



MEMORANDUM

TO: Heritage Markham Committee

FROM: Regan Hutcheson, Manager-Heritage Planning

DATE: April 13, 2022

SUBJECT: Correspondence from the City Clerk
Use of Corporate Resources for Election Purposes Policy

See attached correspondence from the City Clerk regarding upcoming elections, and the City's "Use of Corporate Resources for Election Purposes Policy".

Suggested Recommendation for Heritage Markham

That Heritage Markham Committee receive the correspondence from the City Clerk on "Use of Corporate Resources for Election Purposes Policy" as information.

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March 31, 2022

Re: Use of Corporate Resources for Election Purposes Policy

To All Committee Chairs/Vice-Chairs:

This year, two government elections are scheduled to take place: the 2022 Ontario Provincial Election (on or before June 2) and the 2022 Markham Municipal Election (October 14 to 24).

If a member of a City of Markham advisory committee intends to become a candidate in either election, they do not need to resign from their committee seat.

However, all advisory committees should note the following if one of their members becomes a candidate:

- This person's candidacy cannot be discussed or referenced at any meetings
- This person cannot campaign at committee meetings or City/committee-organized or sponsored events
- This person cannot use any personal or confidential information acquired in their capacity as an advisory committee member to support their election campaign
- This person cannot use the City of Markham's corporate logo, affiliate logos, or corporate program logos in their campaign materials (e.g. website, literature, clothing, etc.)

In addition, advisory committees cannot publicly endorse or oppose a particular candidate, or supply a candidate with any resources which would not be similarly accessible to any other candidate or member of the public.

Committee members can participate in political activity as individuals, as long as their political views are not suggested as representing those of a City committee or the Corporation of the City of Markham.

It is the responsibility of elected officials, staff, volunteers, and City representatives to follow the rules outlined in the *Use of Corporate Resources for Election Purposes Policy* to support fair and transparent elections.

Kindly take a moment to review this policy, and share it with your committee members. If you have any questions related to the policy, please contact vote@markham.ca.

Thank you for your cooperation.

Stay safe,

Kimberley Kitteringham (She/Her)

Returning Officer & City Clerk

Elections Markham

kkitteringham@markham.ca

