

## General Committee Meeting Minutes

**Meeting Number: 7**  
**May 14, 2024, 9:30 AM - 1:00 PM**  
**Live streamed**

Roll Call	Mayor Frank Scarpitti Regional Councillor Jim Jones Regional Councillor Joe Li Regional Councillor Alan Ho Councillor Keith Irish	Councillor Ritch Lau Councillor Reid McAlpine Councillor Karen Rea Councillor Amanda Collucci Councillor Isa Lee
Regrets	Deputy Mayor Michael Chan Councillor Andrew Keyes	Councillor Juanita Nathan
Staff	Andy Taylor, Chief Administrative Officer Trinela Cane, Commissioner, Corporate Services Morgan Jones, Commissioner, Community Services Arvin Prasad, Commissioner, Development Services Claudia Storto, City Solicitor and Director of Human Resources Joseph Silva, Treasurer Martha Pettit, Deputy City Clerk Alice Lam, Acting Commissioner, Community Services Stephanie DiPerna, Director, Building Standards Graham Seaman, Director, Sustainability & Asset Management	Darryl Lyons, Acting Director, Planning & Urban Design Alex Moore, Manager of Purchasing & Accounts Payable Chris Bullen, Manager, By-Law Services Giulio Cescato, Director of Planning & Urban Design Mark Visser, Sr Manager Strategy Innovation & Investments Hristina Giantsopoulos, Election/Council & Committee Coordinator Tharsikaa Irajewaran, Assistant to Council/Committee Stafford Hughes, Technology Support Specialist II Mark Goldsworthy, Tree Preservation Technician Lee Boudakian, Director, Director, Economic Growth, Culture & Entrepreneurship Culture and Economic Development

---

## **1. CALL TO ORDER**

### **INDIGENOUS LAND ACKNOWLEDGEMENT**

We begin today by acknowledging the traditional territories of Indigenous peoples and their commitment to stewardship of the land. We acknowledge the communities in circle. The North, West, South and Eastern directions, and Haudenosaunee, Huron- Wendat, Anishnabeg, Seneca, Chippewa, and the Mississaugas of the Credit peoples. We share the responsibility with the caretakers of this land to ensure the dish is never empty and to restore relationships that are based on peace, friendship, and trust. We are committed to reconciliation, partnership and enhanced understanding.

General Committee convened at 9:37 AM with Councillor Keith Irish presiding as Chair.

Councillor Collucci arrived at 10:19 AM.

## **2. DISCLOSURE OF PECUNIARY INTEREST**

Councillor McAlpine declared a pecuniary interest in relation to item 8.1 as he is planning an infill project on his personal property and the proposed fees will impact him directly.

## **3. APPROVAL OF PREVIOUS MINUTES**

The previous minutes will be placed on the May 28, 2024 General Committee Meeting Agenda.

## **4. DEPUTATIONS**

There were no deputations.

## **5. COMMUNICATIONS**

### **5.1 YORK REGION COMMUNICATIONS (13.4)**

Moved by Regional Councillor Joe Li

Seconded by Regional Councillor Jim Jones

1. That the following communications dated April 25, 2024 from York Region be received for information purposes:

1. York Region Transit 2023 System Performance Report,
2. 2023 Integrated Management System Update Report for Water, Wastewater and Waste Management,
3. 2023 Drinking Water Systems Report
4. 2023 Regional Greening Strategy Achievements

5. ventureLAB 2023 Results and 2024-2027 Funding Agreement
6. 2023 Annual Development Activity Summary
7. Cutting Red Tape to Build More Homes Act, 2024 (Bill 185) - Proposed Changes to Development Charges Act, 1997
8. 2023 Development Charge Reserve Fund Statement

**Carried**

## **5.2 YORK REGION COMMUNICATIONS (13.4)**

### **YORK REGION JOINT NOMINATION TO THE CTC SOURCE PROTECTION COMMITTEE**

Moved by Mayor Frank Scarpitti

Seconded by Regional Councillor Joe Li

1. That the correspondence dated February 28, 2024 from the Credit Valley – Toronto and Region – Central Lake Ontario (CTC) Source Water Protection Region (Appendix A) be received; and,
2. That Council of the City of Markham endorse the joint nomination of Tom Bradley as the municipal representative for York Region and its local municipalities on the CTC Source Protection Committee; and further,
3. That the Clerk be delegated authority to submit future nominations to Source Protection Committees on behalf of the City of Markham as requested or endorsed by York Region.

**Carried**

## **6. PETITIONS**

There were no petitions.

## **7. CONSENT REPORTS - FINANCE & ADMINISTRATIVE MATTERS**

### **7.1 MINUTES OF THE MARKHAM PUBLIC LIBRARY - MARCH 25, 2022 (16.0)**

Moved by Councillor Ritch Lau

Seconded by Councillor Isa Lee

1. That the minutes of the March 25, 2022 Markham Public Library Board meeting be received for information purposes.

**Carried**

## **7.2 STAFF AWARDED CONTRACTS - QUARTERLY UPDATE (7.12)**

The Committee inquired about Contract # 286-S-23, MaRS Public Relations Support for Economic Development and when it was approved.

Staff advised that while the report was written in November 2023, the contract was approved and awarded in January 2024.

Moved by Councillor Reid McAlpine

Seconded by Regional Councillor Alan Ho

1. That the report entitled “Staff Awarded Contracts for the Months of January, February & March 2024” be received; and further,
2. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

**Carried**

## **7.3 CITY WIDE JANITORIAL CONTRACT (7.0)**

Moved by Councillor Ritch Lau

Seconded by Councillor Isa Lee

1. That the report entitled “012-R-24 Janitorial and Carpet Cleaning Service GC Report” be received; and,
2. That the contract for City-Wide Cleaning Services be extended for seven months from June 1, 2024 – December 31, 2024 in the amount of \$322,866.16 (Incl. HST) at the same terms, conditions and pricing from 2022/2023; and,
3. That the contract extension in the amount of \$322,866.16 (Incl. HST) be awarded to National Cleaning Contractors; and,
4. That the seven-month contract extension be funded by available funding from various departments’ 2024 operating budget; and,
5. That the tendering process be waived in accordance with the City’s Purchasing By-law # 2017-8, Part II, Section 11.1(c), Non Competitive Procurement which states, “when the extension of an existing Contract would prove more cost-effective or beneficial”; and,

6. That the Director, Sustainability and Asset Management and Senior Manager, Procurement and Accounts Payable be authorized to add additional parks facilities opening in 2024 to the cleaning contract; and further,
7. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

**Carried**

**7.4 OFF-SITE RECORDS STORAGE AND RETRIEVAL SERVICES  
THROUGH THE ONTARIO PROVINCIAL GOVERNMENT VIA OPS  
VENDOR OF RECORD (7.0)**

Moved by Councillor Ritch Lau

Seconded by Councillor Isa Lee

1. That the report entitled “Off-Site Records Storage and Retrieval through the Ontario Provincial Government via OPS Vendor of Record” be received; and,
2. That the contract for Off-Site Records Storage and Retrieval Services for a period of ten years (2024 – 2033) be awarded to the Iron Mountain Canada in the annual estimated amount of \$43,990.00 (Incl. of HST) or \$439,900.00 (Incl. of HST) over the ten-year term; and,
3. That the contract in years 2025 – 2033 be increased by an annual amount lower than 1% each year; and,
4. That the contract award in the amount of \$43,990.00 be funded from the operating account 400-402-5539 (Records Storage) with an annual budget of \$60,887.00, and that the estimated favourable variance in the amount of \$16,897.00 (\$60,887.00 - \$43,990.00) be reported as part of the 2024 year-end results of operations; and,
5. That funding for future terms of the contract be included in requested annual operating budgets; and,
6. That the City’s Tender process be waived as the Ontario Provincial Government has undergone their own competitive process and in accordance with Purchasing By-Law 2017-8, Part II, Section 11 Non Competitive Procurement, item 1 (c) which states “Where the extension of an existing Contract would prove more cost-effective or beneficial”; and further,

7. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

**Carried**

## **8. REGULAR REPORTS - FINANCE & ADMINISTRATIVE MATTERS**

### **8.1 TREE PRESERVATION BY-LAW AMENDMENT (2.0)**

Trinela Cane, Commissioner, Corporate Services, addressed the Committee to provide opening remarks and noted that this by-law amendment is in relation to changes to the fees in By-Law 2023-164, Tree Preservation By-law, which was approved by Markham City Council in the fall of 2023.

Chris Bullen, Manager, By-Law Services, advised that as a result of the enactment of By-Law 2023-164, Tree Preservation By-Law, staff are recommending that the fees for services under this by-law be revised and consolidated under By-Law 2012-137, Licensing, Permit and Service Fees, to streamline information and update the services provided by tree preservation, forestry and urban design staff. Mr. Bullen noted that the effective implementation of these by-laws and fees will ensure stronger tree preservation and continued environmental sustainability. Mr. Bullen introduced Mark Goldsworthy, Tree Preservation Technician who provided a brief presentation that highlighted the revised fees, tree preservation barrier requirements, and the rationale for the changes.

Councillor Reid McAlpine declared a conflict on this matter and abstained from the discussion and the vote.

The Committee made the following inquiries in relation to the presentation:

- Concerns regarding fees to appeal a permit denial and that it may deter residents from initiating an appeal;
- An inquiry regarding when an appeal fee may apply;
- A suggestion to delay the timing of when tree preservation barriers may be installed;
- Concerns regarding the orange colour of the mesh tree preservation barrier fences and that they only serve as a visual deterrent to avoid the construction area;
- That there be consideration to paint wooden fences around the tree preservation area in orange or another colour, and to eliminate the

requirement for the orange mesh fences that do not maintain their structural integrity for an extended period of time;

- The reasons for the increase in tree permit denial appeals; and,
- An inquiry regarding whether the proposed fees will cover the cost of the services provided.

Staff advised that alternative tree preservation solutions will be considered and increased flexibility regarding the timing of their installation will be made. Staff indicated that while tree permit denial appeals may have increased, there are more residential projects being done and that staff are working with residents to achieve their project goals while preserving the City's tree canopy. It was noted that the proposed fees are comparable to those in other municipalities and that an analysis may be provided in the near future.

Moved by Mayor Frank Scarpitti

Seconded by Councillor Karen Rea

1. That the memorandum titled “2024 Tree Preservation Fees, and City-wide Fee By-laws”, be received; and,
2. That the PowerPoint presentation titled “Tree Preservation 2024 Fees, Security & Benchmarking”, be received as Appendix ‘A’; and,
3. That By-law 2002-276, be amended by removing fees and charges for the Tree Preservation By-law in the form attached as Appendix ‘B’; and,
4. That the fees and charges for the Tree Preservation By-law be added to By-law 2012-137 for ease of reference and streamlining purposes, be received as Appendix ‘C’; and further,
5. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

**Carried**

## **9. MOTIONS**

There were no motions.

## **10. NOTICES OF MOTION**

There were no notices of motion.

## **11. NEW/OTHER BUSINESS**

There was no new or other business.

**12. ANNOUNCEMENTS**

There were no announcements.

**13. ADJOURNMENT**

Moved by Regional Councillor Jim Jones

Seconded by Councillor Karen Rea

That General Committee adjourn at 10:37 AM.

**Carried**