



MEMORANDUM

TO: K. Kitteringham, City Clerk

COPY: Heritage Markham Committee
Peter Wokral, Senior Heritage Planner
Evan Manning, Heritage Planner 2

FROM: Regan Hutcheson, Manager - Heritage Planning

DATE: January 31, 2022

SUBJECT: Proclamation of Heritage Week 2022
Flag Raising at Civic Centre

As per the **Proclamation Policy**, the Heritage Markham Committee and Heritage Section staff officially request that the third week in February 2022 be proclaimed as **Heritage Week in Markham** as per the Ontario Government. This also recognizes **Heritage Day (Monday February 21st, 2022)** as per Heritage Canada-National Trust. According to my files, Council has been proclaiming Heritage Week in Markham since at least 1986. The official dates would be:

Monday, February 21 to Sunday, February 27, 2022

As per the **Community Flag Raising and Flag Protocol Policy**, we would also request that the **Prince of Wales Prize Flag** be flown for the above week. This has been the City's custom since the Town of Markham won this prestigious award in 2000 and recognizes Markham as one of only 20 municipalities to have this honour. The official flag is stored in the Heritage Section of the Planning Department.

Due to COVID 19, Heritage Section staff will not have a heritage display booth in the Great Hall this year.

If you require further information or have any questions, please don't hesitate to contact me.



January 31, 2022

Regan Hutcheson
City of Markham

Sent via email

Dear Regan:

**RE: HERITAGE WEEK
FEBRUARY 21ST TO 27TH, 2022 (3.4)**

On behalf of Members of Council, I would like to advise your request to proclaim February 21st to 27th, 2022 as "Heritage Week" has been approved. The request is consistent with the City of Markham's Proclamation Policy.

For your information, the proclamation will be published in the Markham Economist and Sun newspaper near to the proclamation date. Please contact our Corporate Communications and Community Engagement Department if you have questions regarding this publication. They can be reached by phone: 905-477-7000, ext. 7548.

If you wish to receive a commemorative proclamation certificate, please contact Chuong Vuong in our Mayor's Office by phone: 905-477-7000, ext. 4898 or by email: cvuong@markham.ca

In addition to the above, your request to have the Prince of Wales Prize Flag raised at the Markham Civic Centre from February 21st to 27th, 2022 is approved. This approval, which is consistent with the City's "Community Flag Raising & Flag Protocol Policy", will be noted on a future Council Agenda for information purposes. Please note that groups requesting flag raisings are required to provide the City with the flag to be raised prior to the day.

Please let me know if you require further assistance on this matter.

Sincerely,

Kimberley Kitteringham
City Clerk

C: All Mayor's Office Staff and Councillors' Assistants