



**Electronic Animal Care Committee
MINUTES
February 16, 2022
ZOOM
5:30 PM – 7:30 PM**

Members Present

Areez Remtulla, Interim Chair
Aviva Harari
Filandro Fernandes
Janet Andrews
June Ziola
Valerie Burke

Regrets

Bernice Royce
Cathy McKnight
Dr. Esther Attard
Vikrum Pain

Guest

Quidde Chung

Staff

Christy Lehman, Animal Care Supervisor
John Britto, Committee Secretary (PT)

Item	Discussion	Action
1. Call to Order	The Animal Care Committee convened at 5:50 PM with Areez Remtulla in the Chair.	
2. Approval of the January 19, 2022, Animal Care Committee Meeting Minutes	Moved by Janet Andrews Seconded by Filandro Fernandes That the minutes of the January 19, 2022, Animal Care Committee meeting be approved, as amended. Carried	
3. Business Arising from the Minutes	Committee reviewed the list of action items and updated the Action Item Table (view last page of the minute's document for details). - <u>Pet Licensing Renewal Form outstanding necessary revisions:</u>	

	<p>Christy advised that there is nothing new to report.</p> <ul style="list-style-type: none"> - <u>2022 Proclamations</u> Consideration of this matter was deferred to the March 16, 2022, meeting. Valerie Burke confirmed that the proclamations were forwarded and approved by Council. 	
4. Animal Services Program Update	<ul style="list-style-type: none"> - <u>Cat Adoption & Education Centre</u> Christy advised that the CAEC is still open for business. The CAEC is actively working on the February 28, 2022, Cupcake Day. - <u>Shades of Hope Wildlife Centre</u> Christy advised that General Committee adopted staff's recommendation to award the contract to Shades Of Hope and this recommendation will be approved by Council on Tuesday, February 22, 2022. 	
5. Communications	None	
6. New Business	<ul style="list-style-type: none"> - <u>Committee Elections</u> Consideration of this matter was deferred to the March 16, 2022, meeting. - <u>Roadmap for the new year: Annual Plan</u> It was noted that Areez had emailed the annual plan to the members for review prior to the meeting. Areez suggested that a subcommittee be constituted to work on the draft annual plan. June and Areez volunteered to serve on the subcommittee. - <u>Aboriginal Teaching Outreach</u> The Committee discussed the potential for indigenous teaching outreach. Christy agreed to contact the City's Diversity Specialist to explore the possibility of a presentation at a future Animal Care Committee meeting. - <u>Road Trip to Shades of Hope (SOH)</u> June suggested a road trip to the SOH. Christy advised that staff are in the process of exploring the possibility of organizing a road trip for interested committee members to the SOH in the spring after the pandemic 	<p>Areez to send email reminding members to apply for Committee positions and to ask members who are not present to work on the annual plan.</p> <p>Christy to contact the City's Diversity Specialist to present at a future ACC meeting.</p> <p>Areez to email members to contact Christy if they are interested in a road trip to Shades of Hope.</p>

	restrictions are relaxed. Areez agreed to email members to contact Christy if they are interested in a road trip to the SOH.	
7. Date of the Next Meeting	The next Animal Care Committee meeting will be held on March 16, 2022, at 5:30 PM.	
8. Adjournment	The Animal Care Committee adjourned at 6:50 PM.	

ACTION ITEMS

Action Item	Meeting Date	Person Responsible	Status
Conduct a breakeven analysis to determine the ideal price of the cookbook	December 16, 2020	June Zhiola	On hold awaiting in person meetings
Committee Elections	January 19, 2022	Areez Remtulla to send descriptions of elected roles to Committee members who, in turn, are asked to advise if they would be interested in serving.	Elections to be deferred to March 16, 2022, meeting.
Pet Licensing Renewal Form	January 19, 2022	Christy Lehman to advise the Tax Department of needed correction and have the website form and process updated.	In process
Follow up on the status of a committee motion requesting General Committee to ask staff to update bird-friendly buildings to CSA standards	January 19, 2022	Valerie Burke	In process
Committee Annual Plan	January 19, 2022	Janet Andrews to send Committee members the ToR, previous business plan, and PowerPoint presentation to use as references.	Completed
Indigenous Teaching	February 16, 2022	Christy to contact the Diversity Specialist for a presentation at a future ACC meeting.	In process
Road Trip to Shades of Hope	February 16, 2022	Areez to email members to contact Christy if they are interested in a road trip to the SOH	In process

Action Item	Meeting Date	Person Responsible	Status
2023 Proclamation Request dates	March 16, 2022	TBD	To be considered at the November 2022 ACC meeting
Committee Annual Plan.	March 16, 2022	Sub-committee to meet to discuss	