



Corporate Services Commission

Request Received: May 22, 2013

Event Code: 2013-022

COMMUNITY EVENT – WORK ORDER ROAD USE NOTIFICATION

Event Name: Markham Village Music Festival

Date & Time: Friday, June 14, 2013 1400h – Overnight Closure
Saturday, June 15, 2013 1800h

Location: Main Street, Markham

Admission: Free

Primary Organization & Contact Information

Name: Samuel Carr
Title: Event/Production Manager
Host Organization: MVMF Inc
Address: 21 MAIN ST N, PO 172
City, Prov, PC: MARKHAM ON L3P 1X0
Day Tel:

Eve Tel:
Cell Tel: 416 520 5752
Fax:
Email: rlsfc@rogers.com,
Web: www.markham-festival.org

Road Use Contact Information

Day Prior: Samuel Carr 416 520 5752

Day of: Samuel Carr 416 520 5752

Roads Involved

Date, time and location of the event

Event Road Closures Dates & Times – Overnight road closure

Event Set-up Time:

Friday, June 14, 2013
Saturday, June 15, 2013

1400h

Tear Down Event Time: 2000h

Event Start Time:

Friday, June 14, 2013
Saturday, June 15, 2013

1700h

Event End time: 1800h

Event Location: Main Street North from north of Hwy 7 to south of Parkway Ave / Bullock Drive & Morgan Park

Special Events

101 Town Centre Blvd., Markham, ON L3R 9W3
Tel: 905-477-7000 ext. 3797 Fax: 905-475-4741
Email: specialevents@markham.ca

Notes from fire chief:

"Fire and Emergency Services and the Operations departments do not support the road closure overnight. This was tried last year and the conditions included having the barricades staffed and the organizers did not insure this happened. At 1:15 am I rode my bike down Main Street, at that time there was no staff at the Main and Bullock location, nor several of the side streets running off of Main. (i.e. Wilson, Dublin) Also I stopped outside the Duchess and was speaking with the owner when a car came down Main St, the driver asked how to get off the street, as she was unaware how she got on the closed street and wanted to know how to get off the closed street. I moved the Centre Street barricades and directed her to exit at this location. The barricades not being staffed impact response time for fire as we would have to stop and open the barricade, proceed through and then stop to replace the barricade as we could not leave the street open thereby allowing other vehicles to pass through."

The event will utilize both sidewalks and roadways on the following roads:

- | | |
|---|---------|
| A. Main Street North from north of Hwy 7 to south Parkway Avenue /Bullock Drive | Primary |
| B. Access from Main Street Markham is closed to Bullock Drive | |
| C. Wilson Street to Water Street | Local |
| D. Robinson Street to Water Street | Local |
| E. Robinson Street to George Street | Local |
| F. Dublin Street | Local |
| G. Centre Street | Local |

ALTERNATE ROUTE

1. From Bullock Drive \ Hawkridge Ave – Hwy 7
2. From Hwy 7 – Hawkridge Ave – Bullock Drive
3. From Parkway Ave – George Street – Washington Street – Hwy 7
4. From Hwy 7 to Washington Street – George Street – Parkway Ave

Road Closed Ahead

- Main Street North south of Hwy 7 – as traffic comes up the hill
- Main Street North of Bullock Drive by the Go Station
- Robinson St & Hawkridge Ave

Road Closed

- Hwy 7 at Main Street Street North
- Main Street North at Bullock Drive
- Robinson Street east and west

Location of barricade drop points:

1. 4 @ Main & Parkway
2. 4 @ Main & Highway 7
3. 2 @ Main & Wilson
4. 2 @ Main & Robinson St. west(east end of Plaza entrance)
5. 2 @ Main & Center Street
6. 2 @ George St & Parkway Avenue
7. 5 @ George - Joseph - Washington

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8. 2 @ Church St & Franklin Street
9. 2 @ Franklin & Church (north)
10. 1 @ Franklin & Joseph northbound-barricade only
11. 1 @ Robinson St-Bank Parking Lot
12. 2 @ Main St-Old Town Hall Parking Lot
13. 2 @ Main St and Dublin
14. 2 @ Wilson St and Water Street 50' east
15. 1 @ Church Street & Elm Street
16. 3 @ Bruce Thompson Street & Main Street North

Please sweep road and sidewalks on Main Street Markham and Robinson Street.

Ingress / Egress

- Residences of Wilson Street and Water Street can exit the area via Robinson Street West to Hawkrigde Ave
- Residences of Dublin Street can exit to Robinson St via parking lots that access Robinson St.
- Residences of Bruce Thompson Crt can exit via Main Street North south to Hwy 7
- Residences North of Mains Mansion and funeral home can exit via Main Street north to Bullock Dr

Conditions for the overnight closure:

Your community event application has been confirmed under the following terms and conditions:

1. Event Organizer(s), volunteers and/or members will provide one lane way from Dixon Garland Funeral Home on Markham Rd to Bullock Drive;
2. Event Organizer(s) will provide volunteers to man the barricade(s) on Bullock Drive / Parkway Avenue to allow the Funeral Home Patrons egress and ingress;
3. Noise Exemption must end at 2300h;
4. York Regional Police Officer(s) must man the intersection of Hwy 7 and Markham Rd at all times during the event road closure; Cost will be incurred by the event organizer(s);
5. One adult must maintain all local barricades on Friday at midnight until Saturday 10:00 am;
6. Event organizer(s) must provide a minimum of two adults at least 18 years of age for each barricade location(s);
7. Minimum two security guards must be provided at the expense of the organizer(s) on Saturday from midnight to 0800h to monitor Markham Road;
8. Event Organizer(s) must ensure emergency access is maintained at all times. It is imperative that emergency traffic is allowed through streets and roadways;



PYLONS & SAFETY VESTS

Quantity required:

Pylons: 30
Safety Vests: 10

REGIONAL & PROVINCIAL ROADS

Use of regional Yes – client has applied to the Region of York.

Road Closure Fee:

Amount: \$100.00 plus GST

Credited to Account Number: 700-998-9299

Comments:

MUNICIPAL PARKING LOTS INVOLVED

Use of Municipal parking lot Yes

Indicate the Parking Lot Location Main Street Time of Use June 14 – 1600h – 1
June 15, 2013 – 1600hr – 1800hr

PARKING/ TRAFFIC & TRANSPORTATION CONTROL PLAN

Participant and Guest Parking Plan:

Road Closure Fee:

Amount:

Credited to Account Number: 700-998-9299

Approval Levels:

Road Use that is contained to Town of Markham roadways require:

☐ Council Approval
Traffic is interrupted

Conditions of Road Closure:

- Emergency access for emergency vehicles must be maintained at all times. Failure to comply could result in suspension of the event.

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- The road right of way must be clear of litter and debris within the 24 hours following the event. Failure to do so will result in City staff completing the task at a cost of \$150 per hour (3 hour minimum) with charges being the responsibility of the event.
- Comply with any and all other conditions imposed by the City of Markham and its Departments.

One week prior to the event:

- Confirm arrangements for barricades and pylons with the Special Events Coordinator
- Payment of fees for goods and services provided by the City of Markham must be received
- Appropriate approvals
- Provide notification to all affected residences, churches and businesses regarding the date, time and duration of the road(s) closure
- Post signs notifying the public of the road closure and potential traffic delays

Cancellation of a Road Closure:

If the road closure is cancelled for any reason, the applicant must immediately notify the following emergency services:

- | | |
|--|------------------------|
| • Markham Fire & Emergency Services | 905-477-2011 |
| • EMS | 800-668-7821 |
| • York Regional Police | 905-881-1221 ext 7001 |
| • City of Markham, Special Events Co-ordinator | 905-477-7000 ext. 3797 |

Circulation:

City of Markham

- | | |
|---|-------------------------------|
| • Commissioner, Fire & Community Services | • Mayor & Members of Council |
| • Director, Leisure & Cultural Services | • MFES Alarm Room Station 95 |
| • Director, Operations & Asset Management | • MFES Fire Chief |
| • General Manager, Operations | • Special Events Co-ordinator |
| • Markham Hydro | • City Clerk |

York Region

- | | |
|-----------------------|------------------------|
| • York Region | • York Regional Police |
| • York Region EMS | • Go Transit |
| • York Region Transit | |

Other

- | | |
|-------------------------|------------------------------|
| • 407 ETR | • Ministry of Transportation |
| • Area Churches | • Toronto Transit Commission |
| • BIA – Markham Village | • Ontario Provincial Police |
| • BIA - Unionville | |

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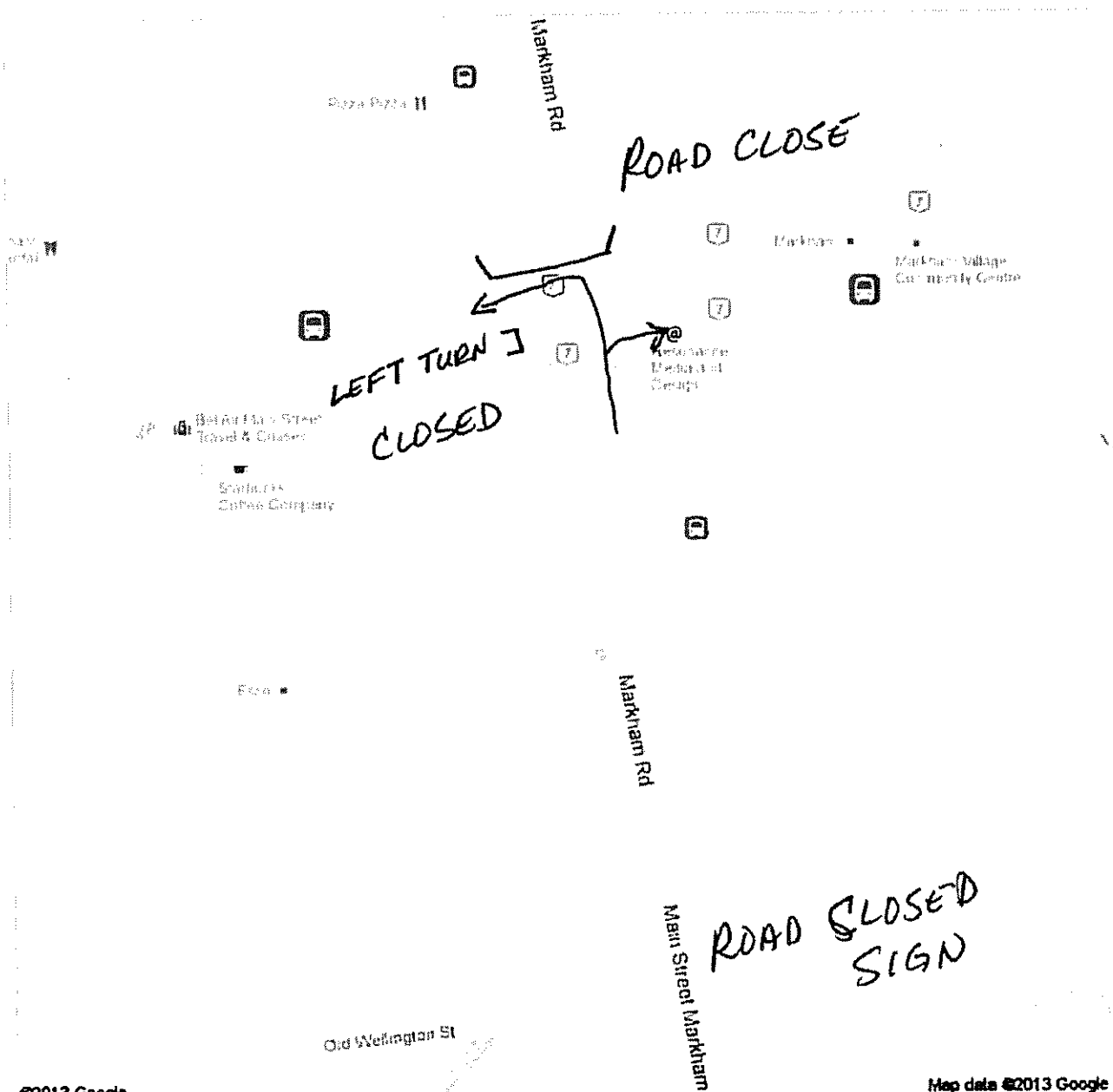
SITE MAP FOR FESTIVAL

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↑ ALTERNATE ROUTE
ROAD BARRICADE

Google

HWY 7 & MARKHAM MAIN ST NORTH



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Map data ©2013 Google

MVMF 2013**SITE MAP FOR FESTIVAL**


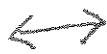

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TRAFFIC PLAN

BULLOCK DR.

LEGEND

-  BARRICADE
-  ARROW BOARD
-  CONES

WILSON

BIA

FARMERS
MARKET

ROBINSON ST

DUBLIN

MAIN ST N

WASHINGTON

YRP

HWY 7

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