

MINUTES
HEINTZMAN HOUSE QUARTERLY BOARD MEETING
24 February 2022

PRESENT (via Zoom)

Ken Steinberg (Chair), Keith Irish (Councillor Ward One), Mark Elsenaar (Area Manager Markham West), Gordon Cheung, Susan Corbeil, Bob Edmison, Julie Hamilton, Dorenda McNeil, Troy Merrick, Renata Richardson, Chung Seto, Bob Willson.

Regrets: Caitlin Ammendolia, Julie Hamilton, Grace Leung, Martin Barrow (Facilities Manager Markham West) who logged in on Zoom but had to leave before the meeting started.

CALL TO ORDER

- The meeting was called to order at 7:25 PM.

APPROVAL OF MINUTES

- The minutes of the Directors' meeting on January 27, 2022 were received without comment. Approval moved by Bob E., seconded by Dorenda. AIF.

CITY'S REPORT

- New regulations for COVID will be issued by the province on March 1st. QR codes will not be used. Mark and Councilor Irish expect that the new regulations will be adopted by Markham, as it would make the City less competitive with Toronto and Vaughan if they are not.
- Replacement of plants in the Solarium is expected to be complete by the time of the Art Show.
- Replacement of the main hallway stair runner has been arranged.
- Capital Replacement
 - The small upstairs washroom next to the office will be renovated this year.
 - Flooring in the back hallway next to the kitchen will be replaced in 2022.
 - Two air conditioning units will be replaced in the main dining room.
 - Original lighting fixtures dating back to the early part of the 20th century were discovered in the vault in the basement. They will be re-installed in place of those that replaced them in the 1980's.
- Geocaching is not supported by City staff, because of concerns that it may conflict with use by renters.
- Fairy Doors are OK with Forestry Department staff.
- Mark told Bob E. that the drain pipe from the eaves had been repaired.
- Work on the chimney is not complete.
- Susan asked about refurbishing the lower level:
 - The City is looking at replacing the carpet in the party room
 - The dehumidifiers in that room have to be drained daily during the summer.
 - Keith and Martin plan to look into using the fireplace in that room.
 - Martin is looking at repairing the emergency exit stairway to the outside.
- Mark agreed to look again at the possibility of replacing the existing eaves lighting with LED lights before Christmas 2022.

TREASURER'S REPORT

- Grace provided an email report as follows:
 - Starting in April the bank's monthly fee will be reduced from \$4 to \$1, following a review by the bank of the account activity.
 - Councillor Keith Irish's cheque for restoring the square grand Heintzman piano has been deposited.
 - As part of their annual audit, the City contacted Grace regarding two cheques that were voided and clarification of information on one other cheque.
 - Grace contacted the bank to enquire about updating the account signatories and is waiting to hear back.

MARKETING COMMITTEE

- The Committee did not meet in February. Next meeting will be the first week of March.

- The focus will be on marketing for the HH Art Show.
- The Committee will locate and tally up the grids needed for the Art Show (160).
- Committee will be involved in the Craft Show meeting which has been called by Julie.

PROPERTY COMMITTEE

- No meeting has been held.
- Bob E. has contacted Martin about making a walk-through inspection.

ART SHOW COMMITTEE

- The Art Show Committee met on February 17 and agreed to continue to plan for a live Show in April this year, including an Opening Reception on Friday night.
- At this point we assume that restrictions on attendance will be no more severe than for the Craft Show.
- Cheques will be cashed and commitments made for printing, catering, etc. as appropriate.
- The Art Show has a strong balance sheet and can withstand reversals if need be.

CRAFT SHOW COMMITTEE

- Next meeting will be March 10th.

OLD BUSINESS

- Refurbishment of Heintzman Square Grand Piano
 - The Board agreed with the proposal by Bob E. and Bob W. to limit refurbishment of the piano to tuning and hammer repairs by a craftsman experienced in working with very old pianos like the one in HH.
 - Bob W. moved that Peter Lozinsky of Classical Piano Centre, the consultant who examined the square grand in Oak Ridges for HH and advised on tuning the HH piano should be hired to tune both Heintzman pianos currently at HH, the cost not to exceed \$1000, and that he be reimbursed for his earlier work for HH, approximately \$70 plus tax. Seconded by Bob E. AIF.
 - Bob W. and Bob E. thanked Martin in his absence for his help in arranging visits to the House for bidders on the work of rebuilding the piano.

NEW BUSINESS

- Art Show Chair
 - Chung reminded the Board that Bob W. will be stepping down as Chair after the 2022 Art Show and that a new Chair should be appointed soon for 2023, so they can gain experience.
 - Bob W. will send a Job Description for the position of HH Art Show Chair to the Directors.
 - Renata commented that the Marketing Committee could take over in the absence of a Chair for the 2023 Art Show.
- The spruce tree that blew over around Christmastime will be replaced. Ken commented that a variety of trees is desirable. Evergreens look good year-round, but trees with canopies, like maple, walnut and oak, provide summer shade and do not take up as much ground space.
- Renata reminded the City that three picnic tables will be needed for the summer.

ROUND TABLE

- No items

ADJOURNMENT

- The meeting adjourned at 8:40 PM. Some members re-convened afterwards for a discussion of neighbourhood concerns with Keith.

NEXT MEETING

- A Directors' Meeting will be held on Thursday, March 31 at 7:00 p.m.