



MEMORANDUM

To: Mayor and Members of Council

From: Chris Bullen, Manager By-law & Regulatory Services

Prepared by: Mark Goldsworthy & Kim Dowell Tree Preservation Technicians, By-law & Regulatory Services

Date: May 14, 2024

Re: **2024 Tree Preservation Fees, and City-wide Fee By-laws**

RECOMMENDATION:

1. That the memorandum titled “2024 Tree Preservation Fees, and City-wide Fee By-laws”, be received;
2. That the PowerPoint presentation titled “Tree Preservation 2024 Fees, Security & Benchmarking”, be received as Appendix ‘A’;
3. That By-law 2002-276, be amended by removing fees and charges for the Tree Preservation By-law in the form attached as Appendix ‘B’;
4. That the fees and charges for the Tree Preservation By-law be added to By-law 2012-137 for ease of reference and streamlining purposes, be received as Appendix ‘C’;
5. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

BACKGROUND:

At the December 13, 2023 Council Meeting, the Tree Preservation By-law 2008-96 was repealed and Tree Preservation By-law 2023-164 was enacted. As a result of the revised By-law, Staff are recommending revised and updated fees be implemented as well as consolidating all fees and services for the Tree Preservation By-law into By-law 2012-137. The presentation titled “Tree Preservation 2024 Fees, Security & Benchmarking” was received by Management and Commissioner dated March 26, 2024 and is supplemental to the memo.

COMMENTS:

Staff are recommending that the following Tree Preservation Permit fees be removed from By-law 2002-276.

Tree Preservation By-law Permit Fees	Fee
Removal of first tree	\$200.00
Removal of each additional tree	\$100.00
Maximum Fee for removal of trees	\$5,000.00
Tree Management Plan Review Fee	\$200.00
Confirm exemptions from permit applications	No fee
(Tree preservation fees established by By-law 2008-96)	

Staff are recommending the following new Tree Preservation fees (in bold below) be added to the current fees in By-law 2012-137 for consolidation purposes.

<i>Tree Preservation By-law Administration</i>			
First Inspection Fee	N/A	Fee	\$75.00
Second Inspection Fee	N/A	Fee	\$154.00
Subsequent Inspection Fee	N/A	Fee	\$318.00
Municipal Remedy Fee	N/A	Fee	7% of Invoice
Tree Assessment & Preservation Plan Review Fee (1 – 15 Trees)		Fee	\$500.00 Base
Tree Assessment and Preservation Plan Review Fee (16 Trees or Greater)		Fee	\$500 Base + \$20 Per Tree
Removal of 1st Tree Fee		Fee	\$200.00

Removal of Each Additional Tree Fee		Fee	\$100.00
Replacement Tree (Full Indexed Value)		Cash in Lieu Value	\$675.00
Replacement Tree (Half Indexed Value)		Cash in Lieu Value	\$337.50
Tree Preservation Zone Sign Fee		Charge per Sign	\$20.00
Private Tree Appeal Fee		Fee	\$154.00

ATTACHMENTS:

Appendix ‘A’ – PowerPoint Presentation Tree Preservation 2024 Fees, Security & Benchmarking

Appendix ‘B’ – A draft amendment to amend City-wide Fee By-law 2002-276 page 48

Appendix ‘C’ –A draft amendment to amend the Licensing, Permit & Service Fees By-law 2012-137 page 21