



REQUEST RECEIVED

EVENT CODE 2014-019

**COMMUNITY EVENT – WORK ORDER
ROAD USE NOTIFICATION****EVENT NAME: Main Street Markham Farmers' Market & Science Rendezvous****EVENT ORGANIZER CONTACT – ORGANIZATION INFORMATION**

Name: Christine Matthews
Title: Marketing Manager
Host Organization: Markham Village BIA
Address: 132 Robinson Street
City, Prov, PC: Markham, Ontario L3P 4P5
Day Tel: 905 472-2462
Eve Tel:

Cell Tel: 416-209-0610
Fax: 905 472-8530
Email: info@mainstreetmarkham.com
Web: www.mainstreetmarkham.com

ROAD USE CONTACT INFORMATION

Day Prior:	Christine	Matthews	905 472-2462
	First Name	Last Name	Telephone
Day of:	Christine	Matthews	416-472-2462
	First Name	Last Name	Telephone

ROADS INVOLVED (please provide the route & map)

This event will utilize both sidewalks and roadways on the following roads:

Date, time and location of the event

Location: 132 to 138 Robinson Street West

Local

Event Date: Saturday May 10, 2014 @ 5:00 am – 4:00 pm (both Science
Rendezvous & Farmers Market on the same day)

Every Saturday May 17 – October 11, 2014 - 6:00 am - 2:00 pm (Farmers
Market)

Tear Down Event Date: Each Saturday for Farmers Market from May 17 – October 11, 2014

Event Set-up Time: 6:00 am

Tear Down Event Time: May 10 @ 4:00 pm

Tear Down Event Time: 2:00 pm

Event Start Time: 8:00 am

Event End Time: 1:00 pm

Saturday	10-May-14	8:00 AM	3:00 PM and 1:00 PM	Science Rendezvous & Farmers Market
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Saturday	17-May-14	8:00 AM	1:00 PM	Farmers Market
Saturday	24-May-14	8:00 AM	1:00 PM	Farmers Market
Saturday	31-May-14	8:00 AM	1:00 PM	Farmers Market
Saturday	7-Jun-14	8:00 AM	1:00 PM	Farmers Market
Saturday	14-Jun-14	8:00 AM	1:00 PM	Farmers Market
Saturday	21-Jun-14	8:00 AM	1:00 PM	Farmers Market
Saturday	28-Jun-14	8:00 AM	1:00 PM	Farmers Market
Saturday	5-Jul-14	8:00 AM	1:00 PM	Farmers Market
Saturday	12-Jul-14	8:00 AM	1:00 PM	Farmers Market
Saturday	19-Jul-14	8:00 AM	1:00 PM	Farmers Market
Saturday	26-Jul-14	8:00 AM	1:00 PM	Farmers Market
Saturday	2-Aug-14	8:00 AM	1:00 PM	Farmers Market
Saturday	9-Aug-14	8:00 AM	1:00 PM	Farmers Market
Saturday	16-Aug-14	8:00 AM	1:00 PM	Farmers Market
Saturday	23-Aug-14	8:00 AM	1:00 PM	Farmers Market
Saturday	30-Aug-14	8:00 AM	1:00 PM	Farmers Market
Saturday	7-Sep-14	8:00 AM	1:00 PM	Farmers Market
Saturday	13-Sep-14	8:00 AM	1:00 PM	Farmers Market
Saturday	20-Sep-14	8:00 AM	1:00 PM	Farmers Market
Saturday	27-Sep-14	8:00 AM	1:00 PM	Farmers Market
Saturday	4-Oct-14	8:00 AM	1:00 PM	Farmers Market
Saturday	11-Oct-14	8:00 AM	1:00 PM	Farmers Market

Event Location: Robinson Street West

BARRICADES DROP LOCATION(S): 20 barricades to 132 Robinson street west (on grassy patch behind the office)

Road Closed Ahead

2 signs to 132 Robinson street west (on grassy patch behind the office)

Road Closed Signage

2 signs to 132 Robinson street west (on grassy patch behind the office)

Barricades

20 barricades to 132 Robinson street west (on grassy patch behind the office)

MUNICIPAL PARKING LOTS INVOLVED

Use of Municipal parking lot No _____

PARKING/ TRAFFIC & TRANSPORTATION CONTROL PLAN

Participant and Guest Parking Plan:

PYLONS & SAFETY VESTS

Quantity required:

Pylons: _____ NO _____

Safety Vests: _____ NO _____

REGIONAL & PROVINCIAL ROADS

Use of regional or provincial roads Yes _____ No _____

Road Closure Fee:

Amount: \$100.00 plus GST

Credited to Account Number: 700-998-9299

Approval Levels:

Road Use that is contained to Town of Markham roadways requires approval from the following group(s):

☐ Clerks Department

Road use is contained within a specified area in which there is a minimum number of homes involved

☐ Council Approval

Main traffic is interrupted

Road Use that occurs within the right-of-way of a regional road requires:

☐ York Region Transportation & Works Department Permit

Road Use that occurs within the right-of-way of a provincial road:

☐ Ministry of Transportation/Road Work Scheduling & Coordination Unit**Cancellation of a Road Closure:**

If the timing of the road closure is altered for any reason, the applicant must immediately notify the following emergency services:

- | | |
|--|------------------------------|
| • Markham Fire & Emergency Services | 905-477-2011 |
| • York Region EMS | 800-668-7821 or 705-726-8103 |
| • York Regional Police | 905-881-1221 ext. 7001 |
| • Town of Markham, Community Event Coordinator | 905-477-7000 ext. 3797 |

Distribution:

Town of Markham

- | | |
|---|---------------------------------|
| • Corporate Communications – Web Master | • Mayor & Members of Council |
| • By-Laws | • MFES |
| • Power Stream | • Operations & Asset Management |



- Community Event Coordinator

York Region

- York Region EMS
- Roads Transportation

Other

- 407 ETR
- Area Churches
- BIA – Markham Village
- BIA - Unionville
- Go Transit – Bus Operations

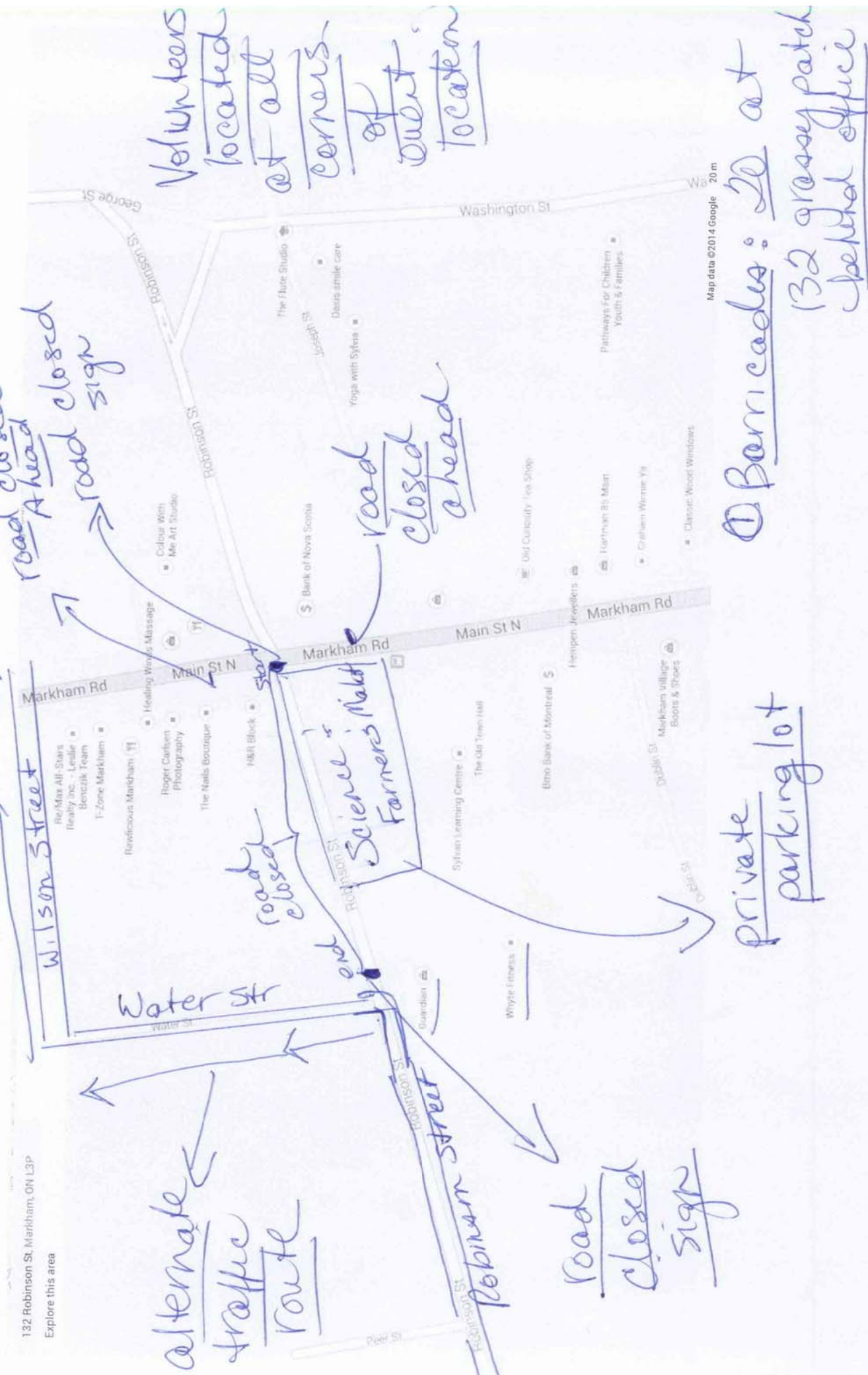
- Town Clerk

- York Region Transit
- York Regional Police

- Ministry of Transportation
- Ontario Provincial Police
- Toronto Transit Commission

Via Fax to:

- Georgian Ambulance Dispatch Centre 705-739-6831
- OPP 905-841-6794
- Student Buses 905-713-2533



Volunteers located at all corners of event location

1 Barricades: 20 at 132 grassy patch behind office

Science Rendezvous & Farmers' Market

May 10, 2014 @