



## **CYCLING AND PEDESTRIAN ADVISORY COMMITTEE**

**THURSDAY, JANUARY 19, 2023**

### **ZOOM MEETING MINUTES**

**7:00 – 9:00 PM**

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#### Members:

David Rawcliffe, Chair  
Peter Miasek, Vice Chair  
Steve Glassman, Vice Chair  
Amit Arora  
Anthony Ko  
Colin Cassar  
Daniel Yeung  
Doug Wolfe  
Joska Zerczi

#### Guests:

Chris Chan

#### Staff:

Loy Cheah, Senior Manager, Transportation  
Fion Ho, TDM Coordinator, Transportation  
John Britto, Committee Secretary (PT)

#### Agency:

Gerald Carnegie, YRP  
Sonia Sanita, York Region Public Health  
Madison DeSilva, Smart Commute MRH

#### Regrets:

Councillor Isa Lee, Ward 8  
Councillor Reid McAlpine, Ward 3  
David Simor, Markham Cycles  
Diana Kakamousias, York Region  
Maurizio Martinez  
Niko Dimitrakopoulos, YRP  
Reena Mistry - YRDSB  
Wincy Tsang, Smart Commute

The Cycling & Pedestrian Advisory Committee (CPAC) convened at 7:05 PM on January 19, 2023, with David Rawcliffe presiding as Chair.

### **1. DISCLOSURE OF CONFLICTS OF INTEREST**

None declared.

### **2. APPROVAL/MODIFICATIONS TO AGENDA**

The Agenda was approved as presented.

### **3. REVIEW OF MINUTES FROM: October 20, 2022**

**Moved by Doug Wolfe**  
**Seconded by Peter Miasek**

**That the Minutes of the October 20, 2022, Cycling & Pedestrian Advisory Committee meeting be approved, as presented.**

**CARRIED**

#### **Discussion:**

Committee members expressed concerns about the late receipt of minutes from previous meetings, as they have an impact on potential items for subsequent meeting/s.

John Britto, Part-time Committee Secretary advised that he would reach out to the Clerks Department and report back to the Committee. He further advised that Clerks was contacted via email and the response received was that the minutes have been requested from the previous Clerk, and they hope to receive it soon.

Loy Cheah, Senior Manager, Transportation advised that he has mentioned this concern to Laura Gold from the Clerks Department, and she is aware of this issue.

Anthony Ko inquired whether minutes could be provided earlier than the day before the meeting, ideally soon after the meeting.

### **4. PERTINENT INFORMATION FROM GUEST SPEAKERS**

No update.

### **5. BUSINESS ARISING FROM LAST MEETING**

No update.

### **6. STANDING ITEMS & ON-GOING PROJECTS**

#### **6.1 City's Ongoing AT Project Updates**

Staff provided updates on the following City Active Transportation Projects using PowerPoint slides:

John Street MUP

#### **Discussion:**

Loy Cheah, Senior Manager, Transportation responded to questions with respect to the 3.0m MUP on the Highway 404 bridge which will be completed August 2023. There is currently a sidewalk, so users are not stranded.

#### Copper Creek Pedestrian Crossover (PXOs)

#### Markham Centre Trail Design and Construction

#### Rouge Valley Trail – Kennedy Rd. and Austin Dr. connection

#### **Discussion:**

Loy Cheah, Senior Manager, Transportation responded to questions about funding from a third party or higher levels of government for the Rouge Valley Trail. He advised that the question about the funding will be taken, and staff will provide an email response.

### **6.2 School Programs & Pilots**

No update.

### **6.3 Reports to Council**

No update.

### **6.4 EA Updates**

#### Markham Centre Trails Municipal Class EA Study

An in-person PIC has been scheduled for 6:00 p.m. on Wednesday, February 15, 2023, in the Great Hall at Markham Civic Centre. Committee members were encouraged to attend.

#### Elgin Mills and Denison Road EA

#### **Discussion:**

Loy Cheah, Senior Manager, Transportation responded to questions relating to budget allocations for the EA studies. He advised the members that if a request is made for members to attend the detail design meetings, such a request could be forwarded to the City's Capital Projects Team for consideration.

#### Steeles Ave East Cycle Track (led by City of Toronto)

#### **Discussion:**

Loy Cheah, Senior Manager, Transportation responded to questions relating to the Markville Secondary Plan and EA process.

With respect to questions about the larger network connections to the Elgin Mills AT facility, Loy Cheah, Senior Manager, Transportation advised that linkages have been captured and included in the City's AT Master Plan recommendations.

With respect to Denison Road, where the scope of work is under review, a multi-use path should be considered if the road improvement does not occur.

**Moved by: Peter Miasek**  
**Seconded by: Anthony Ko**

**Whereas, detailed design of Elgin Mills road improvements, including AT facilities, will commence mid-2023; and**

**Whereas, there is value in CPAC providing effective input into the detailed design.**

**It is therefore recommended that:**

- 1. The detailed design team hold meetings with CPAC representatives to ensure CPAC's input is actively considered.**

**CARRIED**

Responding to questions on the process of how motions from the Committee are actioned, Loy Cheah, Senior Manager, Transportation advised that after the CPAC minutes are approved, they are presented to the Development Services Committee, and if motions need to proceed to Council for approval, they are extracted from the CPAC minutes and provided to Council for consideration.

He further advised that staff can monitor the DSC meetings and report back to the CPAC on motions that were presented to the DSC for consideration and the outcome of those motions.

The Chair also suggested that members monitor the DSC meeting minutes for actions taken on motions from the CPAC.

**6.5 Markham Cycling Day**  
No update.

**6.6 York Region Projects**  
No update.

## **6.7 Subcommittee Updates**

### Winter Pedestrian Subcommittee

Innovation

### Bicycle Parking

No update. Anthony Ko volunteered to be a member of the Bicycle Parking Subcommittee.

This initiative is cited in the ATMP to have bicycle parking installed throughout the city. The subcommittee will conduct more research and report back to the committee with recommendations. Subcommittee will also reach out to businesses for their opinions on bicycle parking options.

### Protected Intersections

No update.

### Jane's Walk

Steve Glassman advised that no member has stepped up to take this initiative and he encouraged members to volunteer to lead this effort.

## **6.8 Road Safety**

No update.

## **6.9 Open Street**

No update.

## **6.10 Markham Cycles**

No update.

## **6.11 CPAC Budget 2023**

Responding to a question, Loy Cheah, Senior Manager, Transportation advised that the Budget Committee meetings are scheduled to commence in January. It is anticipated that recommendations will be put forward for Council's consideration in February/March.

The Chair advised that the CPAC has a budget and he encouraged members' ideas to spend this money on AT related ideas for the City.

Responding to a question, Loy Cheah, Senior Manager, Transportation advised that the Markham Cycling Day could be a potential budget item for consideration by the Committee, depending on what is being planned and how much revenue could be generated through the sponsorship drive. He further advised that the Cycling Map could also be included as a potential budget item.

The Chair suggested a list of potential budget items be circulated for the members to consider before the next CPAC meeting.

Responding to a question, Loy Cheah, Senior Manager, Transportation advised that a list of budget items was presented for consideration by Senior Management in November 2022, which is still under review pending Council approval of the budget.

Discussion was held on the budget slides that were presented at the November CPAC meeting.

Responding to a question on traffic calming of Main Street Markham and Carlton Road, Loy Cheah, Senior Manager, Transportation advised that these two streets have unique characteristics in that they are 4 lane roads that don't quite fit the network profile of the other roads. Staff have been receiving numerous complaints and concerns from residents as well as local ward councillors about traffic operations on these two sections of the roads. In view of this, staff have decided it is an opportune time to consider the feasibility of different measures to address these concerns.

Responding to questions about programming for Smart Commute, Markham Cycles, Markham Cycling Day and CPAC, Loy Cheah, Senior Manager, Transportation advised that staff have made separate budget requests for these items which are currently under consideration.

Responding to a question about Smart Commute, Loy Cheah, Senior Manager, Transportation advised that this is a program that has chapters across the Greater Toronto and Hamilton area and each chapter works with businesses and employers to assist their employees in using more sustainable modes of transportation to improve the commute options for their workers.

The Chair encouraged members to bring back potential CPAC budget items for consideration at the February meeting.

#### **6.12 E-bike / E-scooter (Micro Mobility Framework)**

No update.

#### **6.13 Discussion Topics for 2022-2023**

The Chair encouraged members to bring forward pedestrian/cycling related ideas for consideration at the next meeting. Committee is also to explore inviting guest speakers to meetings to present on related issues.

The Committee briefly discussed the cycling network that has been recommended by the Active Transportation Master Plan.

Responding to a question about additional staffing, Loy Cheah, Senior Manager, Transportation, advised that the 10-year ATMP Capital Plan was approved by Council in mid-2022. The budget source has been approved and defined in the DC By-law, however, there is likelihood of some impacts of Bill 23 recently approved by the province on the ATMP Capital Plan. Staff is waiting for Council direction on this matter.

Responding to a question on the Huntington Pedestrian Bridge, Loy Cheah, Senior Manager, Transportation advised that the project is moving ahead, and construction work is scheduled to begin in the spring of 2023.

## **7. INFO ITEM/NEW BUSINESS/ ANNOUNCEMENTS**

### **7.1 CPAC Terms of Reference**

The Chair encouraged members, especially new members to review the CPAC Terms of Reference.

Responding to a question regarding quorum, Loy Cheah, Senior Manager, Transportation advised that 7 members constitute quorum for CPAC meetings, and whenever a vote is called, the majority of the members is required for the motion to be passed.

Responding to a question with respect to committee membership, the Chair advised that appointments to the CPAC are made by the City Clerks Department.

### **7.2 Community Outreach**

Responding to a question regarding the public consultation program conducted for the ATMP, Fion Ho, TDM Coordinator, Transportation advised that a few public information sessions were to engaged the public and raise awareness of active transportation in Markham.

With respect to conducting surveys, Loy Cheah, Senior Manager, Transportation advised that we need to be careful when trying to collect such data, due to the general lack of interest by the public about cycling and active transportation.

## **8. AGENDA ITEMS FOR THE NEXT MEETING**

No update.

## **9. ADJOURNMENT**

The Cycling & Pedestrian Advisory Committee adjourned at 8:50 P.M.