



MEMORANDUM

TO: Heritage Markham Committee

FROM: Peter Wokral, Senior Heritage Planner

DATE: May 8, 2024

SUBJECT: Financial Assistance
Review of 2024 Grant Applications
2024 Designated Heritage Property Grant Program
1 Heritage Corners Lane, 6 David Gohn Circle, 22 David Gohn Circle, 29 Jerman Street, 34 Colbourne Street, 126 Main Street Unionville

Purpose

To obtain Heritage Markham Committee's review and recommendation on Designated Heritage Property Grant Program applications for 2024.

Program Details:

- **Program Approval:** Council approved the Designated Heritage Property Grant Program in 2010.
- **Funding of Program:**
 - Total funding of \$120,000 was allocated to the program over a four year period (2010-2013) based on a targeted allocation of \$30,000 per year;
 - The program was extended for additional three-year periods in 2014-2016, 2017-2019, 2020-2022 and 2023-2025 with an allocation of \$30,000 per year;
 - Only Council can authorize extending the program beyond 2025;
- **Amount of Assistance:**
 - Support to the owner is in the form of a grant representing 50% of eligible work up to a maximum limit of \$5,000 per property for eligible work, and through an amendment to the program in 2016, a maximum amount of \$7,500.00 for the replacement of a cedar shingle roof in Markham Heritage Estates;
 - Minimum amount of eligible work - \$500.00;
- **Heritage Property Eligibility:** Properties must be designated under the Ontario Heritage Act (Part IV or Part V). In the case of Part V (Heritage Districts), only properties identified in a district plan as being of significant cultural heritage value or interest are eligible;
- **Ineligible Projects:**
 - Commercial façade grant projects are specifically related to “*the entire exterior front surface of a building which abuts the street from grade to eaves*”, and are

not eligible as there is a separate program. However, other conservation work on a commercial property is considered eligible under the Designated Heritage Property Grant program. At the discretion of Council, an applicant may be limited to receiving only one heritage related financial assistance grant in a calendar year;

- Projects in Markham Heritage Estates (under 20 years) as these owners already receive a financial incentive through reduced lot prices;
- Timing and Number of Grants:
 - Grants are awarded on an annual cycle following a request for applications with a deadline established;
 - Only one grant per calendar year per property;
 - First time applicants receive priority each year and repeat applicants will be considered only if the annual cap is not reached by first time recipients;
- Municipal Eligibility Criteria: The subject property must be in conformity with municipal by-laws and regulations;
- Eligible Projects:
 - Work that primarily involves the repair, restoration, or re-creation of heritage features or components (cornices, parapets, doors, windows, masonry, siding, woodwork, verandas, etc.);
 - Exterior painting (see eligible amount of grant assistance)
- Eligible Costs:
 - The cost of materials, equipment and contracted labour (but not donated labour or materials or labour performed by the applicant);
 - A grant of up to 50% for architectural/ design/ engineering fees to a maximum of \$1,000 (as part of the maximum permitted grant of \$4,000) is available;
 - Exterior Painting- in documented original colours to a maximum grant contribution of \$2,000 or 25% of the cost, whichever is the lesser. **One time only grant.**
- Cost Estimates: Two separate estimates of work (due to the specialized nature of the work) are to be provided by a licensed contractor (other than the owner);
- Review Process: Applications will be reviewed by City (Heritage Section) staff and the Heritage Markham Committee, and recommended submissions will be forwarded to Council for approval via the Development Services Committee;
- Timeframe for Completion of Work: Grant commitments are valid for 1 year and expire if the work is not completed within that time period (an extension may be granted);
- Receipt of Grant Assistance: Grants are paid upon submission of receipts to the satisfaction of the City;
- Prior Work: Approved work commenced since last year's deadline for applications can be considered eligible for grant funding;
- Written Agreement: Approved applicants will be required to enter into a Letter of Understanding with the City.

Application/Proposal

- Staff received 6 applications;
- The total amount of grant assistance requested is \$29,026.74;
- The total amount of grant assistance recommended by Staff is \$29,026.74

Staff Comment

- See attached summary chart for recommended applications;
- See attached photographs for each application;
- Staff used the following criteria when evaluating each application:
 - Preference will be given to applications where the integrity of the property may be threatened if the proposed work is not undertaken;
 - Preference will be given to applications proposing work visible to the general public;
 - Priority will be given to first time applicants;
 - Proposed work must comply with heritage conservation guidelines, principles and policies;
 - Scope of the work is to be clear, logical, and demonstrate the maximum retention of historic fabric and heritage attributes;
 - Grant money is not to be used to reward poor stewardship of heritage resources;
 - The addition of new features (re-introduction of heritage features) needs to be backed up by evidence (physical, documentary, or archival)

- Staff recommend approval of all 6 applications;

Suggested Recommendation for Heritage Markham

THAT Heritage Markham supports the funding of the following six grant applications at a total cost of \$29,026.74 subject to the amounts and conditions noted on the individual summary sheets:

- 1 Heritage Corners Lane, Markham Heritage Estates;
- 6 David Gohn Circle, Markham Heritage Estates;
- 22 David Gohn Circle, Markham Heritage Estates;
- 29 Jerman Street, Markham Village;
- 34 Colborne Street, Thornhill;
- 126 Main Street, Unionville;

File: Finance/Designated Heritage Property Grant Program 2024

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Designated Heritage Property Grant Summary 2024

Address	Eligible Work	Grant Amount Requested	Grant Amount Recommended	Running Total	Comment
1 Heritage Corners Lane	Yes	\$7,500.00	\$7,500.00	\$7,500.00	The replacement of the roof is considered essential to the integrity of the building which would be threatened if the proposed work is not undertaken. Grant funding is recommended
6 David Gohn Circle	Yes	\$1,526.74	\$1,526.74	\$9,026.74	Grant assistance is requested to replicate the original solid wood panelled entrance door Grant funding is recommended.
22 David Gohn Circle	Yes	\$5,000.00	\$5,000.00	\$14,026.74	Grant assistance is requested for the replacement of the veranda floor boards, repairs to underlying framing and replacement of the turned wooden veranda posts. Grant funding is recommended.
29 Jerman Street	Yes	\$5,000.00	\$5,000.00	\$19,026.74	Grant assistance is requested for the installation of historically appropriate wooden windows and the installation of a wooden front entrance door. Grant funding is recommended.
34 Colborne Street	Yes	\$5,000.00	\$5,000.00	\$24,026.74	Grant assistance is requested for the re-conditioning of the historic wooden windows and fabrication or traditional wooden storm windows. Grant funding is recommended.
126 Main Street Unionville	Yes	\$5,000.00	\$5,000.00	\$29,026.74	Grant assistance is requested for the installation of historically authentic windows on the street facing façade Grant funding is recommended.

Designated Heritage Property Grant Application

Name	Ida Leung
Address	1 Heritage Corners Lane
Status	Part IV designated dwelling in Markham Heritage Estates
Grant Project	Installation of a new cedar shingle roof
Estimate 1	Emerald Cedar \$55,483.00
Estimate 2	JD Wood Revival \$51,189.00
Eligibility	The proposed work is eligible for grant assistance
Conditions	Subject to obtaining a heritage permit for the proposed work
Previous Grants	No
Comments	Recommended for approval as the replacement of the roof is essential to long term preservation of the building
Grant Amount	\$7,500.00



Designated Heritage Property Grant Application

Name	Robert Nicholson
Address	6 David Gohn Circle
Status	Part IV designated dwelling in Markham Heritage Estates
Grant Project	Replication of the 1850's solid wood panelled front door
Estimate 1	\$5,650.00- Historic Building Co.
Estimate 2	\$3,053.48- Schell Lumber/Spang Builders
Eligibility	The proposed work meets the eligibility requirements of the program.
Conditions	None
Previous Grants	Yes
Comments	Recommended for approval
Grant Amount	\$1,526.74



Designated Heritage Property Grant Application

Name	Ken Davis
Address	22 David Gohn Circle
Status	Part IV designated dwelling in Markham Heritage Estates
Grant Project	Replacement of deck boards, repairs to underlying structure, replacement of turned veranda posts
Estimate 1	\$15,255.00 - Secord Contracting
Estimate 2	\$14,192.80 - Old Village Construction Inc.
Eligibility	The completed work meets the eligibility requirements of the program.
Conditions	The completed work was not approved through the Heritage/Building Permit process.
Previous Grants	No
Comments	Recommended for approval
Grant Amount	\$5,000.00



Designated Heritage Property Grant Application

Name	Lawrence Crutch
Address	29 Jerman Street
Status	Part V, Type 'A' dwelling in the Markham Village HCD
Grant Project	Installation of historically appropriate windows and introduction of front door to street facing facade
Estimate 1	\$18,193.00 - Secord Contracting
Estimate 2	\$17,582.80 - Old Village Construction Inc.
Eligibility	The completed work meets the eligibility requirements of the program.
Conditions	The work was approved through the Site Plan Control process
Previous Grants	No
Comments	Recommended for approval
Grant Amount	\$5,000.00



Designated Heritage Property Grant Application

Name	Anthony & Angela Farr
Address	34 Colborne Street
Status	Part V, Class 'A' dwelling in the Thornhill HCD
Grant Project	Re-conditioning of the historic wooden windows and production of traditional wooden storm windows
Estimate 1	\$ 13,899.00 - David Wylie Restorations Ltd.
Estimate 2	\$NA- Casella Contracting
Eligibility	The proposed work meets the eligibility requirements of the program.
Conditions	The proposed work must be approved through the Heritage Permit process.
Previous Grants	No
Comments	Recommended for approval
Grant Amount	\$5,000.00



Designated Heritage Property Grant Application

Name	Peng Peng (Catherine) Hou
Address	126 Main Street
Status	Part V, Class 'A' dwelling in the Unionville HCD
Grant Project	Installation of historically authentic windows on the street facing facade
Estimate 1	\$36,639.01 Fieldstone Windows
Estimate 2	\$31,757.29 Pella Windows
Eligibility	The work is eligible
Conditions	The proposed work has been approved through the Heritage Permit process
Previous Grants	No
Comments	Recommended for approval
Grant Amount	\$5,000.00

