

Advisory Committee on Accessibility

June 18, 2018

Ontario Room

5:30 PM – 7:00 PM

Committee Members Present: Regional Councillor Nirmala Armstrong, Kristen Hayes, Jaqueline Bell, Co-Chair, Jewell Lofsky, Barry Martin, Brian Lynch, Arlene Juanillo, Wanda Wright, Tammy Mok, Keith Irish, and Robert Hunn

Staff Present: Cheryl McConney-Wilson, Senior Diversity Coordinator, and Laura Gold, Council/Committee Coordinator

Regrets: Laura Meffen

Item	Discussion	Action
1. Call to Order	The Advisory Committee on Accessibility convened at 5:05 pm with Kristen Hayes presiding as Chair.	
2. Approval of the Minutes	A correction to the attendance was made. Moved by Wonda Wright Seconded by Jewell Lofsky That the May 14, 2018 Advisory Committee on Accessibility Minutes be approved as amended. Carried	
3. Accessibility and Age Friendly Design Plan	Yvonne Yeung, Senior Planner, Urban Design was in attendance to present the Accessibility and Age Friendly Design Plan. The Committee provided the following feedback: <ul style="list-style-type: none">• Should include provisions for having charging stations for wheelchairs and scooters in buildings;• Should have accessible guidelines for open spaces;	

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	<ul style="list-style-type: none">• Suggested creating incentives for businesses to make their businesses more accessible like providing tax breaks or creating a grant program ;• Should have design guidelines for making play places accessible, including water play areas.	
4. Accessibility Fair	<p>The Committee reviewed the proposed set-up for the Accessibility Fair and discussed the logistics. Cynthia Szeto, Business Development & Event Coordinator, Markham Museum was in attendance to answer questions regarding hosting the Accessibility Fair as part of Applefest. The following was discussed:</p> <p><u>Vendor Tables</u></p> <p>The Committee inquired if they could have different vendors on Saturday and Sunday, as some vendors were only able to attend one day. It also inquired if two vendors could share one table.</p> <p>Cynthia responded that there can be different vendors on the Saturday and Sunday if minimal change to the set-up is required, noting the new vendors would need to set up in the morning. She also stated that two vendors could share one table if they are agreeable to the idea.</p> <p><u>Wheelchair Basketball</u></p> <p>Kristen Hayes advised that the Committee could still do the wheelchair basketball, but on a smaller scale.</p>	

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	<p>Moved by Wanda Wright Seconded by Tammy Mok</p> <p>That the Committee approve spending \$300 on wheelchair basketball provided there is a budget.</p> <p style="text-align: right;">Carried</p> <p><u>Wayne’s Cup</u> It was confirmed that Wayne’s Cup will be at the Fair for two days. There will be a sitting area where people can sit and drink their coffee.</p> <p><u>Keeping Fair Together</u> The Committee discussed the layout of the Accessibility Fair and agreed that the vendors, Wayne’s Cup, and the entertainment should all be kept together.</p> <p><u>Entertainment</u> Tammy Mok presented the following entertainment schedule for the Fair to the Committee:</p> <div><div><div>Saturday, September 22</div><table><tr><td>11 am – 12 pm</td><td>Dr. Jason Kwok, Tai Chi Performance</td></tr><tr><td>12 pm - 1 pm</td><td>Chris Chiu, Piano Solo</td></tr><tr><td>1 pm - 2 pm</td><td>To be filled</td></tr><tr><td>2pm – 3pm</td><td>To be filled</td></tr></table></div><div><div>Sunday, September 23</div><table><tr><td>11 am – 1 pm</td><td>Carlo’s Band Play</td></tr><tr><td>1 pm - 2 pm</td><td>To be filled</td></tr><tr><td>2 pm – 3 pm</td><td>To be filled</td></tr></table></div></div>	11 am – 12 pm	Dr. Jason Kwok, Tai Chi Performance	12 pm - 1 pm	Chris Chiu, Piano Solo	1 pm - 2 pm	To be filled	2pm – 3pm	To be filled	11 am – 1 pm	Carlo’s Band Play	1 pm - 2 pm	To be filled	2 pm – 3 pm	To be filled	
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	<p>Moved by Tammy Mok Seconded by Wanda Wright</p> <p>That the Committee approve spending \$300 on the Carlo's Band Play provided there is a budget.</p> <p>Carried</p> <p><u>Passport</u> The Committee supported the idea of having a passport patrons can complete and offering a chance to win a prize to patrons who submit their completed passport.</p> <p>Moved by Robert Hunn Seconded by Brian Lynch</p> <p>That the Committee request that the fair organizers look into the feasibility of having a passport that patrons can get stamped for each activity they complete, and a prize that patrons can win for completing their passport at the Accessibility Fair.</p> <p>Carried</p> <p><u>Promotion of the Fair</u> The Committee discussed getting the word out about fair, noting that it will get promoted through Applefest.</p> <p><u>Applefest Entrance Fee</u> The Committee discussed the \$8 entrance fee for the fair and inquired if the Museum had considered having a family rate for larger families attending the fair.</p>	

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	<p>A Member suggested asking private accessible transportation services to sponsor the admission. In return they could promote their services by having their car on site.</p> <p><u>Mobility Plus</u> Brian Lynch suggested having Mobility Plus at the fair. He offered to reach out to a representatives from Mobility Plus regarding this possibility.</p>	
5. Accessibility Award	<p>The Committee briefly discussed the Accessibility Award. Copies of the nomination form were circulated to the Committee. The Committee will judge the nomination on August 1, 2018.</p>	
6. New Business	<p><u>Canada Day Committee Parade</u> The Committee discussed the logistics of the Canada Day Parade, as it will be participating in the parade.</p> <p><u>Resident Concerns Regarding Accessibility</u> The Committee discussed two residents concerns regarding accessibility. One was regrading the accessible parking at Markham Stouffville Hospital and the other was about the accessibility of a medical building.</p> <p>Kristen Hayes agreed to send an email to Markham Stouffville Hospital advising them of the resident's concerns regarding their accessible parking spaces. Jaqueline Bell will visit the medical building to better understand the resident's accessibility challenges.</p> <p>The Clerk will pass this information on to the residents submitting their concerns.</p>	
7. Next Meeting Date	<p>The next meeting of the Advisory Committee on Accessibility will be held on Wednesday, August 1, 2018, at 5:00 pm.</p>	

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8. Adjournment	The Advisory Committee on Accessibility adjourned at 7:00 pm.	

Advisory Committee on Accessibility Action Items

No.	Action Item	Responsibility of Staff/Committee Member	Completion Date	Status
1.	Think of the type of information the Committee would like to have on its webpage on the City's new website.	All Committee Members	June 2018	
3.	Think about disabled performers that you would like to perform at the fair.	Committee	June 2018	
4.	Contact potential vendors	Kristen Hayes and Regional Councillor Armstrong	June 2018	
5.	Send letters of confirmation to vendors once vendor list is finalized	Regional Councillor Armstrong's Assistant	June 2018	
6.	Follow up with Members that have not been attending meetings to see if they are still interested in being on the Committee.	Laura Gold	June 2018	
7.	Think about topics you would like to learn more about.	Committee	June 2018	
8.	Add Accessibility Grant to a fall agenda.	Laura Gold	September 2018	