



REQUEST RECEIVED: November 21, 2011

EVENT CODE 2011-077

COMMUNITY EVENT – WORK ORDER
ROAD USE NOTIFICATION

EVENT NAME: Olde Tyme Christmas Candlelight Parade

EVENT ORGANIZER CONTACT – ORGANIZATION INFORMATION

Name:	Judi McIntyre	Eve Tel:	905-477-0117
Title:	Executive Director	Cell Tel:	647-983-9054
Host Organization:	Unionville BIA	Fax:	905-477-0117
Address:	197 Main Street	Email:	info@unionvilleinfo.com
City, Prov, PC:	Unionville, On L3R 2G8	Web:	
Day Tel:	905-477-0117		

ROAD USE CONTACT INFORMATION

Day Prior:	Judi McIntyre	905-477-0117	
	First	Last	Phone #
Day of:	Judi McIntyre	647-983-9054	
	First	Last	Phone #

ROADS INVOLVED (please provide the route & map)

Road Closure

This event will utilize the following roads:

- 1) Main Street Unionville north of Euclid to south of Library Lane
- 2) Main Street Unionville & Concession Rd to south of Carlton Rd
- 3) Carlton Road west of Concession Rd to south of Pomander Rd
- 4) Fred Varley east of E.J. Lennox Way to Main Street Unionville

Date, time and location of the event

Event Set-up Date:	December 2, 2011	Event Tear Down Date:	December 2, 2011
Event Set-up Time:	5:30pm	Tear Down Event Time:	10:30 pm
Event Start Time:	7:00 pm	Event End Time:	10:00 pm
Event Location:	Main Street Unionville		

ALTERNATE ROUTE OR SITE PLAN (use for road closure-please provide alternate route plan for traffic)

1. Fred Varley Drive accessed through Sciberras Road
2. Victoria Ave accessed through Berkeley Ct & Planning Mill Driveway (for walkers only)
3. The Bridle Trail, Hastings, Library Lane to Carlton Rd
4. Eureka Street to Highway 7

BARRICADES DROP LOCATION(S):

Location & quantity of barricade drop points

- 1) 12 traffic barrels on the west side boulevard of Main Street Unionville – south of Station Lane & north of Euclid Avenue
- 2) 6 barricades at Unionville Train Station Parking lot
- 3) 2 barricades at the corner of Main Street & Station Lane
- 4) 2 barricades on the south side of Fred Varley Drive just east of E.J. Lennox Way
- 5) 1 barricade at Crosby Arena to block vehicular access to Main Street from the driveway
- 6) 2 barricades at Carlton Rd & Stanford Rd
- 7) 2 barricades at Carlton Rd & Concession Rd (north end)
- 8) 2 barricades at Main Street & Library Lane
- 9) 4 barricades at Carlton Rd & most easterly driveway of the Curling Club driveway
- 10) 4 barricades (2 each) at the two entrances to the Varley Art Gallery parking lot
- 11) 2 barricades at Pomander & Carlton Rd
- 12) 2 barricades at Main Street & Concession Rd (south end)
- 13) 2 barricades at Main Street & Victoria Ave
- 14) 2 barricades at Main street & Euclid Ave
- 15) 2 barricades at Main Street & Maple Lane
- 16) 2 barricades at Main Street & Eckardt Ave
- 17) 2 barricades at Main Street & Pavillion
- 18) 4 barricades at Main Street & Hwy 7

Total = 43 barricades

Road Closed

- 1) East of E.J. Lennox Way on Fred Varley Rd
- 2) Carlton Rd & west Chamberry Cres – Stanford Rd
- 3) Main Street & Library Lane
- 4) Pomander Rd & Carlton Rd
- 5) Main Street & Concession Rd
- 6) Main Street & Hwy 7

“Road Closed Ahead” signage

- 1) Eureka Street & Anna Russell Way
- 2) Fred Varley & west of Fonthill Blvd
- 3) Carlton Rd & west of Kennedy Rd
- 4) Main Street just south of the Bridle Trail
- 5) Carlton Rd west side north of McKay Cres

MUNICIPAL PARKING LOTS INVOLVED

Use of Municipal parking lot Yes

Parking Lot Location: Crosby Area & Curling Club; Varley Art Gallery parking lot on Carlton
Time of Use 5:30 pm to 8:00 pm**PARKING/ TRAFFIC & TRANSPORTATION CONTROL PLAN**Participant and Guest Parking Plan:

_____**PYLONS & SAFETY VESTS**

Quantity required:

Pylons: 50

Safety Vests: 20

REGIONAL & PROVINCIAL ROADS

Use of regional or provincial roads Yes _____ No _____

Road Closure Fee:

Amount: \$100.00 plus GST

Credited to Account Number: 700-998-9299

Approval Levels:

Road Use that is contained to Town of Markham roadways requires approval from the following group(s):

☐ Clerks Department

Road use is contained within a specified area in which there is a minimum number of homes involved

☐ Council Approval

Main traffic is interrupted

Road Use that occurs within the right-of-way of a regional road requires:

☐ York Region Transportation & Works Department Permit

Road Use that occurs within the right-of-way of a provincial road:

☐ Ministry of Transportation/Road Work Scheduling & Coordination Unit**Cancellation of a Road Closure:**



If the timing of the road closure is altered for any reason, the applicant must immediately notify the following emergency services:

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|--|------------------------------|
| • Markham Fire & Emergency Services | 905-477-2011 |
| • York Region EMS | 800-668-7821 or 705-726-8103 |
| • York Regional Police | 905-881-1221 ext. 7001 |
| • Town of Markham, Community Event Coordinator | 905-477-7000 ext. 3797 |

Distribution:

Town of Markham

- | | |
|---|---------------------------------|
| • Corporate Communications – Web Master | • MFES |
| • By-Laws | • Operations & Asset Management |
| • Power Stream | • Community Event Coordinator |
| • Mayor & Members of Council | • Town Clerk |

York Region

- | | |
|------------------------|------------------------|
| • York Region EMS | • York Region Transit |
| • Roads Transportation | • York Regional Police |

Other

- | | |
|-------------------------------|------------------------------|
| • 407 ETR | • Ministry of Transportation |
| • Area Churches | • Ontario Provincial Police |
| • BIA – Markham Village | • Toronto Transit Commission |
| • BIA - Unionville | |
| • Go Transit – Bus Operations | |

Via Fax to:

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| • Georgian Ambulance Dispatch Centre | 705-739-6831 |
| • OPP | 905-841-6794 |
| • Student Buses | 905-713-2533 |

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