



Report to: General Committee

Meeting Date: March 4, 2025

SUBJECT: 030-S-25 Supply & Delivery of One Bucket Truck
PREPARED BY: Steven Dollmaier, Sr Manager Roads & Fleet, Operations,
Ext. 2275
Melita Lee, Senior Buyer, Ext. 2239

RECOMMENDATION:

- 1) That the report entitled “030-S-25 Supply & Delivery of One Bucket Truck” be received; and,
- 2) That the contract 030-S-25 for the supply and delivery of one bucket truck be awarded to Allan Fyfe Equipment Ltd. in the total amount of \$393,645.33, inclusive of HST; and,
- 3) That the award amount of \$393,645.33 be funded from project #24418 Corporate Fleet Replacement – Non-Fire (account 057-6150-24418-005) with a budget available of \$405,306.00; and,
- 4) That the budget remaining in the amount of \$11,660.67 (\$405,306.00 - \$393,645.33) be returned to the original funding source; and,
- 5) That the tendering process be waived in accordance with Purchasing By-Law 2017-18, Part II, Section 11.1:
(e) where the City is acquiring specialized vehicles or equipment...in which case the sources of supply may be identified based on technical specifications prepared by the User Department...; and,
(g) where it is in the City’s best interest not to solicit a competitive Bid; and further,
- 6) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

PURPOSE:

The purpose of this report is to obtain Council approval to award the contract for one bucket truck to replace existing unit #3239 per the recent condition assessment.

The anticipated delivery date for this bucket truck is April 2025.

BACKGROUND:

The bucket truck being procured in this report will be used by Parks for the management of the City urban forest, including all City park, street, and facility trees. Management includes inspections, pruning and tree removals.

The unit being replaced (#3239) will be sold upon delivery of the new unit in accordance with Purchasing By-Law 2017-8, Part V, Disposal of Personal Property. Proceeds will be posted back to Life Cycle under account 890 890 9305 (Proceeds from the Sale of Other Fixed Assets).

OPTIONS/ DISCUSSION:

In July 2023, the City issued Tender 041-T-23 for the supply and delivery of two bucket trucks. However, after further review and consideration, only one unit was procured (delivered in August 2024) at that time, due to the favourable condition assessment of the second unit. The replacement of the second unit was deferred from 2023 to 2025. This contract award is for the replacement of the second unit (unit #3239).

During discussions with Operations – Fleet, the successful vendor from the 2023 purchase advised the City that they have an additional chassis (Freightliner M2) currently in stock, which could be used to build the second unit at favourable pricing. This second unit will be identical to the first truck.

Minimal Increase in Pricing

In comparison to the previous contract award (from 2023), the price under this contract represents a 1.06% or \$4,113 increase. Through research, it's been identified that the Pricing for the same type of chassis (without body and accessories) has risen by \$24,426 or 28% (\$87,474 in 2023 to \$111,900 in 2025).

Delivery Times

The vehicle industry continues to experience delivery schedules longer than anticipated for vehicles of this nature. The delivery in 2023 took 13 months after purchase order issuance, however, since the vendor has (in stock) the same additional chassis required to build a second unit, the delivery of this unit will be significantly reduced (from 13 months to 2 months). The contractor has confirmed they will be able to fit the production of this second unit in their schedule with an anticipated delivery date of April 2025.

Limited Vendors in the Market

These types of vehicles have limited manufacturers, through the 2023 Tender process, Allan Fyfe Equipment Ltd was the only vendor able to meet the City's specifications of the three submissions.

FINANCIAL CONSIDERATIONS

The award for 030-S-25 in the amount of \$393,645.33 will be funded from project #24418 Corporate Fleet Replacement – Non-Fire (account 057-6150-24418-005), with available 2025 budget of \$405,306.00, net of Markhamizing costs of \$5,294.00. The budget remaining in the amount of \$11,660.67 (\$405,306.00 - \$393,645.33) will be returned to the original funding source (Lifecycle Replacement Reserve).

PEOPLE SERVICES CONSIDERATIONS

Not applicable

ALIGNMENT WITH STRATEGIC PRIORITIES:

The vehicle ensures that Operations can carry out their Municipal Services as required.

BUSINESS UNITS CONSULTED AND AFFECTED:

Financial Services Department have been consulted in the preparation of this report.

RECOMMENDED BY:

Alice Lam, Director
Operations

Morgan Jones, Commissioner
Community Services

ATTACHMENTS:

Not applicable