

**REQUEST RECEIVED:****EVENT CODE 2011-138****COMMUNITY EVENT – WORK ORDER
ROAD USE NOTIFICATION****EVENT NAME: Markham Fair****EVENT ORGANIZER CONTACT – ORGANIZATION INFORMATION**

Name:	John Peco	Eve Tel:	416-705-3283
Title:	General Manager	Cell Tel:	416-705-3283
Host Organization:	Markham Fair	Fax:	905-640-8458
Address:	10801 McCowan Road	Email:	john@markhamfair.ca
City, Prov, PC:	Markham ON, L3P 3J3	Web:	markhamfair.ca
Day Tel:	905-642-3247		

ROAD USE CONTACT INFORMATION

Day Prior:	Blair	Seeley	905-642-0770
Day of:	Blair	Seeley	905-642-0770

ROADS INVOLVED (please provide the route & map)

Please indicate whether the event will be contained to the sidewalks, roadways and/or road closure. List the street(s) and/or roads affected and proposed closures from start to finish route.

This event will utilize both sidewalks and roadways on the following roads:

Road Closed – September 29 to October 2, 2011

- Elgin Mills, between Highway 48 and McCowan Road Local

Please indicate the date, time and location of the event

Event Set-up Date:	Thursday, September 29th	Tear Down Event Date:	Sunday October 2 nd
Event Set-up Time:	Thursday – Sunday - 9am	Tear Down Event Time:	Sunday- 6:30 pm
Event Start Time:	Thursday – Sunday - 9am	Event End Time:	Thursday – Saturday 10pm Sunday 6pm
Event Location:	10801 McCowan Road, Markham		

ALTERNATE ROUTE OR SITE PLAN (use for road closure-please provide alternate route plan for traffic)

19th Concession (North of Elgin Mills) and Major Mackenzie (South of Elgin Mills)



BARRICADES DROP LOCATION(S):

Location & quantity of barricade drop points

- Elgin Mills and Highway 48 and Elgin Mills and McCowan Road

Does your event require "Road Closed Ahead" signage? No

If yes, please indicate the quantity and location(s) drop off:

MUNICIPAL PARKING LOTS INVOLVED

Use of Municipal parking lot No

Indicate the Parking Lot Location _____ Time of Use _____

PARKING/ TRAFFIC & TRANSPORTATION CONTROL PLAN

Participant and Guest Parking Plan:

Parking on fairgrounds

___ Paid duty police officers & volunteers for traffic control. Working with several local property tenants on providing parking space with vendors & tenants/patrons _____

PYLONS & SAFETY VESTS

Quantity required:

Pylons: _____ No _____

Safety Vests: _____ No _____

REGIONAL & PROVINCIAL ROADS

Use of regional or provincial roads No

Road Closure Fee:

Amount: \$100.00 plus GST

Credited to Account Number: 700-998-9299

Approval Levels:

Road Use that is contained to Town of Markham roadways requires approval from the following group(s):

☐ Clerks Department

Road use is contained within a specified area in which there is a minimum number of homes involved

☐ Council Approval

Main traffic is interrupted

Road Use that occurs within the right-of-way of a regional road requires:

☐ York Region Transportation & Works Department Permit

Road Use that occurs within the right-of-way of a provincial road:

☐ Ministry of Transportation/Road Work Scheduling & Coordination Unit**Cancellation of a Road Closure:**

If the timing of the road closure is altered for any reason, the applicant must immediately notify the following emergency services:

- | | |
|--|------------------------------|
| • Markham Fire & Emergency Services | 905-477-2011 |
| • York Region EMS | 800-668-7821 or 705-726-8103 |
| • York Regional Police | 905-881-1221 ext. 7001 |
| • Town of Markham, Community Event Coordinator | 905-477-7000 ext. 3797 |

Distribution:

Town of Markham

- Corporate Communications – Web Master
- By-Laws
- Power Stream
- Mayor & Members of Council

- MFES
- Operations & Asset Management
- Community Event Coordinator
- Town Clerk

York Region

- York Region EMS
- Roads Transportation

- York Region Transit
- York Regional Police

Other

- 407 ETR
- Area Churches
- BIA – Markham Village
- BIA - Unionville
- Go Transit – Bus Operations

- Ministry of Transportation
- Ontario Provincial Police
- Toronto Transit Commission

Via Fax to:

- | | |
|--------------------------------------|--------------|
| • Georgian Ambulance Dispatch Centre | 705-739-6831 |
| • OPP | 905-841-6794 |
| • Student Buses | 905-713-2533 |