



Corporate Services Commission

Event Code: 2015-019

COMMUNITY EVENT – WORK ORDER
ROAD USE NOTIFICATION

Event Name: 31st Annual Festival of Lights & Pictures with Santa

Event Date: 31st Festival of Lights - November 27th, 2015 7:00pm – 9:30pm
Pictures with Santa- November 28th, 2015 12:00pm – 3:00pm

Delivery: The City

ORGANIZATION INFORMATION

Name:	Christine Matthews	Day Tel:	905 472-2462
Title:	Marketing Manager	Eve Tel:	416-209-0610
Host Organization:	Markham Village B.I.A	Cell Tel:	416-209-0610
Address:	132 Robinson Street	Fax:	905-472-8530
City, Province:	Markham, Ontario	Email:	info@mainstreetmarkham.com
Postal Code:	L3R 2G8	Website:	www.mainstreetmarkham.com

ROAD USE CONTACT INFORMATION

Day Prior:	Christine Matthews	Phone number:	905 472-2462
Day of Event:	Christine Matthew	Cell number:	905 472-2462

ROADS INVOLVED

List the street(s) and/or roads affected and proposed closures from start to finish route.

This event will be contained to the road closure on the following roads:

1. **30th Festival of Lights** - November 27th, 2015, 7:00 pm – 9:30 pm
 - Main Street Markham North from north of Hwy 7 / Bullock Road / South of Parkway Avenue Primary
 - **Access East from Main Street Markham is closed to –**
 - A) Centre Street Local
 - B) Robinson Street East Local
 - **Access West to Main Street Markham is closed to –**
 - A) Dublin Street Local
 - B) Robinson Street West Local
 - C) Wilson Street Local
2. **Pictures with Santa**- November 28th, 2015 12:00pm – 3:00pm
 - West of Main Street Markham North to Robinson Street West to East of Water Street Primary

Date, time and location of the Festival of LightsRoad Use/Closure Start Date: November 27th, 2015Road Use/Closure End Date: November 27th, 2015

Road Use/Closure Set-up Time: 3:00 pm

Road Use/Closure Tear Down Time: 10:30 pm

Road Use/Closure Start Time: 7:00 pm

Road use End Time: 9:30 pm

Event Location: **Main St. Markham****Date, time and location of the Pictures with Santa**Road Use/Closure Start Date: November 28th, 2015Road Use/Closure End Date: November 28th, 2015

Road Use/Closure Set-up Time: 10:00 am

Road Use/Closure Tear Down Time: 4:00 pm

Road Use/Closure Start Time: 12:00 pm

Road use End Time: 3:00 pm

Event Location: **Main St. Markham****ALTERNATE ROUTE**

- From Bullock Drive - Hawkridge Avenue - Hwy 7
- From Hwy 7 - Hawkridge Avenue - Bullock Drive
- From Parkway Avenue - George Street - Washington Street - Hwy 7
- From Hwy 7 to Washington Street - George Street - Parkway Avenue

EQUIPMENT REQUIREMENTS

<i>List of Barricade(s) – Quantity & Drop off locations</i>	<i>Road Closed Ahead –Drop off Location(s)</i>	<i>Road Close Signage – Drop off Locations</i>
<i>6 Barricades – Main St. & Parkway Ave.</i>	(1) Hwy 7 & Windridge Dr.	<u>November 27th, 2015</u> (1) Hwy 48 & North of Hwy 7
<i>8 Barricades – Main St. & Hwy 7</i>	(1) Hwy 7 & Albert St.	
<i>2 Barricades – Main St. & Wilson St.</i>	(1) Main St. North of Bullock Dr. (By the Go Station)	<u>November 28th, 2015</u> (1) Robinson St. & Hwy 48 (1) Robinson St. & Water St.
<i>2 Barricades – Main St. & Robinson St. West (East end of the Plaza entrance)</i>	(1) Main St. & Hwy 407	
<i>2 Barricades – Main St. & Centre St.</i>		
<i>4 Barricades – 144 Main St. Markham</i>		
<i>2 Barricades – Main St. & Dublin St.</i>		

10 Barricades – Corner of Robinson St. & George St. (Grassy Area)		
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PYLONS & SAFETY VESTS

Quantity required:

Pylons: 20

Vests:

MUNICIPAL PARKING LOTS INVOLVED

Use of Municipal Parking Lot

N/A

Parking Lot Location:

N/A

Time of Use

N/A

PARKING / TRAFFIC & TRANSPORTATION CONTROL PLAN

Participant & Guest Parking Plan: **There will be sufficient parking behind the stores on Main St. Markham**

REGIONAL & PROVINCIAL ROADS

Use of regional or provincial roads: **Yes – regional**

APPROVAL LEVELS

1) Road use that is contained to City of Markham roadways requires approval from the following group(s):

2)

- Clerks Department
 - Road use is contained within a specified area in which there is a minimum number of homes involves
- Council Approval
 - Main traffic is interrupted

3) Road Use that occurs within the right-of-way of a regional road requires:

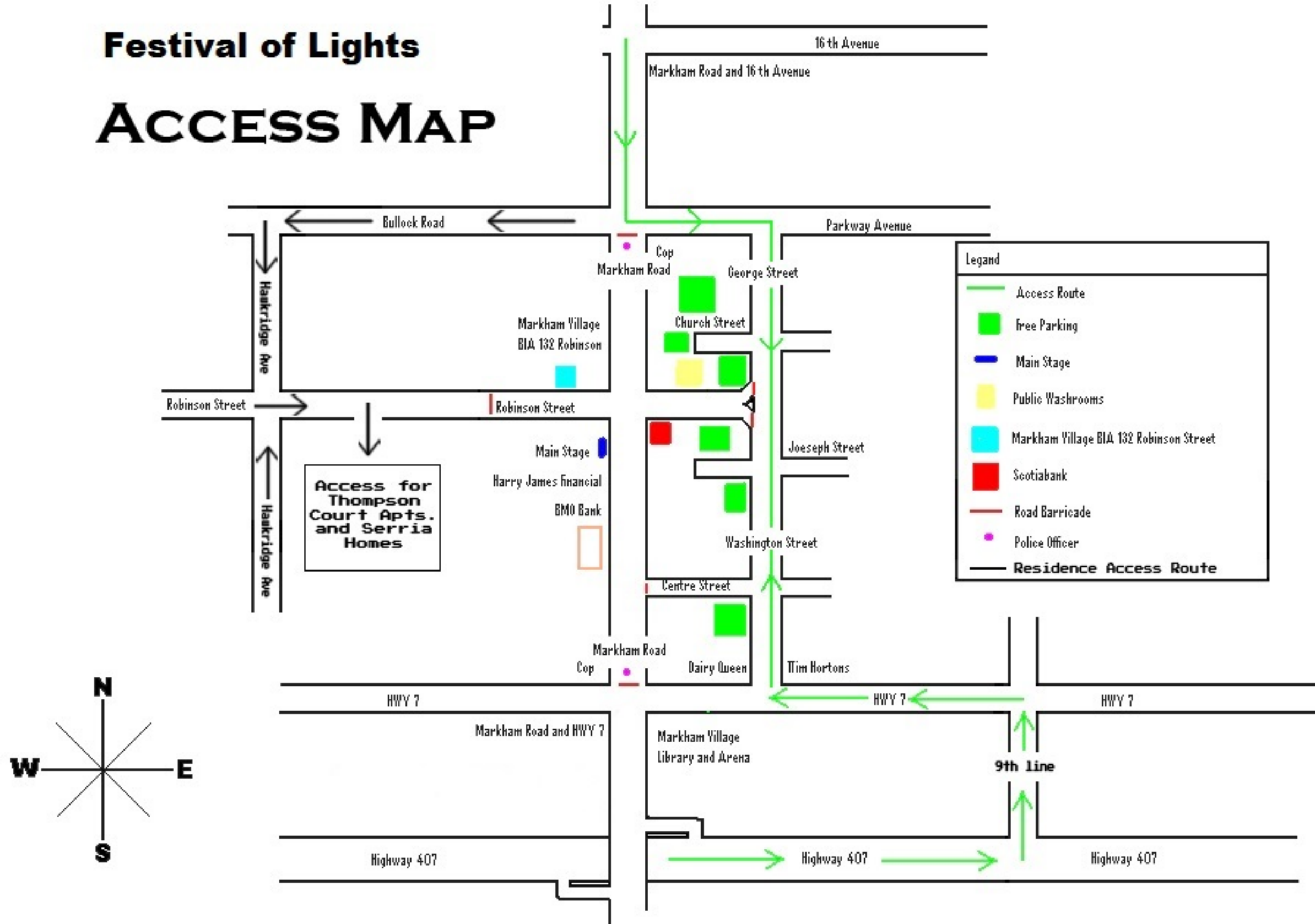
- York Region Transportation & Works Department Permit

4) Road Use that occurs within the right-of-way of a provincial road:

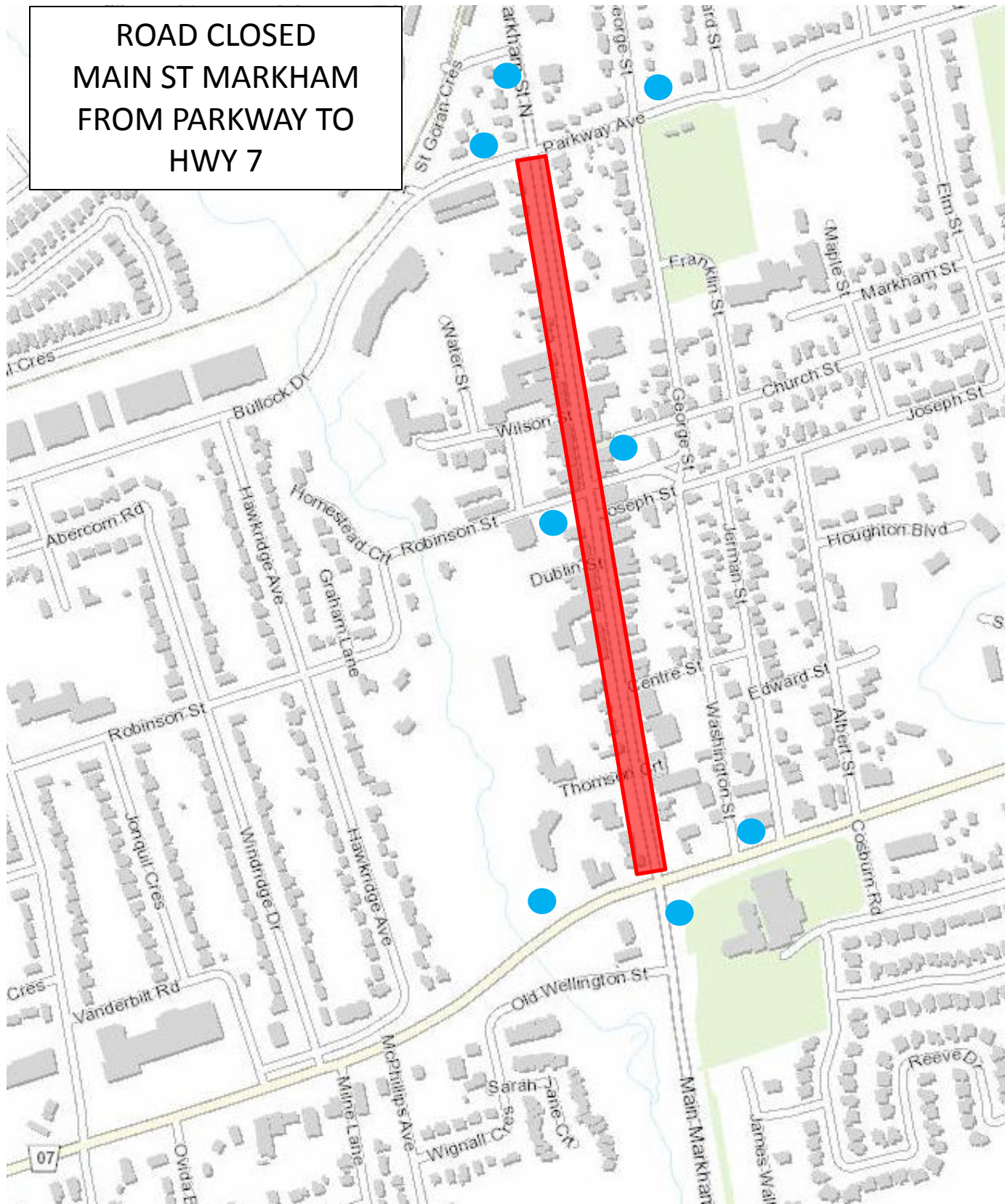
- Ministry of Transportation / Road Work Scheduling & Coordination Unit

Festival of Lights

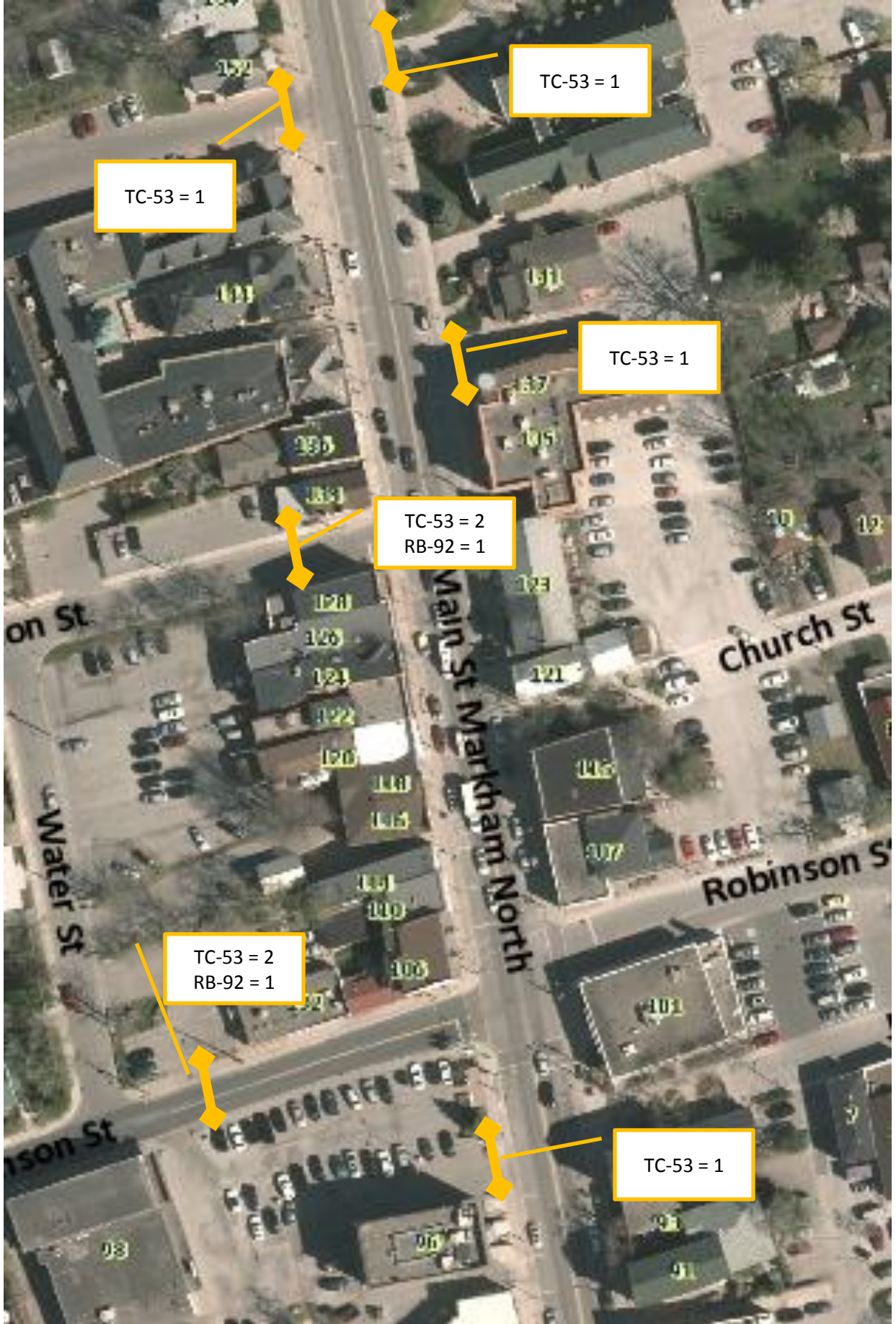
ACCESS MAP



ROAD CLOSED
MAIN ST MARKHAM
FROM PARKWAY TO
HWY 7













TC-53 = 2

TC-54 = 20

TC-53 = 1

TC-53 = 1

TC-53 = 1

TC-53 = 4
TC-54 = 4
RB-92 = 1





Form:1090

**SCHEDULE "D" FORMING PART OF BY-LAW NUMBER 2007-230 – APPLICATION FOR EVENT
APPROVAL – CONSUMER (FAMILY) FIREWORKS**

**NO PERSON SHALL DISCHARGE FAMILY FIREWORKS EXCEPT ON THE DAY PRECEDING
VICTORIA DAY, VICTORIA DAY, THE DAY PRECEDING CANADA DAY AND CANADA DAY OR
PURSUANT TO A PERMIT**

NAME: David SharpeCOMPANY: Blue Star Pyrotechnics
(if applicable)TELEPHONE: 647 234 9540FAX: nil

(Area code and number)

(Area code and number)

ADDRESS/LOCATION OF DISPLAY: 98 Main Street, MarkhamDATE & TIME OF DISPLAY: 8pm, Friday Nov, 27thRAIN DATE: 8pm, Friday Nov, 28th

PERMISSION TO HOLD THE DISPLAY OBTAINED FROM PROPERTY OWNER:

☒ Yes☐ No

IF NO, EXPLAIN: _____

REASON FOR HOLDING THE DISPLAY: Markham Festival of lights

(i.e. religious ceremony/celebration, birthday, etc.)

REGULATIONS AFFECTING THE DISCHARGE OF FAMILY FIREWORKS

- Persons under the age of eighteen (18) shall not be permitted to set off family fireworks unless they are under the direct supervision of a parent or guardian.
- No person shall set off or hold a display of family fireworks on any land that is not owned by him or her unless written permission has been obtained from the owner, lessee or person in charge of the land.
- Every person who sets off family fireworks shall:
 - a) Provide and maintain fully operational fire extinguishing equipment ready for immediate use
 - b) Permit the inspection of any site where family fireworks may be stored, set off or displayed, and the family fireworks themselves, together with all associated equipment, by anyone authorized to enforce by-law number 2007-230.
- No person shall set off family fireworks into, inside of, or on any building, accessory building, structure or motor vehicle.

PRECAUTIONS

- Family fireworks shall be secured in a stable base (i.e. a bucket of sand).
- A suitable means of lighting fireworks shall be utilized (i.e. butane barbeque lighter, ignition stick).
- Disposal of defective fireworks shall be in accordance with manufacturer's instructions or returned to the distributor or manufacturer for proper disposal.
- Disposal of used fireworks shall be in accordance with manufacturer's instructions or soaked in water overnight prior to disposal.
- All fireworks used must be approved by the explosives act for sale or use in Canada.
- Spectators must remain a safe distance away from the fireworks display (follow manufacturer's instructions).
- Never leave fireworks unattended.

I understand that a permit fee of \$50.00 is payable upon application.



Signature of Applicant

Nov 6th 2015

Date

FOR OFFICE USE ONLY

Permission is hereby:

☒ Granted☐ Denied

If denied, reason: _____



Nov. 16, 2016

Revised January 2012

Mailing:
17250 Yonge Street, Box 147,
Newmarket, ON L3Y 6Z1

Delivery:
90 Bales Road East, Sharon



Branch Contact Info:
(905) 830-4444
(877) 464-9675
Fax: (905) 895-3047
email: permits@york.ca

TRANSPORTATION AND COMMUNITY PLANNING ROAD OCCUPANCY PERMIT APPLICATION

OWNER/COMPANY/ORGANIZATION (Please Print)

CONTRACTOR/AGENCY (Please Print)

Company: <u>MUBIA</u>	Agency: _____
Contact: <u>Christine Matthews</u>	Contact: _____
Title: <u>Marketing Manager</u>	Title: _____
Address: <u>132 Robson Street</u>	Address: _____
City: <u>Markham</u> Province: <u>Ont</u>	City: _____ Province: _____
Postal/ZIP: <u>L3P 5H5</u>	Postal/ZIP: _____
Phone No.: <u>905 472-2462</u>	Phone No.: _____
Fax No.: _____	Fax No.: _____
Cell No.: _____	Cell No.: _____
email: <u>info@mainstreetmarkham.ca</u>	email: _____

PERMIT INFORMATION (Please Print)

Occupancy Type:	<input type="checkbox"/> Entrance - Permanent	<input type="checkbox"/> Geotechnical/Survey	<input type="checkbox"/> Filming	<input checked="" type="checkbox"/> Event/Parades
	<input type="checkbox"/> Entrance - Temporary	<input type="checkbox"/> Utility Installation	<input type="checkbox"/> Construction	<input type="checkbox"/> Encroachment
	<input type="checkbox"/> Half Load Exemption	<input type="checkbox"/> Utility Repair	<input type="checkbox"/> Forestry Works	
Approval/File No.: _____	(Required if works have been approved by another York Region Department)			
Dates Required: From: <u>Nov 27 2015</u> To: <u>Nov 27 2015</u>	<input type="checkbox"/> Daily <input type="checkbox"/> Inclusive			
Time Required: From: <u>3pm</u> To: <u>10:30 pm</u>	<input type="checkbox"/> Daily <input type="checkbox"/> Inclusive			
Primary Emergency Contact: <u>Christine Matthews</u>	Cell No.: <u>(916) 209-0610</u>			

LOCATION/ACTIVITY INFORMATION

Activity Description: <u>Festival of lights - Free event on Markham Rd from Hwy 7 to Bullock</u>			
Town/City: <u>Markham</u>	Region Road: _____		
Between _____	And: _____		
Region Roads: _____			
Location Detail: <u>I am closing Markham Road from Hwy 7 to Bullock</u>			
Zone Required:	<input type="checkbox"/> Single Lane	<input checked="" type="checkbox"/> Road Closure	<input type="checkbox"/> Intermittent Road Closure
	<input type="checkbox"/> Multiple Lane	<input type="checkbox"/> Lane Use	<input type="checkbox"/> Boulevard/Shoulder Access
			<input type="checkbox"/> Sidewalk Closure
			<input type="checkbox"/> Sidewalk Use
Traffic Plan: Figure ID: _____	<input type="checkbox"/> with minor modifications	<input type="checkbox"/> Custom Plan	
(OTM Book 7)	(must be submitted for review)	(must be submitted for review)	

Application Attachments: ☒ Certificate of Insurance ☒ Traffic Management Plan ☐ 24 Hour Contacts ☐ Fee (If Required) ☐ Security Deposit (If Required)

APPLICANTS AUTHORIZATION

Name: <u>Christine Matthews</u>	
(Applicant or Responsible Officer - PLEASE PRINT)	
Signature: <u>[Signature]</u>	Date: <u>Nov 12, 2015</u>