



REQUEST RECEIVED November 14, 2011

EVENT CODE 2011-161

COMMUNITY EVENT – WORK ORDER
ROAD USE NOTIFICATION

EVENT NAME: Markham Santa Claus Parade

EVENT ORGANIZER CONTACT – ORGANIZATION INFORMATION

Name:	Jim Sandiford	Eve Tel:	905-294-4242
Title:	Co-Chair	Cel Tel:	416-729-4377
Host Organization:	Rotary Club of Markham	Fax:	416-229-2583
	Sunrise Inc Inc./Town of Markham	Email:	Jim.Sandiford@dntw.comWeb:
Address:	45 Sheppard Ave East, Ste 703	Web:	
City, Prov, PC:	Markham, ON M2N 5W9		
Day Tel:	416-229-2581 ext 123		

ROAD USE CONTACT INFORMATION

Day Prior:	First Name: Jim	Last Name: Sandiford	Telephone: 416-729-4377
Day of:	First Name:	Last Name:	Telephone:

ROADS INVOLVED (please provide the route & map)

Please indicate whether the event will be contained to the sidewalks, roadways and/or road closure. List the street(s) and/or roads affected and proposed closures from start to finish route.

Saturday, November 26, 2011

0700 hr/ 900hr/1000hr - 1300 hr

This event will utilize both sidewalks and roadways on the following roads:

- | | | |
|--|-------------------------|-------------------|
| 1. 1 Hwy 7 east of Wooten Way to west of Hwy 48 | -Primary/Regional/Local | 900 hr – 1300 hr |
| 2. Hwy 7 north of Main St Markham to Parkway Ave | -Primary/Regional/Local | 900 hr – 1300 hr |
| 3. Wooten Way west of Hwy 7 |] | 900 hr – 1300 hr |
| 4. Wideman street north of Hwy 7 |] | 900 hr – 1300 hr |
| 5. Christman Court south of Hwy 7 |] | 900 hr – 1300 hr |
| 6. Savannah cres north of Hwy 7 |] | 900 hr – 1300 hr |
| 7. Jerman Street north of Hwy 7 |]-Local | 900 hr – 1300 hr |
| 8. Thomson Court West of Main street |] | 900 hr – 1300 hr |
| 9. Washington Street north of Hwy 7 |] | 900 hr – 1300 hr |
| 10. Albert Street & Hwy 7 | | 9:00 hr - 1300 hr |
| 11. Centre Street east of Main street |] | 900 hr – 1300 hr |
| 12. Robinson Street west of Main Street |] | 900 hr – 1300 hr |
| 13. Albert Street north of Hwy 7 |] | 900 hr – 1300 hr |
| 14. Dublin Street west of Main Street | | 900 hr – 1300 hr |
| 15. Robinson Street east of Main St Markham to George St | -Primary/Local | 700 hr – 1300 hr |
| 16. Wilson Street west of Main street | -Local | 900 hr – 1300 hr |



Corporate Services Commission

17. Bullock Drive west of Main Street	-Primary/Local	900 hr – 1300 hr
18. Parkway Avenue east of Main street	-Primary/Local	900 hr – 1300 hr
19. Ramona Blvd west of George Street	- local	900 hr 1300hr
20. Reeves Drive	Local	930 hr – 11:00 hr
21. Station Street west of Main Street	-Local	1000 hr – 1300 hr
22. Beech St west of Main Street	-Local	1000 hr – 1300 hr
23. Eby Way west of Main Street	-Local	1000 hr – 1300 hr
24. Springdale Ave west of Main Street	-Local	1000 hr – 1300 hr
25. Gleason Ave east of Main Street	-Local	1000 hr – 1300 hr
26. Peter Street, south of 16 th Ave	-Local	1000 hr – 1300 hr
27. David Street west of Main St	-Local	1000 hr – 1300 hr
28. Pilkey Lane east of Main St	-Local	1000 hr – 1300 hr
29. Elizabeth Street, south of 16 th Avenue	-Local	1000hr – 1300 hr
30. Quarry Stone Ave south of 16 th Ave (Local traffic only)		1000 hr – 1300 hr
31. 16 th Ave east of Mingay Avenue	-Primary/Local	1000 hr – 1300 hr
32. Heritage Corners north of 16 th Ave (Local traffic only)		1000hr – 1300 hr
33. Main St N east of Deer Park Lane	-Primary/Regional	1000 hr – 1300 hr
34. Main St N, east & west of 16 th Avenue	-Primary/Regional	1000 hr – 1300 hr
35. Main St. N, south of Bur Oak Ave	-Primary/Regional	1000hr – 1300 hr

BARRICADES DROP LOCATION(S):

Location & quantity of barricade drop points
Details of drop-off locations sent separately to Operations Staff
Total number of barricades required : 148

MUNICIPAL PARKING LOTS INVOLVED

Use of Municipal parking lot No ☒

Indicate the Parking Lot Location Arena Hwy 7 & Hwy 48 Time of Use 7:00 am – noon

PARKING/ TRAFFIC & TRANSPORTATION CONTROL PLAN

Participant and Guest Parking Plan:
Go Transit parking lots

Participants will use existing parking lots along the parade route.

PYLONS & SAFETY VESTS

Quantity required:

Pylons: 40
Safety Vests: 24

REGIONAL & PROVINCIAL ROADS

Use of regional or provincial roads Yes ☒ No ☐



Road Closure Fee:

Amount: \$100.00 plus GST

Credited to Account Number: 700-998-9299

Approval Levels:

Road Use that is contained to Town of Markham roadways requires approval from the following group(s):

☐ Clerks Department

Road use is contained within a specified area in which there is a minimum number of homes involved

☐ Council Approval

Main traffic is interrupted

Road Use that occurs within the right-of-way of a regional road requires:

☐ York Region Transportation & Works Department Permit

Road Use that occurs within the right-of-way of a provincial road:

☐ Ministry of Transportation/Road Work Scheduling & Coordination Unit

Cancellation of a Road Closure:

If the timing of the road closure is altered for any reason, the applicant must immediately notify the following emergency services:

- | | |
|--|------------------------------|
| • Markham Fire & Emergency Services | 905-477-2011 |
| • York Region EMS | 800-668-7821 or 705-726-8103 |
| • York Regional Police | 905-881-1221 ext. 7001 |
| • Town of Markham, Community Event Coordinator | 905-477-7000 ext. 3797 |

Distribution:

Town of Markham

- Corporate Communications – Web Master
- By-Laws
- Power Stream
- Mayor & Members of Council

- MFES
- Operations & Asset Management
- Community Event Coordinator
- Town Clerk

York Region

- York Region EMS
- Roads Transportation

- York Region Transit
- York Regional Police

Other

- 407 ETR
- Area Churches
- BIA – Markham Village
- BIA - Unionville
- Go Transit – Bus Operations

- Ministry of Transportation
- Ontario Provincial Police
- Toronto Transit Commission

Via Fax to:

- Georgian Ambulance Dispatch Centre 705-739-6831
- OPP 905-841-6794
- Student Buses 905-713-2533