

General Committee Meeting Minutes

Meeting Number: 1
January 30, 2024, 9:30 AM - 1:00 PM
Live streamed

Roll Call	Mayor Frank Scarpitti	Councillor Reid McAlpine
	Deputy Mayor Michael Chan	Councillor Karen Rea
Staff	Regional Councillor Jim Jones	Councillor Andrew Keyes
	Regional Councillor Joe Li	Councillor Amanda Collucci
	Regional Councillor Alan Ho	Councillor Juanita Nathan
	Councillor Keith Irish	Councillor Isa Lee
	Councillor Ritch Lau	
Staff	Andy Taylor, Chief Administrative Officer	Alice Lam, Acting Commissioner, Community Services
	Trinela Cane, Commissioner, Corporate Services	Alex Moore, Manager of Purchasing & Accounts Payable
	Morgan Jones, Commissioner, Community Services	Chris Bullen, Manager, By-Law Services
	Arvin Prasad, Commissioner, Development Services	Hristina Giantsopoulos, Election/Council & Committee Coordinator
	Claudia Storto, City Solicitor and Director of Human Resources	Tharsikaa Irajewaran, Assistant to Council/Committee
	Joseph Silva, Treasurer	Jason Yang, Information Technology Services
	Kimberley Kitteringham, City Clerk	Jeffrey Rahim, Supervisor, Municipal Law Enforcement By-Law Enforcement

1. CALL TO ORDER

INDIGENOUS LAND ACKNOWLEDGEMENT

We begin today by acknowledging the traditional territories of Indigenous peoples and their commitment to stewardship of the land. We acknowledge the communities in circle. The North, West, South and Eastern directions, and Haudenosaunee, Huron- Wendat, Anishnabeg, Seneca, Chippewa, and the Mississaugas of the Credit peoples. We share the responsibility with the caretakers of this land to ensure the dish is never empty and to

restore relationships that are based on peace, friendship, and trust. We are committed to reconciliation, partnership and enhanced understanding.

General Committee convened at 9:45 AM. Councillor Keith Irish presided as Chair for all items on the agenda.

2. DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

3. PRESENTATION

3.1 2023 MARKHAM SANTA CLAUS PARADE - RECOGNITION OF PARADE WINNERS AND CONTRIBUTORS (12.2.6)

The 49th Markham Santa Claus Parade was held in-person on November 25, 2023.

Council recognized the following parade winners, volunteers, Rotary Club Members and City Staff who contributed to this successful community event:

Awards

Commercial Entry:

1. School of Rock
2. Miller Waste

Non-Commercial Entry

1. Rotary Clubs of Markham
2. Markham Fair

Marching Group:

1. 748 Army Cadets
2. St. Andrews Co-op Play School

Band

1. Philippines Heritage Band
2. Neil McNeil High School Band

School

1. North Toronto Collegiate Band
2. Michael Power/St. Joseph School

Theme

1. Chapel Place Presbyterian Church/St. Maurice & St. Verena
2. Centre for Dreams

Sunrise Rotary Club Volunteers

1. Cheryl Petruk, Co-Chair
2. Tina Martin, Co-Chair
3. Jim Sandiford, Past Chair
4. Susan Peterson
5. Gare Peterson
6. CJ Jones.
7. Jon Stevens
8. Roger Bynoe
9. Sean King
10. Howard Waiser
11. Joe Chen
12. Pauline Lai
13. Brendan Pilgram
14. Peter Still
15. Charles Martin
16. Rachel Martin
17. Marlene Waiser
18. Adam Waiser
19. Jeff Nezon
20. Ross Bowser
21. George Scott
22. Lee Jones
23. Cecilia Yung

24. Margot Bynoe
25. Darlene McLeod
26. Mabel Gu
27. Avery Wislesky
28. Terry Meades
29. Albert Lenz
30. Cameron Humphries
31. David Flood, York Regional Police
32. Warren Owen, York Regional Police
33. Domenic Crupi
34. Bernie Tanunagara

City of Markham Staff

1. Eric Lizotte, Manager, Corporate Security
2. Renee Zhang, Manager, Corporate and Community Events
3. Alex Moore, Manager, Procurement & Accounts Payable
4. Lisa Cerone, Culture and Economic Development
5. Ceilidh Stringer, Exhibition Engagement Administrator
6. Linda Stott, Senior Advisor, Corporate Communications
7. Ryan McCluskey, Lead, Sponsorship, Marketing & Advertising, Corporate Communication
8. Daniel Epton, Senior Graphic Designer, Corporate Communications
9. Kisha Powell, Media Relations & Communications Specialist, Corporate Communications
10. Lloyd Tran, Specialist, Corporate Communications
11. Maxine Roy, Manager, Corporate Communications
12. Melissa Ho, Event Coordinator, Corporate & Community Events
13. Koby Yung, Event Coordinator, Corporate & Community Events
14. Jon Angrove, Supervisor, Road Operations

15. Arpad Toplak, Sign Maintenance
16. Joe Basque, Sign Maintenance
17. Andrew Eng, Sign Technician, Operations
18. Mike Conway, Operations, Working Supervisor
19. Trevor Gauthier, Operations, Labourer/Road Patrol
20. Bryan Fuglerud, Truck Driver, Operations
21. Mark Leadbetter, Facility, Yard Maintenance
22. Pat Fry, Working Supervisor, Roads
23. Jim Cass, Truck Driver, Operations
24. Cynthia Szeto, Markham Museum
25. Chris Bullen, Manager, By-Law Services
26. Jeffrey Rahim, Supervisor, By-Law Services

Moved by Mayor Frank Scarpitti

Seconded by Councillor Karen Rea

1. That Council congratulate all parade winners and to extend thanks to all those who participated in the Santa Claus Parade.

Carried

4. APPROVAL OF PREVIOUS MINUTES

4.1 MINUTES OF THE DECEMBER 5, 2023 GENERAL COMMITTEE (16.0)

Moved by Regional Councillor Alan Ho

Seconded by Regional Councillor Jim Jones

1. That the minutes of the December 5, 2023 General Committee meeting be confirmed.

Carried

5. DEPUTATIONS

There were no deputations.

6. COMMUNICATIONS

6.1 YORK REGION COMMUNICATIONS (13.4)

Moved by Mayor Frank Scarpitti

Seconded by Councillor Isa Lee

1. That the following communications dated November 30, 2023 from York Region be received for information purposes:
 1. Homelessness in York Region and Development of a Homelessness Service System Plan
 2. Waterloo Court Decision and Homeless Encampments
 3. 2023 Servicing Capacity Assignment
 4. Update on Implementation of the Community Safety and Well-Being Plan for York Region
 5. York Region's 2023 to 2027 Multi-Year Accessibility Plan
 6. Vacant Home Tax Update

Carried

7. PETITIONS

There were no petitions.

8. CONSENT REPORTS - FINANCE & ADMINISTRATIVE MATTERS

8.1 MINUTES OF THE SEPTEMBER 11, 2023 RACE RELATIONS COMMITTEE MEETING (16.0)

Moved by Councillor Ritch Lau

Seconded by Deputy Mayor Michael Chan

1. That the minutes of the September 11, 2023 Race Relations Committee meeting be received for information purposes.

Carried

8.2 MINUTES OF THE NOVEMBER 2, 2023 MARKHAM SANTA CLAUS PARADE COMMITTEE MEETING (16.0)

Moved by Councillor Ritch Lau

Seconded by Deputy Mayor Michael Chan

1. That the minutes of the November 2, 2023 Markham Santa Claus Parade Committee meeting be received for information purposes.

Carried

8.3 268-R-23 CONSULTING ENGINEERING SERVICES FOR SHORT TERM FLOW MONITORING, DATA COLLECTION AND DELIVERY (2024 – 2028) (7.0)

Moved by Councillor Ritch Lau

Seconded by Deputy Mayor Michael Chan

1. That the report entitled “Award of RFP 268-R-23 Consulting Engineering Services for Short Term Flow Monitoring, Data Collection and Delivery (2024 – 2028)” be received; and,
2. That Contract 268-R-23 Consulting Engineering Services for Short Term Flow Monitoring, Data Collection and Delivery (2024 – 2028) be awarded to the highest ranked/ lowest priced bidder “AECOM Canada Ltd.” in the 2024 amount of \$123,445.36, inclusive of HST; and,
3. That a 10% contingency in the amount of \$12,344.54 inclusive of HST, be established to cover any additional costs in 2024 and that authorization to approve expenditures of this contingency amount up to the specified limit be in accordance with the Expenditure Control Policy; and,
4. That the total cost for 2024, in the amount of \$135,789.90 (\$123,445.36 + \$12,344.54), be funded from Capital Project 23266 “Wastewater Flow Monitoring” with an available budget of \$261,800.00; and,
5. That the remaining budget in the amount of \$126,010.10 (\$261,800.00 - \$135,789.90) be returned to the original funding source; and,
6. That Staff be authorized to exercise the option to renew the contract for four (4) additional years (2025 - 2028), subject to performance and adoption of the 2025 - 2028 capital budgets as follows:

2025:	
\$96,421.69 (Inclusive of Contingency and HST)	2026: \$99,437.14
(Inclusive of Contingency and HST)	2027: \$102,554.08 (Inclusive of
Contingency and HST)	2028: \$105,775.18 (Inclusive of Contingency
	and HST), and further,
7. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

8.4 RFP 255-R-23 MARKHAM PUBLIC LIBRARY MATERIAL AND PROCESSING SERVICES (7.12)

Moved by Councillor Ritch Lau

Seconded by Deputy Mayor Michael Chan

1. That the report entitled “RFP 255-R-23 Markham Public Library Material and Processing Services” be received; and,
2. That the contract # 255-R-23 for Markham Public Library Material and Processing Services be awarded to the two (2) highest ranked/lowest priced bidders: Library Bound Inc. - \$1,535,016.02 (All print, talking books, nonfiction DVDs, multilingual CDs and video games) CVS Midwest Tape - \$156,128.33 (Fiction DVDs & CDs); and,
3. The term of the Contract is for three (3) years commencing on January 1, 2024 and ending on December 31, 2026 with the option to renew for two (2) additional one year periods in the annual amount of \$1,691,144.35 (inclusive of HST); 2024 - \$1,691,144.35* 2025 - \$1,691,144.35* 2026 - \$1,691,144.35* 2027 - \$1,691,144.35** 2028 - \$1,691,144.35**
Total: \$8,455,721.75 ;
*For the three (3) year contract term (January 1, 2024 – December 31, 2026), costs will be at the same itemized pricing. **The two (2) optional renewal years (January 1, 2027 – December 31, 2028), costs will be adjusted based on the Consumer Price Index for All Items Ontario for the twelve (12) month period ending December in the applicable year; and,
4. That the contract in 2024 will be funded from project #23462 - Library Collections approved as part of the 2023 in-year capital additions. Funding for 2025 – 2028 collections are subject to adoption of the 2025 - 2028 budgets; and,
5. That the Director of Library Administration & Operational Support, and Senior Manager of Procurement & Accounts Payable be authorized to exercise the option to renew the contract in year 4 and 5 subject to performance and Council adoption of the annual budget; and further,
6. That staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

9. MOTIONS

There were no motions.

10. NOTICES OF MOTION

There were no notices of motion.

11. NEW/OTHER BUSINESS

11.1 PROCLAMATION REQUEST FOR CHINESE HERITAGE MONTH IN FEBRUARY 2024

Regional Councillor Joe Li addressed the Committee to request that February be proclaimed as Chinese Heritage Month.

The Committee discussed the cultural significance of the request and also expressed concerns regarding the urgency of the request, the current procedure in which to request a proclamation and that proclamations are made at Council.

There was a suggestion to defer the matter in order to provide appropriate notice of the request and to follow existing protocol, however the Committee endorsed the request and will be placed on the January 31, 2024, Council Meeting Agenda for consideration.

Moved by Councillor Amanda Collucci

Seconded by Councillor Juanita Nathan

That the Committee add this matter to the agenda for consideration.

Carried by a Two Thirds Vote

Moved by Councillor Andrew Keyes

Seconded by Councillor Karen Rea

That this matter be deferred to an upcoming meeting to allow time to provide notice to the public and follow existing proclamation procedures.

Lost

Moved by Regional Councillor Joe Li

Seconded by Councillor Juanita Nathan

1. That the City proclaim February 2024 as Chinese Heritage Month; and,

2. That this proclamation request be added to the City of Markham's five year proclamation list; and further,
3. That staff be directed and authorized to do all things necessary to give effect to this resolution.

Carried

12. ANNOUNCEMENTS

There were no announcements.

13. CONFIDENTIAL ITEMS

General Committee convened into Confidential Session at 11:10 AM.

Moved by Mayor Frank Scarpitti

Seconded by Councillor Karen Rea

That, in accordance with Section 239 (2) of the Municipal Act, General Committee resolve into a confidential session to discuss the following matters:

Carried

13.1 FINANCE & ADMINISTRATIVE MATTERS

13.1.1 GENERAL COMMITTEE CONFIDENTIAL MINUTES- NOVEMBER 21, 2023 (16.0) [Section 239 (2) (c)(b)(k)]

The Committee confirmed the General Committee Confidential Minutes of November 21, 2023.

13.1.2 PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR BOARD EMPLOYEES (BOARD/ COMMITTEE APPOINTMENTS); (16.24) [Municipal Act 2001, Section 239 (2) (b)]

The Committee consented that this item be deferred to a future meeting.

13.1.3 PENDING LEASE OF REAL PROPERTY, WARD 8 (8.2)

The Committee consented to place this item on the January 31, 2024, Confidential Council Meeting Agenda for consideration.

13.1.4 VERBAL UPDATE FROM CITY SOLICITOR ON A LITIGATION MATTER; (WARD 3) (8.7)

The Committee consented to defer this matter to the January 31, 2024,
Confidential Council Meeting Agenda for consideration.

14. ADJOURNMENT

Moved by Councillor Juanita Nathan

Seconded by Regional Councillor Joe Li

That General Committee adjourn from confidential session at 12:36 PM and not return to open session or report out on any matter.

Carried