



REQUEST RECEIVED: October 28, 2013

EVENT CODE 2013-019D

COMMUNITY EVENT – WORK ORDER  
ROAD USE NOTIFICATION

EVENT NAME: Festival of Lights

## EVENT ORGANIZER CONTACT – ORGANIZATION INFORMATION

Name:	Christine Matthews	Cell Tel:	416-209-0610
Title:	Marketing Manager	Fax:	905 472-8530
Host Organization:	Markham Village BIA	Email:	info@mainstreetmarkham.com
Address:	132 Robinson Street	Web:	www.mainstreetmarkham.com
City, Prov, PC:	Markham, Ontario		
Day Tel:	905 472-2462		

## ROAD USE CONTACT INFORMATION

Day Prior:	Christine	Matthews	905 472-2462
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Day of:	Christine	Matthews	416-209-0610
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## ROADS INVOLVED (please provide the route &amp; map)

This event will be contained to the road closure/sidewalks on the following roads:**Event Set-up / Tear-Down – Dates / Times / Locations:**

- November 29, 2013 @ 3:00 pm - 10:00 pm – Festival of Lights – Main Street Markham North from north of Hwy 7 / Bullock / south of Parkway Ave
- November 30, 2013 @ 12:00 pm – 4:00 pm – Picture with Santa @ west of Main St Markham North to Robinson Street West to east of Water Street

**Event Start / End – Dates / Times**

- November 29, 2013 @ 6:00 pm – 9 pm Festival of Lights
- November 30, 2013 @ 12:30 pm – 3:00 pm – Picture with Santa

**Road Closure for Festival of Lights**

Main Street Markham North from Hwy 7 to south of Parkway Ave	Primary
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Access east from Main Street Markham is closed to –

- |                         |       |
|-------------------------|-------|
| a) Centre Street-       | Local |
| b) Robinson Street East | Local |

Access west to Main Street Markham is closed to –

- |                         |       |
|-------------------------|-------|
| a) Dublin Street        | Local |
| b) Robinson Street West | Local |
| c) Wilson Street        | Local |

**ALTERNATE ROUTE OR SITE PLAN**

1. From Bullock Drive - Hawkridge Ave - Hwy 7
2. From Hwy 7 - Hawkridge Ave - Bullock Drive
3. From Parkway Ave - George Street - Washington Street - Hwy 7
4. From Hwy 7 to Washington Street - George Street - Parkway Ave

**BARRICADES DROP LOCATION(S):**

Note: \* Barricades will be required for Santa Claus Parade for the following day.

Location & quantity of barricade drop off points: 36 barricades

- 6@ Main & Parkway Avenue /Bullock Drive
- 8@ Main & Hwy 7
- 2@ Main & Wilson
- 2@ Main & Robinson Street - west—east end of Plaza entrance
- 2 @ Main & Centre Street
- 4@144 Main Street Markham
- 2 @ Main & Dublin Street
- 10@ corner of Robinson & George Street (grassy area)

**Road Closed signage****November 29, 2013**

- North of Hwy 7 & Main Street Markham North (Hwy 48)
- Bullock Dr / Parkway Ave & Main Street Markham North (Hwy 48)

**November 30, 2013 – noon – 4:00 pm**

- West of Hwy 48 along Robinson Street West to east of Water Street

**Road Closed Ahead**

- Hwy 7 & Windridge Drive
- Hwy 7 & Albert Street
- Main Street north of Bullock Drive by the Go Station
- Main Street & 407

**MUNICIPAL PARKING LOTS INVOLVED**

Use of Municipal parking lot                      No \_\_\_\_\_

Indicate the Parking Lot Location \_\_\_\_\_ Time of Use \_\_\_\_\_

**PARKING/ TRAFFIC & TRANSPORTATION CONTROL PLAN**

Participant and Guest Parking Plan:

**PYLONS & SAFETY VESTS**

Quantity required:

Pylons: 20

Safety Vests:

**REGIONAL & PROVINCIAL ROADS**

Use of regional or provincial roads No \_\_\_\_\_

**Road Closure Fee:**

Amount: \$100.00 plus GST

Credited to Account Number: 700-998-9299

**Approval Levels:**

Road Use that is contained to City of Markham roadways requires approval from the following group(s):

☐ Clerks Department

Road use is contained within a specified area in which a minimum number of homes involved

☐ Council Approval

Main traffic is interrupted

Road Use that occurs within the right-of-way of a regional road requires:

☐ York Region Transportation & Works Department Permit

Road Use that occurs within the right-of-way of a provincial road:

☐ Ministry of Transportation/Road Work Scheduling & Coordination Unit**Cancellation of a Road Closure:**

If the timing of the road closure is altered for any reason, the applicant must immediately notify the following emergency services:

- |  |                              |
|--|------------------------------|
| • Markham Fire & Emergency Services            | 905-477-2011                 |
| • York Region EMS                              | 800-668-7821 or 705-726-8103 |
| • York Regional Police                         | 905-881-1221 ext. 7001       |
| • City of Markham, Community Event Coordinator | 905-477-7000 ext. 3797       |

**Distribution:**

City of Markham

- |   |                                 |
|---|---------------------------------|
| • Corporate Communications – Web Master | • MFES                          |
| • By-Laws                               | • Operations & Asset Management |
| • Power Stream                          | • Community Event Coordinator   |
| • Mayor & Members of Council            | • City Clerk                    |

**York Region**

- York Region EMS
- Roads Transportation

- York Region Transit
- York Regional Police

**Other**

- 407 ETR
- Area Churches
- BIA – Markham Village
- BIA - Unionville
- Go Transit – Bus Operations

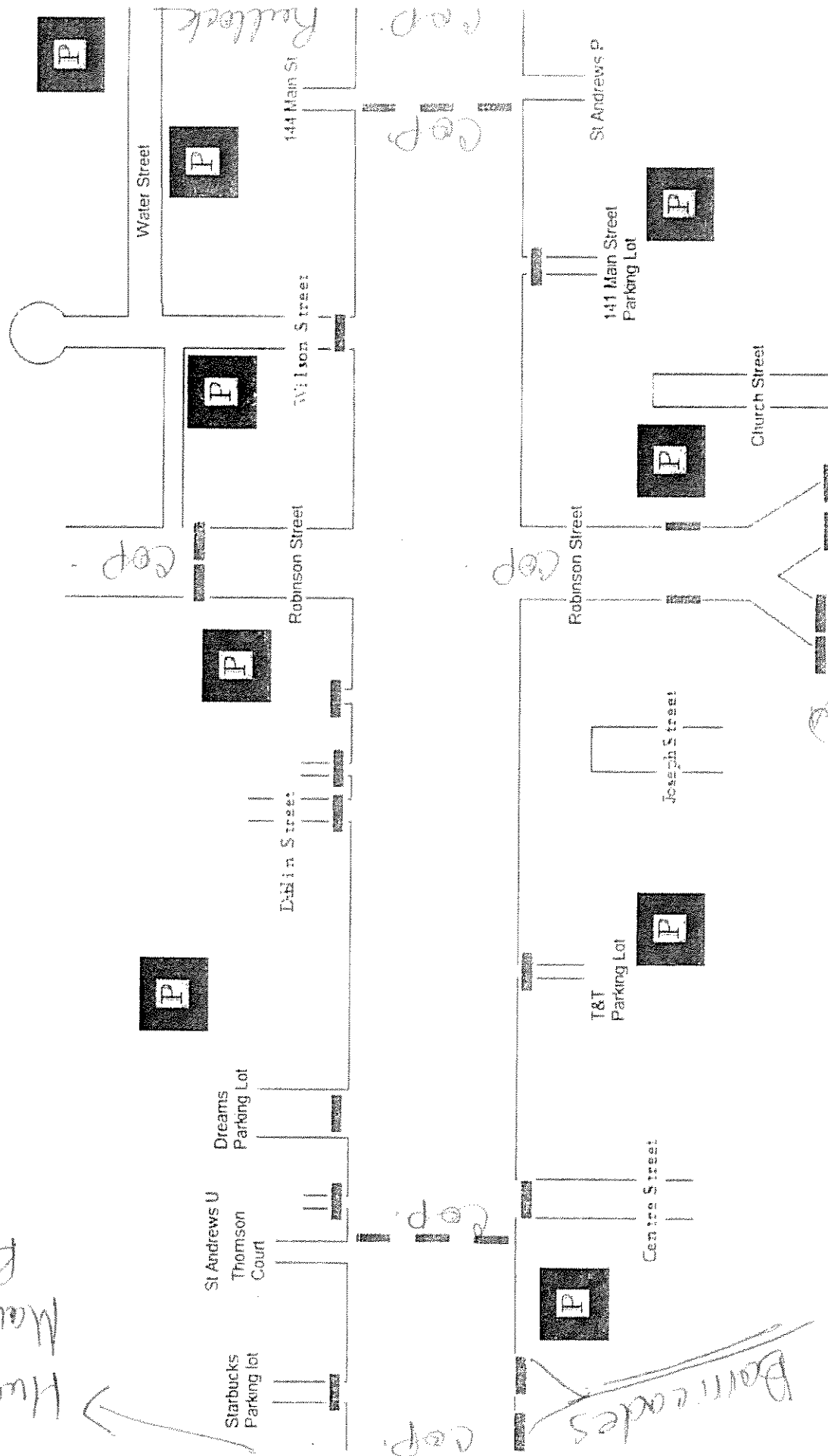
- Ministry of Transportation
- Ontario Provincial Police
- Toronto Transit Commission

**Via Fax to:**

- Georgian Ambulance Dispatch Centre 705-739-6831
- OPP 905-841-6794
- Student Buses 905-713-2533

# Street closings Map: Traffic Management plan

May 7 -  
Maitland Rd



Festival of lights  
Nov 29, 2013

Approaching

Alternate -  
Forester

Festival of  
lights  
Nov 29.

6-9pm

