



Report to: General Committee

Meeting Date: March 21, 2022

---

**SUBJECT:** 239-T-21 Supply and Delivery of One (1) Cube Van Camera Truck  
**PREPARED BY:** Melita Lee, Senior Buyer, Ext. 2239  
Tanya Lewinberg for Raymond Law, Sr. Manager – Business, Fleet & Public Realm, Ext 4852

---

**RECOMMENDATION:**

- 1) That the report entitled “239-T-21 Supply and Delivery of One (1) Cube Van Camera Truck” be received; and,
- 2) That the contract for the supply and delivery of one (1) cube van camera truck be awarded to the lowest priced bidder, JD Brule Equipment, in the amount of \$403,090.69, inclusive of HST; and,
- 3) That the award in the amount of \$403,090.69 be funded from project #22171 Corporate Fleet Replacement – Waterworks (account 057-6150-22171-005) with a budget available of \$389,179.00; and,
- 4) That the budget shortfall in the amount of \$13,911.69 (\$403,090.69 - \$389,179.00) be funded from the Waterworks Reserve Fund; and further,
- 5) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

**PURPOSE:**

The purpose of this report is to obtain Council approval to purchase one (1) cube van camera truck to replace existing unit #2191.

**BACKGROUND:**

The vehicle being procured in this report is a closed-circuit television (CCTV) camera truck. The CCTV camera truck is the equipment used by Environmental Services – Waterworks Operations & Maintenance (O&M) staff to inspect sanitary and storm sewers and laterals. This equipment allows Waterworks O&M to lower a camera mounted remote controlled vehicle into a manhole to access the sewer line and control the speed and direction of travel from the console and monitors located inside the truck. Staff can view the sewer condition live, add comments based on sewer inspection standards and defect coding. The inspection records are then stored for further condition assessment in support of future sewer rehabilitation projects.

The unit being replaced (#2191) will be sold upon delivery of the new unit in accordance with Purchasing By-Law 2017-8, Part V, Disposal of Personal Property. Proceeds will be posted to account 890 890 9305 (Proceeds from the Sale of Other Fixed Assets).

**OPTIONS/ DISCUSSION:****Tender Information (239-T-21)**

Bid closed on	February 14, 2022
Number picking up bid document	5
Number responding to bid	2

Of the five plan takers who did not submit a bid, two provided no bid responses. One indicated they were unable to quote competitively, while the second indicated they could not meet delivery/completion requirements. The third plan taker is considered a sub-contractor and does not provide bids for the entire truck.

Bids received in response to this Request for Tender exceeded the City's budget. Consequently, Staff attempted to enter into negotiations with the low bidder (JD Brule Equipment), however they were unable to reduce their pricing.

**FINANCIAL CONSIDERATIONS**

The award in the amount of \$403,090.69 will be funded from project #22171 Corporate Fleet Replacement – Waterworks (account 057-6150-22171-005), with available budget of \$389,179.00. The budget shortfall in the amount of \$13,911.69 (\$403,090.69 - \$389,179.00) will be funded from the Waterworks Reserve Fund.

The budget shortfall in the amount of \$13,911.69 or 3.6% can be attributed to the following factors:

- The price of raw materials, including steel, has increased at a higher rate than inflation; and
- Common parts, components, including the chassis, for the build are in short supply.

**OPERATING BUDGET AND LIFE CYCLE IMPACT**

There is no incremental impact to the operating budget as the vehicle being procured is replacing an existing unit. The Life Cycle Reserve Study will be reviewed and updated accordingly based on award price.

**HUMAN RESOURCES CONSIDERATIONS**

Not applicable.

**ALIGNMENT WITH STRATEGIC PRIORITIES:**

The CCTV Truck ensures Waterworks Maintenance and Operations can carry out their Municipal Services as required.

**BUSINESS UNITS CONSULTED AND AFFECTED:**

Financial Services Department has been consulted in preparation of this report.

**RECOMMENDED BY:**

Alice Lam  
Director, Operations

Morgan Jones  
Commissioner, Community Services

**ATTACHMENTS:**

Not applicable