



Report to: General Committee

Meeting Date: October 10, 2023

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**SUBJECT:** 208-T-23 Main Streets – Snow Load and Haul  
**PREPARED BY:** Melita Lee, Senior Buyer, Ext. 2239  
Steven Dollmaier, Sr. Manager, Roads & Fleet, Ext. 2748

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**RECOMMENDATION:**

1. That the report entitled “208-T-23 Main Streets – Snow Load and Haul” be received; and,
2. That contract 208-T-23 Main Streets – Snow Load and Haul be awarded to the lowest priced bidder, 1611974 Ontario Ltd. o/a Brinks Property Services Ltd., for one (1) winter term (November 1, 2023 – April 30, 2024), in the amount of \$231,788.93, inclusive of HST, with the option to renew the contract for three (3) additional, separate terms from November 1 to April 30 of the renewal period at the same itemized pricing, for a total contract amount of \$927,155.72, inclusive of HST; and,
3. The award in the amount of \$231,788.93 be funded from operating budget 700-504-5416 Snow Hauling Main Street with a budget of \$193,344.00; and,
4. The budget shortfall in the amount of \$38,444.93 (\$231,788.93 - \$193,344.00) be included as part of funding requested in the 2024 operating budget; and further,
5. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

**PURPOSE:**

The purpose of this report is to obtain Council approval to award the contract for loading and hauling of snow from Markham Centre Rear Lanes as part of Winter Operations as initiated during a full network plow as per Council approved level of service, off the City’s main streets (Business Improvement Areas – BIAs), and various other locations as required. The intent of the operation is to remove accumulated snow from successive winter events or when snow storage within the City’s Right-of-Way has reached capacity.

The locations are as follows:

- Markham Centre, Rear Lanes;
- Main Street Unionville, BIA;
- Main Street Markham, North BIA and South;
- Yonge Street (Thornhill), Business Area;
- Cornell Park Avenue, Business Area;
- Greensborough Park Circle, Business Area;
- Cathedral Town, Business Area;
- Berczy Square;
- Copper Creek Drive, BIA; and

- Highway 7, cycle track/sidewalk (limits being both the north and south side of Highway 7 from Sciberras Rd to South Town Centre / Town Centre Blvd). The City estimates five (5) occurrences per winter season for Markham Centre, Rear Lanes, and one (1) occurrence for Highway 7 Cycle Track / Sidewalk. The remaining locations are estimated at two (2) occurrences per winter season.

**BACKGROUND:**

Snow load and haul is required from Markham Rear Lanes due to the urban built form within the Downtown Markham Area. Compared to other rear lanes within the City, Markham Centre lacks available storage capacity within adjacent road boulevards and therefore all snow must be loaded by mechanical means and hauled off site.

The City undertakes load and haul off all BIA locations when deemed necessary to provide clear access between the road and adjacent retail businesses. Often during heavy winter storms or back to back storms, significant amounts of accumulated snow result must be removed. Removal of snow is required to maintain clear and unimpeded access to retail businesses whilst reducing liability to pedestrians who may otherwise have to traverse over accumulated snow piles.

Two new locations were added for the Winter Season of 2023/2024, namely Copper Creek Drive and Berczy Square. These locations were added as they are newly developed business areas where the store fronts are immediately adjacent to the sidewalk and require snow load and haul in the same fashion as the Main St BIAs.

**OPTIONS/ DISCUSSION:****Tender Information (208-T-23)**

|                                |                    |
|--------------------------------|--------------------|
| Bid closed on                  | September 14, 2023 |
| Number picking up bid document | 7                  |
| Number responding to bid       | 4*                 |

\*One of the bids received was declared non-compliant as they did not meet the mandatory bonding requirements set out in the Request for Tender.

**FINANCIAL CONSIDERATIONS**

Snow load and haul is funded from the operating budget. The current annual budget for is \$193,344, which has been based on and reflective of the 2019-2023 pricing of the current contract.

The budget shortfall in the amount of \$38,444.93 (\$231,788.93 less \$193,344) is due to the following:

1. Addition of two (2) locations (Copper Creek Drive and Berczy Square) – These locations added \$19,476
2. An increase in the amount of 9.81% compared to the 2019-2023 contractual pricing – Added \$18,968

It should be noted the previous contract rates were fixed from 2019 and during this same period, CPI increased by 16.4% compared to 9.81% contract increase. Additionally, the new contract is fixed pricing until 2027.

The budget shortfall will be included as part of incremental funding requested through the 2024 operating budget process.

As this is an operating expense, there is no impact to the Life Cycle Reserve Study.

**HUMAN RESOURCES CONSIDERATIONS**

Not applicable.

**ALIGNMENT WITH STRATEGIC PRIORITIES:**

Not applicable.

**BUSINESS UNITS CONSULTED AND AFFECTED:**

Financial Services Department has been consulted in preparation of this report.

**RECOMMENDED BY:**

Alice Lam  
Director, Operations

Morgan Jones  
Commissioner, Community Services

**ATTACHMENTS:**

Not applicable