

**Heritage Markham Committee Meeting**  
**City of Markham**  
**November 14, 2018**  
**Canada Room, Markham Civic Centre**

**Members**

David Nesbitt, Chair  
Councillor Valerie Burke  
Ian Darling  
Ken Davis  
Graham Dewar  
Evelin Ellison  
Anthony Farr  
Councillor Don Hamilton  
Jennifer Peters-Morales  
Zuzana Zila

**Regrets**

Maria Cerone  
Councillor Karen Rea

**Staff**

Regan Hutcheson, Manager, Heritage Planning  
George Duncan, Senior Heritage Planner  
Peter Wokral, Heritage Planner  
Victoria Hamilton, Committee Secretary (PT)

David Nesbitt, Chair, convened the meeting at 7:24 PM by asking for any disclosures of interest with respect to items on the agenda.

Graham Dewar disclosed an interest with respect to Item # 14 (23 Washington Street, Markham), by nature of being a potential contractor for the project, and did not take part in the discussion of or vote on the question of the approval of this matter.

**1. Approval of Agenda (16.11)**

- A) Addendum Agenda
- B) New Business from Committee Members
  - Thornhill Village Library

**Recommendation:**

That the November 14, 2018 Heritage Markham Committee agenda be approved.

CARRIED

**2. Minutes of the October 10, 2018,  
Heritage Markham Committee Meeting (16.11)**

Extracts: R. Hutcheson, Manager of Heritage Planning

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[Minutes](#)

**Recommendation:**

That the minutes of the Heritage Markham Committee meeting held on October 10, 2018 be received and adopted.

CARRIED

**3. Minutes of the October 24, 2018,  
Special Meeting of Heritage Markham (16.11)**

Extracts: R. Hutcheson, Manager of Heritage Planning

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[Minutes](#)

**Recommendation:**

That the minutes of the Heritage Markham Committee meeting held on October 24, 2018 be received and adopted.

CARRIED

**4. Information,  
Resignation from the Committee (16.11)**

Extracts: R. Hutcheson, Manager of Heritage Planning  
L. Gold, Council/Committee Coordinator

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[Memo](#)

R. Hutcheson, Manager of Heritage Planning, addressed the Committee and summarized the details outlined in the memo. He asked for volunteers for the positions made vacant by D. Johnston's departure; on the Building Evaluation Sub-Committee and Historic Unionville Community Vision Committee. R. Hutcheson advised that the Committee member for the Historic Unionville Community Vision Committee was not required to be from Unionville but noted that someone from Unionville may have a greater interest in taking on this position.

Recommendation:

That Heritage Markham Committee offers its thanks to David Johnston for his many years of service and advice to the Heritage Markham Committee and the City of Markham; and,

That the new alternate member for the Building Evaluation Sub-Committee is **Ken Davis**; and further,

That the new Heritage Markham representative on the Historic Unionville Community Vision Committee is **Ken Davis**;

CARRIED

**5. Information,  
End of Term for Select Members (16.11)**

Extracts: R. Hutcheson, Manager of Heritage Planning  
L. Gold, Council/Committee Coordinator

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Memo

R. Hutcheson, Manager of Heritage Planning, addressed the Committee and summarized the details outlined in the memo, noting an amendment; that Councillor Valerie Burke had served on the Heritage Markham Committee for twelve (12) years. He advised that Councillor Burke's position on the Committee (representing Thornhill) would be vacant until Council appointed a new Council representative.

It was also noted that current Ward 3 Councillor, Don Hamilton, would need to remain a committee member until Council appointed a new representative which would likely be the new Ward 3 Councillor.

R. Hutcheson noted that it was tradition for outgoing members to continue serving on the Committee until Council appointed new members or re-appointed members, which was scheduled to take place in February or March 2019. He advised that members who had only served for one (1) term could apply for a second (2<sup>nd</sup>) term.

There was discussion regarding whether the positions for the Heritage Markham advisory committee had been published in the newspapers, as in the past. Staff advised that they likely would be published following an evaluation of the advisory committees, which was currently underway.

The Committee thanked Councillor Valerie Burke for her contributions and service, as her involvement has greatly benefitted the Thornhill residents.

Recommendation:

That Heritage Markham Committee encourages the citizen members of the committee and the current Ward 3 Councillor whose terms are ending to continue as working members until Council appoints replacement members; and,

That Heritage Markham acknowledges and appreciates the many years of commitment and dedicated service provided by Councillor Burke to the Heritage Markham Committee, and recognizes her outstanding contribution and effort in protecting and preserving the heritage resources in Markham through her **twelve** years on Markham Council.

CARRIED

**6. Heritage Markham Budget,  
Proposed Budget 2019 (16.11)**

Extracts: R. Hutcheson, Manager of Heritage Planning  
B. Karumanchery, Director of Planning and Urban Design

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[Memo](#)

R. Hutcheson, Manager of Heritage Planning, addressed the Committee and summarized the details outlined in the memo.

There was discussion regarding the purpose of the funds in the Community Education budget. Staff advised that this fund had previously been used to provide brochures and beverages at events where Heritage Markham wanted a presence. Staff noted that the fund could also be used for room rentals related to educational events.

The Committee noted existing infractions on Main Street, Unionville, and the need to educate new owners and tenants of the heritage district guidelines. The Committee requested that Staff provide additional information on the issues being faced, recommendations on how best to address the issues, and the most appropriate methods of communication to new owners in the area. A welcome document and door hanger were proposed ideas.

There was discussion regarding the source of funding for the Heritage District newsletter. Staff clarified that the funds for the newsletter were from a separate budget.

The Committee proposed an amendment to the Staff recommendation – that Heritage Markham recommends that the Community Education budget item be increased to \$2,000.

Recommendation:

**That Heritage Markham recommends a budget of \$2,000 for Community Education in 2019; and,**

That Heritage Markham endorses a Heritage Markham budget for 2019 in the amount of **\$10,280.00; and,**

That the budget for 2019 be forwarded to the Director of Planning and Urban Design (Development Services Commission).

CARRIED

**7. Information,  
Year End Reception (16.11)**

Extracts: R. Hutcheson, Manager of Heritage Planning

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[Memo](#)

R. Hutcheson, Manager of Heritage Planning, addressed the Committee and summarized the details outlined in the memo, noting that a new location would be found for the reception, as the Councillor's Lounge was under construction.

The Committee requested that Councillor Valerie Burke, past committee member David Johnston, Advisory Committee Clerk Victoria Hamilton, and regular attendee of the Heritage Markham meetings, Marion Matthias, be invited to attend the Year End Reception.

Councillor Valerie Burke thanked the Staff in advance for their efforts in organizing the Year End Reception.

Recommendation:

That the Heritage Markham meeting on December 12, 2018 will begin at 6:45 pm: and,

That Heritage Markham will hold its Year End Reception at approximately 8:30 p.m., **at a location to be determined**, with Refreshments to be arranged by staff.

**That Councillor Valerie Burke, past committee member David Johnston, Advisory Committee Clerk Victoria Hamilton, and regular attendee of the Heritage Markham meetings Marion Matthias, be invited to attend the Year End Reception.**

CARRIED

8. **Heritage Permit Applications,  
115 Main Street, Unionville,  
109 Robinson Street, Markham, Village,  
248 Main Street North, Markham Village,  
326 Main Street North, Markham Village,  
36 Church Street, Markham Village,  
11 Parkway Avenue, Markham Village,  
10975 Woodbine Avenue,  
Delegated Approvals: Heritage Permits (16.11)**

File Numbers: HE 18 252249

HE 18 251809

HE 18 251894

HE 18 252053

HE 18 252570

HE 18 252698

HE 18 252619

Extracts: R. Hutcheson, Manager of Heritage Planning

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[Memo](#)

Recommendation:

That Heritage Markham receive the information on heritage permits approved by  
Heritage Section staff under the delegated approval process.

CARRIED

9. **Building Permit Applications,  
109 Robinson Street, Markham Village,  
17 George Street, Markham Village,  
316 Main Street North, Markham Village,  
36 Church Street, Markham Village,  
9271 Kennedy Road, Berczy Community,  
11584 Highway 48, Milnesville Community,  
Delegated Approvals: Heritage Permits (16.11)**

File Numbers: 16 121082 HP

17 179942 HP

18 252613 HP

17 168605 HP

18 242029 HP

Extracts: R. Hutcheson, Manager of Heritage Planning

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[Memo](#)

Recommendation:

That Heritage Markham receive the information on building permits approved by Heritage Section staff under the delegated approval process.

CARRIED

10. **Site Plan Control Application,  
9700 Ninth Line, Cornell Community,  
Flato Canvas on the Rouge (16.11)**

File Number: SC 16 124169

Extracts: R. Hutcheson, Manager of Heritage Planning  
S. Corr, Project Planner

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[Memo](#)

Recommendation:

That Heritage Markham recommends that a condition be included in the Site Plan Agreement for the 9700 Ninth Line residential development that requires City consultation in the placement of the *Markham Remembered* plaque as part of the landscape plan design process, and requires the owner to install the plaque on the property.

CARRIED



**11. Information,  
Pomona Mills Park Interpretive Plaque (16.11)**

Extracts: R. Hutcheson, Manager of Heritage Planning  
M. Roy, Communications Coordinator

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[Memo](#)

Recommendation:

That Heritage Markham receive the staff memorandum on the Pomona Mills Park Interpretive Plaque as information.

CARRIED

**12. Correspondence (16.11)**

Extracts: R. Hutcheson, Manager of Heritage Planning

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[Correspondence](#)

Recommendation:

That the following correspondence be received as information:

- a) Ontario Historical Society: CHS Bulletin, October 2018. Staff has full copy.
- b) Ontario Historical Society 2018 Honours and Awards Nomination Brochure.
- c) Ontario Heritage Trust: Heritage Matters Newsletter, Autumn, 2018. Staff has full copy.
- d) Society for the Preservation of Historic Thornhill: Newsletter, November 2018.

CARRIED

**13. Committee of Adjustment Variance Application,  
145 Main Street, Unionville Heritage Conservation District,  
Conversion of Garage to Office Space (16.11)**

File Numbers: A/163/

Extracts: R. Hutcheson, Manager of Heritage Planning  
J. Leung, Committee of Adjustment  
G. Duncan, Project Planner

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[Memo](#)

George Duncan, Senior Heritage Planner, addressed the Committee and summarized the details outlined in the memo. Staff noted that the variance application should have stated that the applicant proposes to provide 4 parking spaces, not 8, as the public road parking should not be included in the number of parking spaces provided.

There was discussion regarding the number of employees working in the building and the number of parking spaces required by them as well as their clients. Staff advised that the Committee should consider the application from a heritage perspective, as other committees would evaluate the other concerns related to the reduced number of parking spaces.

There was discussion regarding the number of parking spaces required if there was a change of use of the building. Staff advised that each type of business had different requirements for the number of required parking spaces.

There was discussion regarding the reason why the owners wished to apply for the variance now, as the garage was already being used as a storage space. The Committee commented that the owner likely wished to legitimize the use of the space for its current purposes.

**Recommendation:**

That Heritage Markham has no comment from a heritage perspective on Minor Variance Application A/163/18 for 145 Main Street, Unionville.

CARRIED

**14. Site Plan Control Application,  
23 Washington Street, Markham Village Heritage Conservation District,  
Restored Exterior Cladding (16.11)**

File Numbers: A/163/18

Extracts: R. Hutcheson, Manager of Heritage Planning

P. Wokral, Heritage Planner

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Graham Dewar disclosed an interest with respect to Item # 14 (23 Washington Street, Markham), by nature of being a potential contractor for the project, and did not take part in the discussion of or vote on the question of the approval of this matter.

Peter Wokral, Heritage Planner, addressed the Committee and presented photographs of the recent restoration work undertaken by the owner. Staff noted that at the October 10, 2018 Heritage Markham meeting, the Committee recommended the owner remove the modern siding of the house. The owner did so, restoring the original siding below and Staff was pleased with the final result.

There was discussion regarding the amount of original siding restored. The Committee advised that approximately 90% of the siding was restored, and asphalt shingles on the front of the building were replaced with cedar shingles.

**Recommendation:**

That Heritage Markham receive the photographs and details of the siding restoration at 23 Washington Street, Markham as information.

CARRIED

- 15. Request Feedback,  
3565 19<sup>th</sup> Avenue,  
Cultural Heritage Value of Barns & Sheds  
Results of Building Evaluation Sub-Committee (16.11)**  
Extracts: R. Hutcheson, Manager of Heritage Planning  
A. Rahman, Sustainability and Asset Management
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Memo

George Duncan, Senior Heritage Planner, addressed the Committee and summarized the details outlined in the memo. He noted that the Heritage Markham Building Evaluation Sub-Committee evaluated the accessory buildings as Group 2 heritage buildings, worthy of preservation.

There was discussion regarding what Council plans to do with the land, and whether the buildings would be preserved. Staff advised that Council would evaluate the costs involved in bringing the buildings up to standard and determine if funds will be allocated.

There was discussion regarding the Group 2 designation and whether additional recommendations regarding the preservation and protection of the buildings would be beneficial. Staff clarified that Group 1 buildings were prime heritage buildings and the Group 2 buildings were significant heritage resources potentially worthy of designation. It is typically the expectation that Group 2 buildings would be preserved and integrated into new development.

The Committee proposed an amendment to the Staff recommendation – that Heritage Markham recommends that the farm accessory buildings be retained, maintained and/or restored based on the significant value they serve in representing the farming and agricultural history of Markham.

Recommendation:

That Heritage Markham recommends that the Group 2 designation by the Heritage Markham Building Evaluation Sub-Committee be accepted; and,

That Heritage Markham recommends that the farm accessory buildings be retained, maintained and/or restored based on the significant value they serve in representing the farming and agricultural history of Markham.

CARRIED

**16. Heritage Markham Awards of Excellence Program,  
Proposed Event for 2019 (16.11)**

Extracts: R. Hutcheson, Manager of Heritage Planning

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[Memo](#)

Regan Hutcheson, Manager of Heritage Planning, addressed the Committee and summarized the details outlined in the memo. He invited Committee members to join the Awards of Excellence Sub-Committee for 2019 and to submit potential candidates for the Awards.

The following members of Heritage Markham volunteered for the Heritage Markham Awards of Excellence Sub-Committee for 2019:

- Evelin Ellison
- Zuzanna Zila
- Jennifer Peter-Morales

Councillor Burke nominated the following candidates for consideration:

- Settlers Park Residents Association for their work at German Mills Settlers Park – for Natural Heritage
- German Mills Community Centre Board – for their work on the historic school house
- Barry Nelson – for helping with the Thornhill Village Cultural Festival and hosting artists at his heritage home
- Pam Birrell – for Heritage Education

Recommendation:

That the 2019 Heritage Markham Awards of Excellence ceremony be confirmed for the fall of 2019 and that the Awards of Excellence Sub-Committee work with Heritage Section staff to determine an appropriate date, venue and other organizational aspects; and,

That the following members of Heritage Markham be appointed to the Heritage Markham Awards of Excellence Sub-Committee for 2019:

- **Evelin Ellison**
- **Zuzanna Zila**
- **Jennifer Peter-Morales**

That Heritage Markham members submit potential candidates for the 2019 Awards of Excellence program (project completed from mid 2016 to the present) to be reviewed by the Sub-Committee.

CARRIED

**17. Thornhill Village Library,  
10 Colborne Street, Thornhill Heritage Conservation District (16.11)**

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Evelin Ellison presented a photograph of the entrance of Thornhill Village Library, advising the Committee that the lighting had been changed to support the night sky friendly mandate, which also enhanced the entrance of the building. E. Ellison thanked Councillor Burke for her involvement in the project.

Recommendation:

That the changes to the entrance lighting of the Thornhill Village Library be received as information.

CARRIED

**Adjournment**

The Heritage Markham Committee meeting adjourned at 8:51 PM.