

**MARKHAM VILLAGE B.I.A.**  
**REGULAR BOARD MEETING MINUTES**  
**November 23, 2023 9:00 AM**  
**Via ZOOM Videoconference**  
**DRAFT**

Present:

Paul Cicchini (Chair)  
Michelle McDermott  
Aly Daya  
Councillor Karen Rea

Brian Rowsell (Secretary)  
Daniel Imbrogno  
Tony Paul

Staff: Heather Cook

Phil Howes

Guests: Savindi Jinasena

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**1. CALL TO ORDER**

The meeting was called to order at 9:02 a.m. by Chairman Paul Cicchini.

**2. DECLARATION OF TAX AND ENVIRONMENTAL OBLIGATIONS**

The board was advised by the Chair that to the best of his knowledge and abilities the BIA meets all taxation and environmental obligations.

**3. DISCLOSURE OF PECUNIARY INTEREST**

The Chair requested that Board Members advise of any conflicts of interest as they arise throughout the meeting.

**4. FINANCIAL REPORTS – INTERIM FINANCIAL REPORT**

Interim financial reports for the period ended October 31 as reconciled with the City's records were distributed. There have been no material variances from expected revenues or expenses to date.

**5. ADOPTION OF THE MINUTES OF October 19, 2023 MEETING**

Motion to approve the minutes of October 19 meeting by Tony Paul, seconded by Daniel Imbrogno. Carried.

**6. OPERATIONS REPORT**

**Festival of Lights**

Heather provided an update on the Festival of Lights tomorrow night. This is the first that she has organized. The road closure is being handled by Ontrak Safety and York Regional Police have been contracted for additional security. Councilor Rea advised that YRP is lowering the administration fee on their services from 24% down to 15%. Heather is to inquire whether the reduction can be applied to the Festival of Lights duty officer invoice.

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Entertainment for the event includes Santa Claus, Horse-drawn carriage rides from Bulloch to Robinson, North Fire Circus entertainers, School of Rock, Numerous costumed mascots, Carolers, a train ride from Centre St, to Hwy 7, Politicians speeches (of course), and fireworks. The Christmas tree has been decorated and looks good.

Also the BIA has invested in a collapsible portable stage for event use which will be used tomorrow for the first time. A suggestion was made about offering it for rent in the future.

The road closure for the Santa Claus Parade on Saturday morning was discussed. Councilor Rea advised that she has been receiving complaints from 68 Main St. regarding vehicle access, again.

Congratulations were extended to Heather for the excellent job she has done. Moved by Tony Paul, seconded by Daniel Imbrogno, Carried.

**OTHER BUSINESS**

**PARKING:** Michele advised the board that as of December 1, 40 parking spaces at the Markham Village Arena parking lot have been arranged for the staff of the Linde Institute which should help alleviate parking at the Centre St. lot.

**POSSIBLE NEW EVENT:** A new little league tournament has been proposed for March 2024 which may have events at the Community Centre.

**STREET PROPERTY:** Councilor Rea advised that she and city staff walked up street yesterday checking the status of the light poles. Some lights are hanging from poles and 27 bases need repairs. The city has also hired a new contractor for snow removal this year.

**HOMELESS:** Instances of an apparent homeless person have been reported, wandering about and sometimes approaching customers, and apparently some encampments have been springing up. Councilor Rea has been in touch with YRP, and Yor Region Council is also looking into this.

**CHRISTMAS:** Discussion was held about a possible Christmas get together for the board – possibly in January

**NEWSLETTER:** The newsletter is working well, better than Facebook, and our social media videos are getting good traction - 5000 impressions in 5 days.

**ADJOURNMENT** – The meeting adjourned at 10:05 am

**NEXT MEETING** – TBD

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**PARKED ITEMS**

- 1. TRUCK TRAFFIC ON MAIN STREET**
- 2. BIA GIFT CARD**  
**BIA Gift Card - Direct Spending Incentives:**
- 3. GARBAGE**
- 4. RECEIVING PAYMENTS FROM VENDORS** especially Farmers' Market