

**Advisory Committee on Accessibility
Minutes**

Date: Monday, October 28, 2024
Time: 5:00pm
Location: Ontario Room (hybrid meeting)
Interim Chair: Edward Lau

Attendance:

<p>Members present Edward Lau (Chair) Jewell Lofsky (Co-Vice-Chair) Yoyo Chen (Co-Vice-Chair) Councillor Ritch Lau Kim Adeney Stephanie Mak Satya Arora Christina Lee</p>	<p>Regrets: Regional Councillor Alan Ho</p> <p>Staff: Dana Honsberger, Project Manager, Facilities Assets Joann Sotiropoulos, Senior Manager, Transformation Office, Learning, Organizational Development and Inclusion Kinya Baker, Manager, Diversity, Equity, and Inclusion Lois Davies, Accessibility Consultant Laura Gold, Council/Committee Coordinator</p>
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TOPIC	DISCUSSION	ACTION
<p>1. Call to Order</p>	<p>The Advisory Committee on Accessibility convened at 5:05 PM with Edward Lau in the Chair. The City’s Indigenous Land Acknowledgement was read.</p> <p>The Committee welcomed Lois Davies, Accessibility Consultant, and briefly introduced themselves.</p>	
<p>2. Markham Accessibility Advisory Committee Group Photo</p>	<p>A group picture was taken of the Markham Accessibility Committee. The picture will be included in the Multi Year Accessibility Plan.</p>	
<p>3. Approval of Advisory Committee on Accessibility Minutes & Review of Action Items</p>	<p>Kim Adeney requested that the Cycling and Pedestrian Advisory Committee (CPAC) Representative be updated in the minutes to reflect that she is working on an accessibility best practice check list that can be used by CPAC and this Committee when she steps down from this role. She also requested that the spelling of her last name be corrected in the Minutes.</p>	

	<p>Moved by Satya Arora Seconded by Kim Adeney</p> <p>That the Minutes of the July 8, 2024, Markham Accessibility Advisory Committee be approved as presented.</p> <p style="text-align: right;">Carried</p>	
<p>4. Multi Year Accessibility Plan Update</p>	<p>Staff advised that they hoped that the Multi Year Accessibility Plan would be brought forward to Council at the beginning of December 2024. High level results or general observations from the accessibility survey will be included in the plan. Committee Members are welcome to come to the General Committee meeting the Multi Year Accessibility Plan is brought forward to if available to attend. The City needs to approve the plan prior to the end of December to be in compliance with Provincial legislation. There will be a proper launch and celebration once it is approved. The Committee was thanked for all their feedback on the Multi Year Accessibility Plan.</p>	
<p>5. Volunteer and Community Recognition Nights</p>	<p>The Committee briefly discussed the fall Volunteer and Community Recognition events and how it would like to proceed with the Markham Accessibility Award in 2025. Putting together a plan for the 2025 award was recommended, which would include the advertisement and promotion of the award and developing criteria for evaluating the nominations. The Committee noted that it would like to continue to have the award presented at the Community Recognition Night in the fall at this point in time.</p>	
<p>6. Board and Committee Recruitment</p>	<p>Laura Gold, Council/Committee Coordinator, provided an update on the recruitment of members. Vacancies have been advertised and some applications have been received.</p>	
<p>7. Marketing Material</p>	<p>Edward Lau, Chair, advised that Shane Clodd, the art teacher at Unionville High has agreed to lead his students to create marketing material that meets the accessibility standards. They will also make the slashes that the</p>	

	Committee discussed at previous meetings. The design concept will be presented at the November meeting.	
8. Succession Planning	<p>Members discussed the need to make a succession plan to prepare members to feel confident in fulfilling the roles of Chair and Vice Chair in the future.</p> <p>Edward Lau, Chair, advised that the December meeting will be his last meeting. Yo-Yo will assume the role of acting Chair until the Committee elects a new Chair. The Committee was asked to support Yo-Yo in performing this role.</p>	
9. Roundtable	<p>The Committee briefly discussed the following:</p> <ul style="list-style-type: none"> • How Markham has changed over the years. • Markham’s population growth. • How the roads could be made safer if there was equipment to alert people with hearing disabilities that there is an emergency vehicle. • Re-visiting the “did you knows”. • Learning about different types of disabilities as a Committee. • Developing a 2025 work plan that is tied to the Multi Year Accessibility Plan. • Re-thinking the agenda structure. • The National Accessibility Celebration. <p>The Committee requested that new name tags be created for the Committee.</p>	
10. Adjournment	The Markham Accessibility Advisory Committee adjourned at 7:00 PM.	
Next Meeting Date	The next meeting of the Markham Accessibility Advisory Committee will be held on December 16, 2024.	