



Report to: General Committee

Meeting Date: December 3, 2024

SUBJECT: Staff Awarded Contracts for the Months of July, August and September 2024

PREPARED BY: Alex Moore Ext. 4711

RECOMMENDATION:

1. THAT the report entitled “Staff Awarded Contracts for the Months of July, August and September 2024” be received; and,
2. That Staff be authorized and directed to do all things necessary to give effect to this resolution

PURPOSE:

Pursuant to Part III section 15 of the Procurement Bylaw (No. 2017-8), a report shall be submitted to Council advising of awarded contracts greater than \$50,000. Under this report Staff are advising Council of the contracts awarded by Staff for the months of July, August and September 2024.

Key Points:

- All purchases were in compliance with Procurement Bylaw 2017-8 and the City’s Expenditure Control Policy
- 30 contract awards totaling \$12,652,801.38 were approved during the months of July, August and September 2024.

BACKGROUND:

Procurement advises Council of all contracts awarded by the Chief Administrative Officer, Commissioners, or Directors with a total cost exceeding \$50,000.

The Procurement Bylaw delegates authority to staff to award contracts if the contract award meets specific criteria. The following chart outlines the award limits under the Procurement Bylaw:

Dollar threshold	Within Criteria	Outside Criteria*
\$50,000 or greater, but less than \$100,000	Director	Commissioner
\$100,000 or greater, but less than \$350,000	Commissioner	CAO
\$350,000 or greater	CAO	Council

* If one (1) of the below noted criteria is not met then the contract award is identified as outside criteria and the approval authority is changed to either the Commissioner, CAO or Council.

- The Contract Award is to the lowest priced or highest ranked (as applicable), compliant Bidder
- The expenses relating to the goods/services being procured are included in the budget (Operating/Capital)
- The Contract Award is within the approved budget
- The term of the Contract is for a maximum of four (4) years
- There is no litigation between the Successful Bidder and the City at the time of Contract Award
- There is no disqualified Bidder (which disqualified Bidder is also the lowest priced or highest ranked Bidder (as applicable) pursuant to the Quotation process) at the time of Contract Award

The following table provides a synopsis of the procurement activities during the Months of July, August and September 2024.

Procurement Activity	Number of Awards	Total Award Value July, August and September 2024
Request for Tender (T)	15	\$9,354,097.99
Request for Quotation (Q)	3	\$ 218,702.08
Request for Proposal (R)	8	\$2,404,214.45
Non-Competitive Procurement (S)	4	\$ 675,786.86
Total Procurement Activity	30	\$12,652,801.38

The following table provides a synopsis of the procurement award amounts by Commission during Months of July, August and September 2024.

Procurement by Commission	Number of Awards	Total Award Value July, August and September 2024
Development Services	12	\$9,170,074.28
Corporate Services	6	\$1,083,739.76
Community Services	11	\$2,249,831.60
CAO Office	1	\$ 149,155.74
Total Procurement Activity	30	\$12,652,801.38

Request for Tender (T) – is a method of procurement that is used when the exact specifications for the deliverables are known, there are two or more sources of supply, and the vendors are only required to submit pricing information. Requests for Tenders are awarded to the low bidder unless reference checks or past performance warrants rationale for not awarding the contract.

Request for Quotation (Q) – is a method of procurement similar to a request for tender except the procurement is of a low dollar value (less than \$100,000) and may be issued to a limited number of bidders who are invited to submit bids. Requests for Quotations are awarded to the low bidder unless reference checks or past performance warrants rationale for not awarding the contract.

Request for Proposal (R) – is a method of procurement that is used where the deliverables are not clearly specified, and it is anticipated that proponents may propose a variety of alternatives to fulfill the requirements. The evaluation of proposals includes both technical (70%) and financial (30%) evaluation and the award is made to the highest scoring proponent.

Non-Competitive Procurement (S) – is a method of procurement whereby the Treasurer and/or the Senior Manager, Procurement may in consultation with the applicable Director negotiate a contract for the supply of goods and services without a competitive process. These awards are generally required under circumstances where: there is only one source of supply; extension of existing contract would be beneficial to the City; specialized equipment or vehicles are being acquired; or it is deemed to be in the City’s best interest to not to solicit a competitive bid.

# 1 Development Services Commission		
Contract # 194-S-24 Contract Extension, commuter services for Smart Commute Markham	Department	Engineering
	No. of Bids	Non-Competitive
	Vendor	Smart Commute
	Award Amount	\$76,300.00
Term: 2024 annual program.		
# 2		
Contract # 187-T-24 Russell Carter Tefft Pedestrian Bridge and Connecting Trails - Construction	Department	Planning & Urban Design
	No. of Bids	6
	Vendor	Quality Property Services
	Award Amount	\$ 643,303.01
Term: The work will be completed by November 2024.		
#3		
Contract # 154-T-24 Accessibility for Ontarians with Disabilities (AODA) Playground Refurbishments – GROUP A (Complete), Various Locations (8)	Department	Planning & Urban Design
	No. of Bids	11
	Vendor	Laycon Construction Services Inc.
	Award Amount	\$609,534.73
Term: The work will be completed by December 2024.		
#4		
Contract # 181-T-24 Accessibility for Ontarians with Disabilities (AODA) Playground Refurbishments – GROUP B (Complete), Various Locations (9)	Department	Planning & Urban Design
	No. of Bids	9
	Vendor	Laycon Construction Services Inc.
	Award Amount	\$675,146.42
Term: The work will be completed by December 2024.		
#5		
Contract # 169-R-24 Event Management Services for Markham Milliken Children’s Festival	Department	Economic Development
	No. of Bids	3
	Vendor	Superior Events Group Inc.
	Award Amount	\$260,000.00
Term: The contract and award amount is for four years.		
#6		
Contract # 141-T-24 Sidewalk Construction Program - construction of 5350 m of new sidewalks	Department	Engineering
	No. of Bids	11
	Vendor	D. Crupi & Sons Limited
	Award Amount	\$4,337,235.14
Term: The work will be completed by December 2025.		

#7		
Contract # 114-R-24 Consulting Engineering Services for a municipal Class Environmental Assessment Study for the Mount Joy Creek Flood	Department	Engineering
	No. of Bids	1
	Vendor	Aquafor Beech Limited
	Award Amount	\$229,425.70
Term: The work will be completed by July 2025.		
#8		
Contract # 099-R-24 Consulting Services for Pre-Design and Detailed Design for Markham Centre Trail (Phase 4)	Department	Engineering
	No. of Bids	3
	Vendor	Aquafor Beech Limited
	Award Amount	\$549,001.31
Term: The work will be completed by August 2025.		
#9		
Contract # 098-R-24 Consulting Services for Pre-Design and Detailed Design for the Restoration of the Eroded East Don River Tributary	Department	Engineering
	No. of Bids	3
	Vendor	Aquafor Beech Limited
	Award Amount	\$ 642,255.19
Term: The work will be completed by August 2025.		
#10		
Contract # 081-T-24 Construction for Markham Centre Trails (Phase 3) - Wardenview Park to Verclaire Gate	Department	Engineering
	No. of Bids	8
	Vendor	Kon-Strutt Construction
	Award Amount	\$731,843.17
Term: The work will be completed by December 2024.		
#11		
Contract # 080-R-24 Contract Administration Site Inspection and Post Construction Services for Markham Centre Trails (Phase 3) - Wardenview Park to Verclaire Gate Term: The work will be completed by December 2024.	Department	Engineering
	No. of Bids	4
	Vendor	Aquafor Beech Limited
	Award Amount	\$136,189.61
#12		
Contract # 089-S-18 Contract Extension, Flato Markham Theatre Ticketing System	Department	Culture and Economic Development
	No. of Bids	Non-competitive Procurement
	Vendor	Audience View Ticketing Corporation
	Award Amount	\$279,840.00
Term: The contract and award amount is for five years.		

#13 Corporate Services Commission		
Contract # 208-T-24 – HPE Data Protection Hardware Term: The work will be completed by December 2024.	Department	ITS
	No. of Bids	2
	Vendor	Powerland Computers Ltd.
	Award Amount	\$351,961.27
#14		
Contract # 170-T-24 CCTV Security Camera Replacement & Enhancements at Multiple Facilities Term: The work will be completed by November 2024.	Department	Sustainability & Asset Management
	No. of Bids	5
	Vendor	Northern Alarm Protection
	Award Amount	\$158,349.32
#15		
Contract # 151-S-24 Municipal Risk Management and Claims Solution Term: The contract and award amount is for four years.	Department	Finance
	No. of Bids	Non-competitive Procurement
	Vendor	ClearRisk
	Award Amount	\$150,829.35
#16		
Contract # 109-T-24 Rouge River Community Centre Roof Replacement Term: The work will be completed by June 2025.	Department	Sustainability & Asset Management
	No. of Bids	12
	Vendor	T.P Crawford Limited
	Award Amount	\$292,233.56
#17		
Contract # 108-Q-24 Replacement of the Locust Hill and Hoover House Roofs Term: The work will be completed by October 2024.	Department	Sustainability & Asset Management
	No. of Bids	4
	Vendor	Industrial Roofing Services Limited
	Award Amount	\$62,700.95
#18		
Contract # 026-Q-24 Varley Art Gallery Masonry Restoration Term: The work will be completed by November 2024.	Department	Sustainability & Asset Management
	No. of Bids	5
	Vendor	Cypruss Contracting Inc.
	Award Amount	\$67,665.31

#19 Community Services Commission		
Contract # 205-T-24 Supply & Delivery of One Backhoe Loader	Department	Operations
	No. of Bids	4
	Vendor	Strongco Limited Partnership
	Award Amount	\$229,774.08
Term: The unit will be delivered by March 2025.		
#20		
Contract # 200-T-24 Oil-Grit Separator (OGS) Cleanout	Department	Environmental Services
	No. of Bids	8
	Vendor	Flow Kleen Technology Ltd.
	Award Amount	\$81,041.66
Term: The work will be completed by December 2024.		
#21		
Contract # 198-T-24 Supply and Delivery of Winter Sand	Department	Operations
	No. of Bids	4
	Vendor	Dufferin Aggregates
	Award Amount	\$170,956.80
Term: The contract and award amount is for a period of four winter seasons.		
#22		
Contract # 191-T-24 Winter Loader Rentals	Department	Operations
	No. of Bids	3
	Vendor	RTI Equipment Solutions Inc.
	Award Amount	\$264,576.00
Term: The contract and award amount is for a period of four winter seasons.		
#23		
Contract # 180-Q-24 Sewage Pump Replacement at Calvert Sewage Pumping Station	Department	Environmental Services
	No. of Bids	3
	Vendor	Xylem Canada LP
	Award Amount	\$88,335.82
Term: The work will be completed by December 2024.		
#24		
Contract # 168-T-24 Steel Beam Guide Rail Installation, Repairs and Upgrades	Department	Operations
	No. of Bids	2
	Vendor	Powell (Richmond Hill) Contracting
	Award Amount	\$256,163.94
Term: The work will be completed by December 2024.		

#25		
Contract # 165-S-24 Supply and Delivery of Two Autonomous Mowers Term: The units will be delivered by August 2024.	Department	Operations
	No. of Bids	Non-competitive Procurement
	Vendor	RC Mowers
	Award Amount	\$168,817.51
#26		
Contract # 158-T-24 Supply and Delivery of Six Slide-In Spreader Attachments Term: The units will be delivered by August 2024.	Department	Operations
	No. of Bids	3
	Vendor	M&C Hydraulics Inc.
	Award Amount	\$88,989.12
#27		
Contract # 123-R-24 Consulting Engineering Services for Rehabilitation of four Structures (Design and Contract Administration) Term: The work will be completed by September 2025.	Department	Environmental Services
	No. of Bids	4
	Vendor	TSI Inc
	Award Amount	\$355,430.38
#28		
Contract # 089-T-24 Milliken Mills Park Splash Pad Replacement Term: The work will be completed by November 2024.	Department	Operations
	No. of Bids	15
	Vendor	Pine Valley Corporation
	Award Amount	\$462,989.77
#29		
Contract # 064-R-24 Grass Cutting and Maintenance Services at Various Parks Term: The contract and award amount is for four years.	Department	Operations
	No. of Bids	15
	Vendor	Industrial Property Services
	Award Amount	\$82,756.52
#30 CAO office		
Contract # 127-R-24 Supply, Measure & Delivery of Dress Uniforms and Outerwear for Fire Department Term: The contract and award amount is for five years.	Department	Fire
	No. of Bids	6
	Vendor	The Uniform Group Inc.
	Award Amount	\$149,155.74

RECOMMENDED BY:

Joseph Silva
Treasurer

Trinela Cane
Commissioner, Corporate Services