



## REVISED MEMORANDUM

**TO:** Heritage Markham Committee

**FROM:** Peter Wokral, Senior Heritage Planner

**DATE:** June 14, 2023

**SUBJECT:** Financial Assistance  
Review of 2023 Grant Applications  
2023 Designated Heritage Property Grant Program  
6 Alexander Hunter Place, 12 Alexander Hunter Place, 16 George Street, 32  
Washington Street, 36 Washington Street, 36 Church Street, 53 Church Street, 15  
Colborne Street, 33 Colborne Street

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### **Purpose**

To obtain Heritage Markham Committee's review and recommendation on Designated Heritage Property Grant Program applications for 2023.

### **Program Details:**

- **Program Approval:** Council approved the Designated Heritage Property Grant Program in 2010.
- **Funding of Program:**
  - Total funding of \$120,000 was allocated to the program over a four year period (2010-2013) based on a targeted allocation of \$30,000 per year;
  - The program was extended for an additional three years (2014-2016) again from (2017-2019) and again (2020-2022);
  - In 2022, the program was extended for an additional three years (2023-2025) with an allocation of \$30,000 per year;
  - Only Council can authorize extending the program beyond 2025;
- **Amount of Assistance:**
  - Support to the owner is in the form of a grant representing 50% of eligible work up to a maximum limit of \$5,000 per property for eligible work, and through an amendment to the program in 2016, a maximum amount of \$7,500.00 for the replacement of a cedar shingle roof in Markham Heritage Estates;
  - Minimum amount of eligible work - \$500.00;
- **Heritage Property Eligibility:** Properties must be designated under the Ontario Heritage Act (Part IV or Part V). In the case of Part V (Heritage Districts), only properties

identified in a district plan as being of significant cultural heritage value or interest are eligible;

- Ineligible Projects:
  - Commercial façade grant projects are specifically related to “*the entire exterior front surface of a building which abuts the street from grade to eaves*”, and are not eligible as there is a separate program. However, other conservation work on a commercial property is considered eligible under the Designated Heritage Property Grant program. At the discretion of Council, an applicant may be limited to receiving only one heritage related financial assistance grant in a calendar year;
  - Projects in Markham Heritage Estates (under 20 years) as these owners already receive a financial incentive through reduced lot prices;
- Timing and Number of Grants:
  - Grants are to be awarded on an annual cycle following a request for applications with a deadline established;
  - Only one grant per calendar year per property;
  - First time applicants will get priority each year and repeat applicants will be considered only if the annual cap is not reached by first time recipients;
- Municipal Eligibility Criteria: The subject property must be in conformity with municipal by-laws and regulations;
- Eligible Projects:
  - Work that primarily involves the repair, restoration, or re-creation of heritage features or components (cornices, parapets, doors, windows, masonry, siding, woodwork, verandas, etc.);
  - Exterior painting (see eligible amount of grant assistance)
- Eligible Costs:
  - The cost of materials, equipment and contracted labour (but not donated labour or materials or labour performed by the applicant);
  - A grant of up to 50% for architectural/ design/ engineering fees to a maximum of \$1,000 (as part of the maximum permitted grant of \$4,000) is available;
  - Exterior Painting- in documented original colours to a maximum grant contribution of \$2,000 or 25% of the cost, whichever is the lesser. **One time only grant.**
- Cost Estimates: Two separate estimates of work (due to the specialized nature of the work) are to be provided by a licensed contractor (other than the owner) for consideration;
- Review Process: Applications will be reviewed by City (Heritage Section) staff and the Heritage Markham Committee, and recommended submissions will be forwarded to Council for approval via the Development Services Committee;
- Timeframe for Completion of Work: Grant commitments are valid for 1 year and expire if the work is not completed within that time period (an extension may be granted);
- Receipt of Grant Assistance: Grants are paid upon submission of receipts to the satisfaction of the City;
- Prior Work: Approved work commenced since last year’s deadline for applications can be considered eligible for grant funding;
- Written Agreement: Approved applicants will be required to enter into a Letter of Understanding with the City.

### **Application/Proposal**

- Staff received 9 applications;
- The total amount of grant assistance requested is \$44,808.14 which exceeds the \$30,000 allocation;
- The total amount of grant assistance recommended by Staff is \$30,000.00

### **Staff Comment**

- See attached summary chart for recommended applications;
- See attached photographs for each application;
- Staff used the following criteria when evaluating each application:
  - Preference will be given to applications where the integrity of the property may be threatened if the proposed work is not undertaken;
  - Preference will be given to applications proposing work visible to the general public;
  - Priority will be given to first time applicants;
  - Proposed work must comply with heritage conservation guidelines, principles and policies;
  - Scope of the work is to be clear, logical, and demonstrate the maximum retention of historic fabric and heritage attributes;
  - Grant money is not to be used to reward poor stewardship of heritage resources;
  - The addition of new features (re-introduction of heritage features) needs to be backed up by evidence (physical, documentary, or archival)
- The amount of funding recommended for each project was calculated by fully funding the eligible grant requests of first time applicants, and then dividing the remaining grant funds available proportionally amongst applicants who have already taken advantage of the program in past years, based upon the value of eligible work requested by each repeat applicant;
- Staff recommend approval of grant funding for 8 of the 9 applications;

### **Suggested Recommendation for Heritage Markham**

THAT Heritage Markham supports the funding of the following eight grant applications at a total cost of \$30,000.00 subject to the amounts and conditions noted on the individual summary sheets:

- 6 Alexander Hunter Place, Markham Heritage Estates;
- 12 Alexander Hunter Place, Markham Heritage Estates;
- 16 George Street, Markham Village;
- 32 Washington Street, Markham Village;
- 36 Washington Street, Markham Village;
- 36 Church Street, Markham Village;
- 53 Church Street, Markham Village;
- 33 Colborne Street, Thornhill

AND THAT Heritage Markham does not support the grant application for 15 Colborne Street

File: Finance/Designated Heritage Property Grant Program 2023

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## Designated Heritage Property Grant Summary 2023

Address	Eligible Work	Grant Amount Requested	Grant Amount Received	Running Total	Comment
6 Alexander Hunter Place	Yes	\$5,000.00	\$5,000.00	\$5,000.00	Grant assistance is requested for replication of veranda posts, decorative trims, and selective replacement of floorboards that were completed after the 2022 deadline for applications, but was not approved by the City. <b>Grant funding recommended upon inspection of work satisfactory to Heritage Staff and submission of a retroactive Heritage Permit application.</b>
12 Alexander Hunter Place	Yes	\$7,500.00	\$7,500.00	\$12,500.00	Grant assistance is requested for the installation of a cedar shingle roof to replace the original one installed in 1996. <b>Grant funding is recommended.</b>
16 George Street	Yes	\$5,000.00	\$960.59*	\$13,460.59	Grant assistance is requested for the restoration of historic wooden windows. <b>Grant funding is recommended.</b>  <i>Previous grants from 2012, 2019, 2020 and 2021 total \$17,797.90. *Therefore, a reduced grant amount is recommended.</i>
32 Washington Street	Yes	\$5,000.00	\$960.59*	\$14,421.18	Grant assistance is requested for the replication of a historic front door, re-conditioning of historic wooden windows, and production of traditional wooden storm windows. <i>Previous grants from 2019 and 2021 total 8,332.67</i> <b>*Therefore a reduced grant amount is recommended.</b>
36 Washington Street	Yes	\$5,000.00	\$5,000.00	\$19,421.18	Grant assistance is requested for the re-opening of the historic front veranda and restoration of original tongue and groove vertical wooden siding. <b>Grant funding is recommended.</b>
36 Church Street	Yes	\$5,000.00	\$770.68*	\$20,191.86	Grant assistance is requested for restoration, reconditioning of wooden louvered shutters, and traditional shutter mounting hardware. <i>Previous grants from 2013 and 2021 total \$6,991.83. *Therefore, a reduced grant amount is recommended</i>
53 Church Street	Yes	\$5,000.00	\$5,000.00	\$25,191.86	Grant assistance is requested to install historically appropriate segmental arched 2-over-2 windows on the street facing elevation. <b>Grant funding is recommended.</b>

Address	Eligible Work	Grant Amount Requested	Grant Amount Received	Running Total	Comment
15 Colborne Street	No	\$2,500.00	\$0.00	\$25,191.86	Grant assistance is requested for painting of the exterior which is not based on analysis of original colours or authentic period colour schemes. Therefore, the painting represents regular maintenance and not preservation, restoration or replication of a significant heritage attribute. <b>Grant funding is not recommended.</b>
33 Colborne Street	Yes	\$4,808.14	\$4,808.14	\$30,000.00	Grant is assistance is requested for the re-conditioning of historic wooden windows and production of traditional wooden storm windows. <b>Grant funding is recommended.</b>

- Recommended Grant funding calculated by providing full grant funding to first time applicants to the program and then dividing the remaining amount of grant funding available in the 2023 program proportionally amongst applicants who have previously taken advantage of the program based on the percentage of grant funding requested by each applicant for eligible work.

## Designated Heritage Property Grant Application

<b>Name</b>	James MacDougall
<b>Address</b>	6 Alexander Hunter Place
<b>Status</b>	Part IV designated dwelling in Markham Heritage Estates
<b>Grant Project</b>	Removal and replacement of all veranda posts and decorative elements, selective replacement of floorboards where needed
<b>Estimate 1</b>	Colin MacDonald \$11,762.79
<b>Estimate 2</b>	Hanson Construction \$18,645.00
<b>Eligibility</b>	The work was completed after the 2022 deadline for applications and was not approved by the City through the Heritage or Building Permitting process, which is an eligibility requirement of the program.
<b>Conditions</b>	Submission of a retroactive Building/Heritage Permit for the completed work
<b>Previous Grants</b>	No
<b>Comments</b>	Recommended for approval provided an inspection of the work is deemed satisfactory by Heritage Section staff, and the provision of evidence that the work was actually required and executed.
<b>Grant Amount</b>	\$5,000.00





## Designated Heritage Property Grant Application

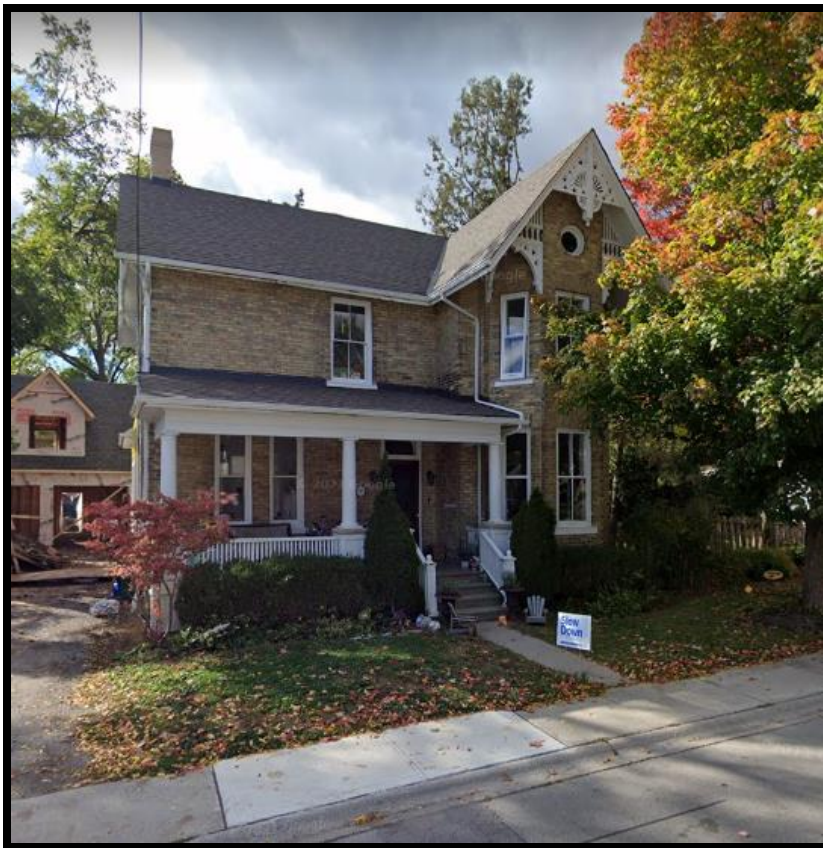
<b>Name</b>	Ron & Anne Marie Waine
<b>Address</b>	12 Alexander Hunter Place
<b>Status</b>	Part IV designated dwelling in Markham Heritage Estates
<b>Grant Project</b>	Installation of new cedar shingle roof to replace original installed in 1996
<b>Estimate 1</b>	\$73,450.00- Woodshield
<b>Estimate 2</b>	\$68,882.54- Chouinard Brothers Roofing
<b>Eligibility</b>	The proposed work meets the eligibility requirements of the program.
<b>Conditions</b>	None
<b>Previous Grants</b>	No
<b>Comments</b>	Recommended for approval
<b>Grant Amount</b>	\$7,500.00





## Designated Heritage Property Grant Application

<b>Name</b>	Aram Agopian
<b>Address</b>	16 George Street, Markham Village
<b>Status</b>	Part V Type 'A' dwelling in the Markham Village HCD
<b>Grant Project</b>	Re-conditioning of 5 historic wooden windows on the two storey rear tail.
<b>Estimate 1</b>	\$10,735.00- David Wylie Restoration Ltd.
<b>Estimate 2</b>	\$10,735.00 – The Painter's Group
<b>Eligibility</b>	The proposed work meets the eligibility requirements of the program.
<b>Conditions</b>	The proposed work must be approved through the Heritage Permit process.
<b>Previous Grants</b>	<b>Yes, a total of \$17,797.90 for restoration work in 2012, 2019, 2020 and 2021.</b>
<b>Comments</b>	Recommended for approval
<b>Grant Amount</b>	Up to \$960.59 (a proportional amount)



## Designated Heritage Property Grant Application

<b>Name</b>	Mark Roche
<b>Address</b>	32 Washington Street, Markham Village
<b>Status</b>	Part V, Type 'A' dwelling in the Markham Village HCD
<b>Grant Project</b>	Replication of historic wooden front door, restoration of street facing wooden windows, and construction of traditional wooden storm windows
<b>Estimate 1</b>	\$17,673.20- David Wylie Restorations Ltd.
<b>Estimate 2</b>	NA, applicant was not able to find another contractor to do the same work.
<b>Eligibility</b>	The proposed work meets the eligibility requirements of the program.
<b>Conditions</b>	Work to be approved through the Heritage Permit process
<b>Previous Grants</b>	<b>Yes, \$5000.00 in 2019 and \$3,332.67 in 2021</b>
<b>Comments</b>	Recommended for approval
<b>Grant Amount</b>	Up to \$960.59 (a proportional amount)



## Designated Heritage Property Grant Application

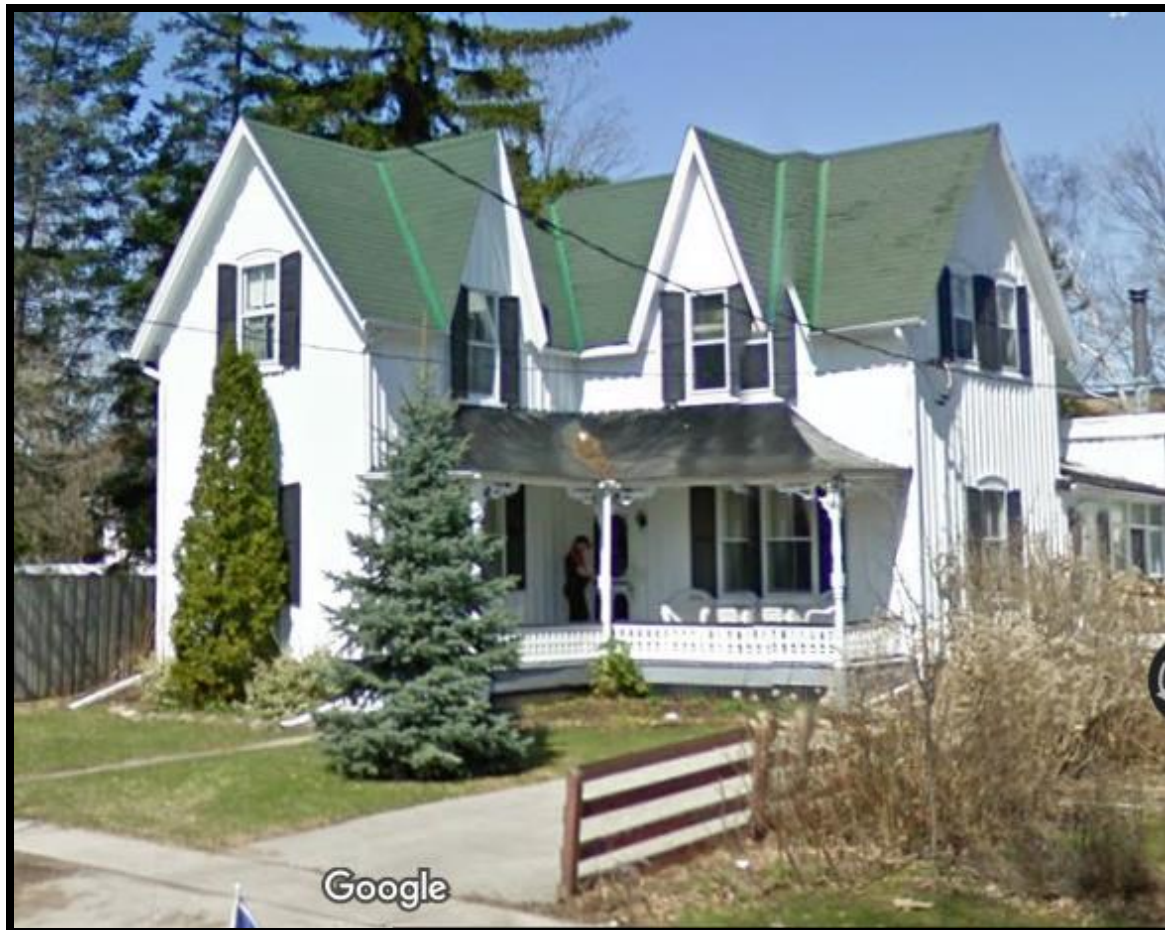
<b>Name</b>	Andrea Conlon & Ken Vopni
<b>Address</b>	36 Washington Street, Markham Village
<b>Status</b>	Part V, Type 'A' dwelling in the Markham Village HCD
<b>Grant Project</b>	Re-opening and restoration of closed veranda, restoration of historic tongue and groove exterior siding
<b>Estimate 1</b>	\$16,780.50- Napa Valley Contracting
<b>Estimate 2</b>	\$17,204.25-Woodview Construction Inc.
<b>Eligibility</b>	The proposed work meets the eligibility requirements of the program.
<b>Conditions</b>	The proposed work was approved through an approved site plan control application.
<b>Previous Grants</b>	None
<b>Comments</b>	Recommended for approval
<b>Grant Amount</b>	\$5,000.00





## Designated Heritage Property Grant Application

<b>Name</b>	Linda Bennett
<b>Address</b>	36 Church Street, Markham Village
<b>Status</b>	Part V, Type 'A' dwelling in the Markham Village HCD
<b>Grant Project</b>	Repair, re-conditioning of existing louvered shutters and re-installation with appropriate hardware
<b>Estimate 1</b>	Dave Wylie Restorations Ltd. \$8,023.00
<b>Estimate 2</b>	NA, applicant was not able to find another contractor to do the same work.
<b>Eligibility</b>	The work is eligible
<b>Conditions</b>	The proposed work must be approved through the Heritage Permit process
<b>Previous Grants</b>	<b>Yes, \$3,686.58 in 2021 and \$3,305.25 in 2013</b>
<b>Comments</b>	Recommended for approval
<b>Grant Amount</b>	Up to \$770.68 (a proportional amount)



## Designated Heritage Property Grant Application

<b>Name</b>	Lissa Chiu
<b>Address</b>	53 Church Street, Markham Village
<b>Status</b>	Part V, Type 'A' dwelling in the Markham Village HCD
<b>Grant Project</b>	Installation of three historically appropriate 2-over-2 segmented arch wood windows on the street facing elevation
<b>Estimate 1</b>	Fieldstone Windows Ltd. \$17,578.00
<b>Estimate 2</b>	Torwin Windows and Doors \$26,788.91
<b>Eligibility</b>	The work is eligible
<b>Conditions</b>	The proposed must be approved through the Heritage Permit process
<b>Previous Grants</b>	None
<b>Comments</b>	Recommended for approval
<b>Grant Amount</b>	\$5,000.00



## Designated Heritage Property Grant Application

<b>Name</b>	Diane Berwick
<b>Address</b>	15 Coborne Street, Thornhill
<b>Status</b>	Part IV (Individually Designated)l Thornhill HCD
<b>Grant Project</b>	Painting of stucco and cedar shingle gables
<b>Estimate 1</b>	\$22, 374.00 J.D. MacGillivray
<b>Estimate 2</b>	\$8,968.31 Student Works Painting
<b>Eligibility</b>	The proposed work does not meet the eligibility requirements of the program as the painting was not based on a detailed analysis of original colours or historically authentic paint schemes appropriate to the house. Therefore, the painting represents regular maintenance, as opposed to restoration, replication or preservation of a significant original heritage feature.
<b>Conditions</b>	Work was approved through the City's Heritage Permit process
<b>Previous Grant</b>	Yes, \$2,774.15 in 2020
<b>Comments</b>	Not Recommended for Approval
<b>Grant Amount</b>	\$0.00





## Designated Heritage Property Grant Application

<b>Name</b>	Allison Waters
<b>Address</b>	33 Colborne Street , Thornhill
<b>Status</b>	Part V, Class 'A' dwelling in the Thornhill HCD
<b>Grant Project</b>	Restoration and reconditioning of three historic wooden windows, production of eight new traditional wooden storm windows
<b>Estimate 1</b>	David Wylie Restorations Ltd. \$9,616.30
<b>Estimate 2</b>	Windowcraft Industries Ltd. \$25,481.29
<b>Eligibility</b>	The proposed work is eligible for funding.
<b>Conditions</b>	The proposed must be approved through the Heritage Permit process
<b>Previous Grants</b>	None
<b>Comments</b>	Recommended for approval.
<b>Grant Amount</b>	Up to \$4,808.15

