

**Markham Train Station Community Centre
Board of Management Meeting.
Minutes – May 12, 2022.**

Present: Dianne More, Kugan Subramaniam, Fil Bayne (Station Master), Donna Wigmore, Linaire Armstrong, Andrew Fuyarchuk (minutes),

Regrets: Ken Rudy, Annette Ali, Karen Rea (Ward 4 Councillor), Wayne Moss

Minutes:

Action:

Called to Order 7:15 PM: By Dianne.

Quorum: Yes.

1. **Approval of Agenda:** Motion to approve by Donna, seconded by Linaire. Carried.
2. **Approval of Minutes:** held April 12, 2022, as amended, moved by Kugan, seconded by Andrew. Carried.
3. **Business Arising:** No business arising.

4. Markham Train Station Community Centre Board of Management

4.1 Station Management: Fil Bayne

4.1.1 Books, update, year-end report: Karate club continues over the summer – **SEE PAGE 2**

5. Station Management & Improvements

5.1 Correspondence with Asset Management – Station Maintenance

5.2 Station Updates – roof shingles, south door, window, salt build-up, wash, Metrolinx

Require permit for work on roof (approval from Go required), window in south and door in Mingay room broken, power washer is required.

6. New Business

6.1: Mingay room door. City said that they would replace the door but thus far no action.

7. Adjournment: Motion to adjourn moved by Andrew, seconded by Linaire: Carried 7:38 PM.

Next Meetings: Thursday September 8, 2022 @ 7:00 PM.

Revised: April 2022 Report on Insurance & rental received

Inbox



Filomena Bayne (A) <filomena.bayne@huawei.com>

Tue, May 3, 2:13 PM (10 days ago)

to Krudy@rogers.com, me

Hello Ken & Dianne,

Will have to adjust the numbers for the month of April as I noticed that one of the cheques is postdated,

Please ignore the last report & use these numbers along with the attached April report changes.

Booking update: Month of

Total rent collected April

2022 \$

1475.48

April-2022

Refunds

\$

0.00

2022 Year to date \$

1475.48

Breakdown of rent collected (list for the past Month)

Name	Description	Rent \$
██████████	Birthday Party	94.58
██████████	Karate Class	704.00
██████████	Lunch	194.58
██████████	Birthday Party	134.58
██████████	Baby Shower	254.58
██████████	Bridal Shower	14.58
██████████	Birthday party	78.58
Total:		1475.48

Rent collect include Bookings (#'s by Month)

Calls rec'd for the month of : (reporting month)

April-2022

- 8 referrals
- 8 web site
- 5 previous renters
- 2 city staff
- 3 did not return my calls
- 26 Total**

██████████	Baby Shower	174.58
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