a kick-off event scheduled on May 31st. Staff

requested for volunteers to assist with the kick-off event and school pilot. Staff will send out an email outlining the event/pilot details and duties of the volunteers. Anthony Ko offered to volunteer.

Staff also mentioned School Travel Surveys were conducted at 2 schools. The survey results will be presented at the next meeting.

6.3 Active Transportation Master Plan (ATMP) Outline

Staff circulated the Terms of Reference document and requested CPAC Members review and provide feedback by May 24, 2018. Staff briefly discussed the document and highlighted how CPAC will be involved in the development of the Active Transportation Master Plan throughout the process.

There was a question with how many CPAC representatives will be selected to sit on the Technical Advisory Committee. Staff said typically there is one (1) representative. Chair said that representatives will be selected when it is appropriate time.

6.4 Reports to Council

Staff reported on list of AT-related reports presented to Council for 2018, and anticipated reports for 2019.

7. **INFO ITEM/NEW BUSINESS/ANNOUNCEMENTS**

7.1 Jane's Walk Debrief

Paul Salvo presented a summary on 2018 Jane's Walk. In Markham, 3 tours were held at:

- 1) Buttonville led by George Duncan;
- 2) Thornhill led by Adam Birrell; and
- 3) Markham Village led by Lorne Smith.

The event was successful as the number of participants this year exceeded last year's. Paul noted that the Jane's Walk Subcommittee includes Paul Salvo, Daniel Yeung and Theresa Ko-Cheung. A number of other CPAC members and Staff also participated or assisted with this event.

Paul highlighted that the Jane's Walk organization will no longer provide a main webpage to provide the walking tour information. It will be up to the individual group to market the information. It was suggested that a dedicated webpage setup for this event for next year. CPAC to have further discussion at the appropriate time.

7.2 Active Transportation Expo

Staff reported on this upcoming event on June 8, and suggest members to register as early as possible.

7.4 Provincial Updates

Staff shared updates on a number of cycling projects and policies from the Province.

7.5 Other Business

Earth Day

Anthony Ko reported that CPAC was represented with their booth on Earth Day (April 21, 2018) It was overall a good experience and the Committee may consider to participant again next year. Anthony welcomes feedback from this event.

Markham Rouge Valley Trail

Paul Salvo announced that the section of Markham Rouge Valley Trail with the suspension bridge is open and encourage members to make a visit.

York Region

Shawn Smith provided an update of bike-to-school week with 55 schools signed up to date. He also noted that the flex posts pilot along Highway 7 Bike lane between Town Centre Blvd and Fairburn will soon be up.

8. AGENDA ITEMS FOR THE NEXT MEETING

- Open Streets Discussion
- School Travel Surveys
- School Pilot Summary and Findings
- On-going Project Updates

9. ADJOURNMENT

The Cycling and Pedestrian Advisory Committee adjourned at 9:05 PM.