

**Senior's Hall of Fame Awards Committee**

**August 8, 2018**

**11:00 am**

**Attendance**

**Members:** Councillor Amanda Collucci, Yash Kapur, Javaid Khan, Ardy Reid, George George, Raj Sethi, , Alice Chau and Pearl Mantell

**Staff:** Emma Girard, and Laura Gold, Council/Committee Coordinator

**Regrets:** Councillor Colin Campbell, Lily Liu, Manickampillai Velauthapillai, and Gail Leet

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>
1. Call to Order	The Senior's Hall of Fame Awards Committee convened at 11:09 am with Yash Kapur presiding as Chair.	
2. Approval of the Minutes	<p>There was a brief discussion on the decision made at the last meeting regarding meeting attendance.</p> <p>Moved by Pearl Mantel Seconded by George George</p> <p>That the Minutes of the June 27, 2018, Senior's Hall of Fame Awards Committee be approved as presented.</p> <p>Carried</p>	
3. Planning and Undertaking of the Event	<p><u>Promotion of the Award</u> Emma Girard, Communications Advisor advised that the City is working on promoting the Senior's Hall of Fame Award.</p> <p>Members were encouraged to promote nominations in their communities. Each Member should strive to bring in two nominations.</p>	

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	<p><u>Video</u> The Committee noted its dissatisfaction that the award promotional video was not displayed at the Canada's Day Luncheon. It was noted that decision was made with the optics of the luncheon in mind, noting that the event is very noisy and that in past it was difficult for patrons to hear and take in information from the video.</p> <p><u>Nominations</u> Nominations will be accepted until September 7, 2018. Packages will be distributed on Monday, September 10, 2018. Judging of the nomination will be done on September 13, 2018 at 10:00 am.</p> <p>Laura to courier out Pearl Mantel's nomination package due to the Jewish holidays.</p> <p><u>Nomination Forms</u> Laura to provide Alice and Richard with copies of the nomination form and Chinese instructions.</p> <p><u>Speeches</u> The Minister of Seniors and Long Term Care has committed to speaking at the event. Emma Girard will ask Andrea Berry to follow up on the status of the keynote speaker.</p>	<p>Courier out nomination form to Pearl Mantel – Laura</p> <p>Provide Alice and Richard with copies of the Chinese nomination forms – Laura</p> <p>Ask Andrea Berry to focus on the status of the keynote speaker – Emma Girard</p>
4. Terms of Reference	The Sub-Committee is still working on compiling the Terms of Reference. The Clerk offered her assistance if required.	
5. Acceptance Speech	At this year's Senior's Hall of Fame Awards Ceremony winners will be provided with an opportunity to say a few words. They will speak immediately after their name is called.	
6. Next Meeting Date	September 5, 2018, 11:00 am	
7. Adjournment	12:09 pm	