



**Electronic Animal Care Committee
MINUTES
May 18, 2022
ZOOM
5:30 PM – 7:30 PM**

<p><u>Members Present</u> Areez Remtulla, Chair Valerie Burke, Vice Chair Aviva Harari Cathy McKnight Dr. Esther Attard Filandro Fernandes Janet Andrews June Ziola</p>	<p><u>Regrets</u> Bernice Royce</p>
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<p><u>Staff</u> John Britto, Committee Secretary (PT) Christy Lehman, Animal Care Supervisor</p>

Item	Discussion	Action
<p>1. Call to Order</p>	<p>The Animal Care Committee convened at 5:35 PM with Areez Remtulla in the Chair.</p>	
<p>2. Approval of the April 20, 2022, Animal Care Committee Meeting Minutes</p>	<p>Moved by Janet Andrews Seconded by Dr. Esther Attard</p> <p>That the minutes of the April 20, 2022, Animal Care Committee meeting be approved, with minor editorial revisions. Carried</p>	
<p>3. Update regarding recruitment of new members</p>	<p>Christy advised that interviews for new members are scheduled to be held in June. Five new members are likely to join the Animal Care Committee as soon as Council approves their appointments.</p>	

<p>4. Business Arising from the Minutes</p>	<ul style="list-style-type: none"> - <u>Final review of Annual Plan</u> The Committee reviewed the draft Annual Plan that was previously circulated by Areez for review/comments, and after a few revisions the following motion was adopted: Moved by Janet Andrews Seconded by Filandro Fernandes That the 2022 Animal Care Committee Annual Report be approved. <p style="text-align: right;">Carried</p> - <u>Follow-up on issue – German Mills Meadow</u> Following up on the unfortunate incident witnessed by Aviva on the weekend of April 16-17, 2022, at the German Mills Meadow, Christy suggested that an email be sent to David Plant, Manager of Parks Operations and the Chair of the German Mills Community Centre Board advising them of the incident. Aviva agreed to draft the email for Areez to send. - <u>Review of Outstanding Action Items</u> The Committee reviewed the list of action items and updated the Action Item Table (please see last page of the minutes document for details). 	<p>Aviva to draft email for Areez to send to David Plant and the Chair of the German Mills Meadow and Natural Habitat Liaison Committee</p>
<p>5. Animal Services Program Update</p>	<ul style="list-style-type: none"> - <u>Cat Adoption & Education Centre</u> Christy shared with the Committee her presentation that she will be making to the May 24, 2022, General Committee meeting. Christy encouraged the Committee members to either attend the General Committee meeting or email their support for this item. - <u>Shades of Hope Wildlife Centre</u> No update. 	
<p>6. Communications</p>	<p>None</p>	
<p>7. Events</p>	<ul style="list-style-type: none"> - Areez agreed to follow-up with Cathy to email Committee members details of the 	<p>Areez to follow-up with Cathy to</p>

	Unionville Festival event and also seeking volunteers for the event.	email members seeking volunteers for the Unionville Festival event.
8. New Business	<ul style="list-style-type: none"> - <u>No response to a wildlife related issue</u> Janet advised of the wildlife related issue that was still awaiting response from the City's Animal Services. Christy suggested that Janet send her an email about the incident. - <u>Election of Chair</u> Janet Andrews nominated Areez Remtulla as Chair of the Animal Care Committee. Valerie Burke seconded the nomination. The Committee Secretary asked for further nominations from the members. As no further nominations were received, the Committee Secretary declared nominations closed. Areez Remtulla was acclaimed Chair of the Animal Care Committee. 	Janet to email Christy about the wildlife related issue still awaiting a response from Animal Services
9. Date of the Next Meeting	The next Animal Care Committee meeting will be held on June 15, 2022, at 5:30 PM.	
10. Adjournment	The Animal Care Committee adjourned at 7:40 PM.	

ACTION ITEMS

Action Item	Meeting Date	Person Responsible	Status
Conduct a breakeven analysis to determine the ideal price of the cookbook	December 16, 2020	June Ziola	On hold awaiting in person meetings
Follow up on the status of a committee motion requesting General Committee to ask staff to update bird-friendly buildings to CSA standards	January 19, 2022	Valerie Burke	In process
Indigenous Teaching	February 16, 2022	Christy to contact the Diversity Specialist for a presentation at a future ACC meeting.	In process
Road Trip to Shades of Hope	February 16, 2022	Areez to email members to contact Christy if they are interested in a road trip to the SOH	In process
2023 Proclamation Request dates	March 16, 2022	T B D	To be considered at the November 2022 meeting
Unionville Festival event	April 20, 2022	Cathy McKnight to follow-up with Sara Sterling, Unionville BIA for details of the 2022 Unionville Festival event. Areez to email time and date for the sub-committee to discuss logistics for the event	Date confirmed. No cost. Details to be received. In progress.
Events materials	April 20, 2022	Cathy to pick up events materials from Denielle's and Janet's houses.	Janet will follow-up with Denielle and Cathy.
Markham Village Music Festival (June 17-28, 2022)	April 20, 2022	Cathy to follow up with the Markham Music Festival event organizers for details of the event	Janet booked and paid for space. Completed

Action Item	Meeting Date	Person Responsible	Status
Christmas parades event	April 20, 2022	Areez to email details of Christmas parades to the members for their review and consideration.	In progress
Follow-up regarding incident at German Mills Meadow – weekend of April 16-17	May 18, 2022	Aviva to draft email for Areez to send to David Plant and the Chair of the German Mills Meadow and Natural Habitat Liaison Committee.	
Unionville Festival event	May 18, 2022	Areez to follow-up with Cathy to email members seeking volunteers for the Unionville Festival event	
Wildlife related issue still awaiting response from Animal Services	May 18, 2022	Janet to email Christy about the matter.	