



REQUEST RECEIVED: March 14, 2011

EVENT CODE 2011- 080

COMMUNITY EVENT – WORK ORDER ROAD USE NOTIFICATION

EVENT NAME: Festival of Lights

EVENT ORGANIZER CONTACT – ORGANIZATION INFORMATION

Name: Christine Matthews
Title: Event Coordinator
Host Organization: Markham Village BIA
Address: 132 Robinson Street
City, Prov, PC: Markham, Ontario
Day Tel: 905 472-2462
Eve Tel: 905 472-5990

Cell Tel:
Fax: 905 472-8530
Email: info@mainstreetmarkham.com
Web: www.mainstreetmarkham.com

ROAD USE CONTACT INFORMATION

Day Prior: Christine Matthews 905 472-2462
First Last Phone #

Day of: Christine Matthews 905 472-2462
First Last Phone #

ROADS INVOLVED (please provide the route & map)

This event will be contained to the road closure/sidewalks on the following roads:

Event Location: Main Street Markham North from Hwy 7 to Bullock Dr/Parkway Ave & Robinson Street from Water Street to Washington Street

Event Set-up Date: November 26, 2011

Tear Down Event Date: November 26, 2011

Event Set-up Time: 11:00 am

Tear Down Event Time: 10:00 pm

Event Start Time: 12:00 pm

Event End Time: 9:00 pm

Main Street Markham North from Hwy 7 to South of Parkway Ave—Primary

Access east from Main Street Markham is closed to

- a) Centre Street— --Local
- b) Robinson Street --Primary

Access west to Main Street Markham is closed to –

- a) Dublin street— -Local
- b) Robinson street— -Primary
- c) Wilson street--- - Local



ALTERNATE ROUTE OR SITE PLAN (use for road closure-please provide alternate route plan for traffic)

ALTERNATE ROUTE

1. From Bullock Drive - Hawkrigde Ave - Hwy 7
2. From Hwy 7 - Hawkrigde Ave - Bullock Drive
3. From Parkway Ave - George Street - Washington Street - Hwy 7
4. From Hwy 7 to Washington Street - George Street - Parkway Ave

BARRICADES DROP LOCATION(S):

Note: * Barricades will be in placed for Santa Claus Parade. MBIA will need barricades at Parkway and additional barricades on east side of Robinson.

Location & quantity of barricade drop off points: 28 barricades

- 4@ Main & Parkway
- 4@ Main & Hwy 7
- 2@Main & Wilson
- 2@Main & Robinson Street west—east end of Plaza entrance
- 2@Main & Centre Street
- 2@144 Main Street Markham
- 2@Main & Dublin Street
- 10@ corner of Robinson & George street (grassy area)

Does your event require "Road Closed Ahead" signage? Yes

Advance signage road closure— at Hwy 7 & Parkway Ave

MUNICIPAL PARKING LOTS INVOLVED

Use of Municipal parking lot No _____

Indicate the Parking Lot Location _____ Time of Use _____

PARKING/ TRAFFIC & TRANSPORTATION CONTROL PLAN

Participant and Guest Parking Plan:



PYLONS & SAFETY VESTS

Quantity required:

Pylons: 10

Safety Vests: 14

REGIONAL & PROVINCIAL ROADS

Use of regional or provincial roads No _____

Road Closure Fee:

Amount: \$100.00 plus GST

Credited to Account Number: 700-998-9299

Approval Levels:

Road Use that is contained to Town of Markham roadways requires approval from the following group(s):

☐ Clerks Department

Road use is contained within a specified area in which there is a minimum number of homes involved

☐ Council Approval

Main traffic is interrupted

Road Use that occurs within the right-of-way of a regional road requires:

☐ York Region Transportation & Works Department Permit

Road Use that occurs within the right-of-way of a provincial road:

☐ Ministry of Transportation/Road Work Scheduling & Coordination Unit

Cancellation of a Road Closure:

If the timing of the road closure is altered for any reason, the applicant must immediately notify the following emergency services:

- | | |
|--|------------------------------|
| • Markham Fire & Emergency Services | 905-477-2011 |
| • York Region EMS | 800-668-7821 or 705-726-8103 |
| • York Regional Police | 905-881-1221 ext. 7001 |
| • Town of Markham, Community Event Coordinator | 905-477-7000 ext. 3797 |

Distribution:

Town of Markham

- | | |
|---|---------------------------------|
| • Corporate Communications – Web Master | • MFES |
| • By-Laws | • Operations & Asset Management |
| • Power Stream | • Community Event Coordinator |
| • Mayor & Members of Council | • Town Clerk |

York Region



Corporate Services Commission

- York Region EMS
- Roads Transportation

Other

- 407 ETR
- Area Churches
- BIA – Markham Village
- BIA - Unionville
- Go Transit – Bus Operations
- York Region Transit
- York Regional Police
- Ministry of Transportation
- Ontario Provincial Police
- Toronto Transit Commission

Via Fax to:

- Georgian Ambulance Dispatch Centre 705-739-6831
- OPP 905-841-6794
- Student Buses 905-713-2533