



## Budget Committee Minutes

**Meeting No. 2**

**October 6, 2021, 9:00 AM - 12:00 PM**

**Live streamed**

Members	Councillor Amanda Collucci, Chair	Councillor Keith Irish
	Councillor Andrew Keyes, Vice-Chair	Councillor Reid McAlpine
	Mayor Frank Scarpitti (ex-officio)	Councillor Karen Rea
	Deputy Mayor Don Hamilton	Councillor Khalid Usman
	Regional Councillor Jack Heath	
Roll Call	Regional Councillor Joe Li	Catherine Biss, Chief Executive Officer
	Regional Councillor Jim Jones	Morgan Jones, Commissioner
	Councillor Alan Ho	Lisa Chen, Senior Manager, Financial
	Councillor Isa Lee	Planning & Reporting, Financial Services
	Andy Taylor, Chief Administrative Officer	Jay Pak, Senior Financial Analyst
	Trinela Cane, Commissioner, Corporate Services	Alison , Senior Financial Analyst
	Arvin Prasad, Commissioner Development Services	Jemima Lee, Senior Financial Analyst
	Claudia Storto, City Solicitor and Director of Human Resources	Veronica Siu, Senior Business Analyst
	Joel Lustig, Treasurer	Laura Gold, Council and Committee Coordinator
	Bryan Frois, Chief of Staff	Mary-Jane Courchesne, Acting Council/Committee Coordinator
	Kimberley Kitteringham, City Clerk	Eddy Wu, Director, Environmental Services
	Adam Grant, Fire Chief	Alice Lam, Director of Operations
	Mary Creighton, Director of Recreation Services	Stephanie DiPerna, Director, Building Standards
	Biju Karumanchery, Director of Planning and Urban Design	Richard Fournier, Manager, Parks & Open Space Development
	Graham Seaman, Director, Sustainability & Asset Management	Heena Mistry, Senior Financial Analyst
		Germaine D'Silva, Senior Financial Analyst

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**1. CALL TO ORDER**

The Budget Committee convened at 9:05 AM with Councillor Amanda Collucci in the Chair.

**2. DISCLOSURE OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interests.

**3. APPROVAL OF MINUTES**

Moved by Councillor Andrew Keyes

Seconded by Councillor Khalid Usman

That the Minutes of the October 1, 2021 Budget Committee be approved as presented.

**Carried**

**4. BUDGET COMMITTEE FOLLOW UP ITEM - RESIDENTIAL HOMES BY PROPERTY TYPE**

**Tax Rate Increase Impact to Average Residential Property**

Staff provided the following response to an inquiry from the Budget Committee on October 1, 2021:

Staff provided a breakdown of residential homes by property type.

It was asked that when presenting the tax rate increase impact at the Budget Public Consultation Meeting, the impact of the average single residential and the average condominium residential be presented, alongside the impact to the average residential property.

**5. 2022 CAPITAL BUDGET PRE-APPROVAL**

Staff provided an overview of the process and the total fund request of the Capital Budget Pre-Approval.

Staff provided the following responses to Committee inquiries:

### *Markham Recycling Depot*

The lintel of the Markham Recycling Depot was damaged by the bid delivery contractor. Obtaining the materials, particularly steel, to fix the lintel has been a challenge. It is anticipated that the Depot will re-open in the next month or so.

### *E-File of 2022 Capital Budget*

Committee requested that the 2022 Capital Budget be (i) uploaded under Resources section of eSCRIBE for easier access and (ii) posted on the City's website.

## **5.1 Approaching Net-Zero Energy Emissions Presentation**

Graham Seaman, Director of Sustainability & Asset Management provided a presentation on Approaching Net-Zero Energy Emissions and provided the recommendations of two capital projects, Capital Budget Items Nos. 22063 and 22064, that will accelerate net zero retrofits for four City facilities.

Staff provided the following responses from Committee inquiries:

### *Capital Budget Item Nos. 22063 and 22064*

Staff advised that the City will have to adhere to a project delivery timeline of 2-3 years if the grant is received, thus pre-approval is being requested so that the project can be started as soon as possible. The pre-approval amount of \$457,920 would be to hire a design consultant. Mount Joy Community Centre was selected since it is an older building with Life Cycle needs of \$1M over the next ten years. More efficient air source heat pumps or ground source heat pumps and heat recovery from the ice plant are being considered to replace natural gas boilers and rooftop units which burn natural gas causing carbon emissions. If the grant is not received, the project will have to be re-examined with a new proposal.

### *Community Emissions*

Staff advised that residents are benefitting from the following net zero energy emissions City projects:

- (i) Staff working with builders to utilize a district energy geo thermal near-net zero energy supply system;
- (ii) Staff working with utility companies on retrofit pilots;
- (iii) community projects on reducing emissions; and
- (iv) education opportunities for residents on federal funding and loans.

The following deputation was made:

**Lucy Giammarco**

- Has been advocating for the Wismer Commons community for 20 years.
- Requested a comparison of funds spent on four communities of: William Berczy, Greensborough, Cornell and Wismer Commons.

The Mayor advised that he will meet with the Deputant, before the City finalizes the capital budget, to review the Deputant's presentation and to provide an overview of the allocation of development charges for parks and amenities. More information was requested from Staff on the safety and esthetics of a Wismer community bridge.

Moved by Mayor Scarpitti

Seconded by Councillor Khalid Usman

That the Budget Committee pre-approve Capital Budget Item Nos. 22063 and 22064.

**Carried**

## **5.2 Capital Pre-Approval Projects to be Reviewed by Exception**

### ***Fire and Emergency Services***

#### **Capital Budget Item No. 22054 – Fire Boots Replacement**

Moved by Councillor Reid McAlpine

Seconded by Councillor Khalid Usman

That the Budget Committee pre-approve the Fire Boots Replacement Capital Budget Item No. 22054.

**Carried**

### ***Sustainability and Asset Management***

Staff provided the following responses to inquiries from the Committee:

<b>Capital Budget Item No.</b>	<b>Project</b>	<b>Discussion</b>
22067	Kirkham Community Garden Program Expansion	Staff advised that a master plan has not yet been conducted on the lands. There is an allotment garden which requires expansion to meet residents' needs. Plans are to increase the amount of community gardens, especially near high density neighborhoods. The projects are contingent on approval of a new position to support the program expansion.
22087	Roofing Replacement Projects	Staff advised that the approval being requested is for the amount of \$20K to hire a consultant, the balance of the funds required to complete the project will be discussed as part of the capital budget review.

Moved by Councillor Khalid Usman

Seconded by Councillor Karen Rea

That the Budget Committee pre-approve the Approaching Net-Zero Energy Emissions (NZEE) Studies Item No. 22063; and

That the Budget Committee pre-approve the Mount Joy Community Centre's "Approaching NZEE" Pilot Project Item No. 22064; and,

That the Budget Committee pre-approve the Kirkham Community Garden Program Expansion Item No. 22067; and further,

That the Budget Committee pre-approve the Roofing Replacement Projects Item No. 22087.

**Carried**

There was discussion of the Sustainability Coordinator staffing request noted as a 2022 Operating Budget item, related to the Kirkham Community Garden Program Expansion Project Item No. 22067. Further discussion will take place during operating budget discussions on how the program can be delivered with existing resources or volunteers.

***Recreation***

Staff provided the following responses to inquiries from the Committee:

<b>Capital Budget Item No.</b>	<b>Project</b>	<b>Discussion</b>
22117	Cornell C.C. Parking Garage & Fitness Lighting Replacement	Staff advised that the leak repair is underway and will be complete by the end of the year. The lifecycle for lighting systems are approximately 10 years. Based on the results of the condition assessment, the replacement of the lighting in the parking garage and fitness facility are recommended. Lighting technology has improved significantly over the last 10 years. There is an opportunity to replace the lighting now since there would be (i) little disruption to the community centre's services; and (ii) a 3 year simple payback on energy savings.

Moved by Mayor Scarpitti

Seconded by Councillor Andrew Keyes

That the Budget Committee pre-approve the Cornell C.C. Parking Garage & Fitness Lighting Replacement Item No. 22117.

**Carried**

***Operations - Fleet***

Staff provided the following responses to inquiries from the Committee:

<b>Capital Budget Item No.</b>	<b>Project</b>	<b>Discussion</b>
22170	Corporate Fleet Replacement Non-Fire Unit 5121 Full Size Cargo Van	Staff advised that the high-roof van initially acquired for Animal Services is not suitable. In the meantime, a temporary vehicle was provided to Animal Services and the high-roof van was redeployed to another department. A suitable low-roof vehicle is being requested for Animal Services.

Moved by Councillor Karen Rea

Seconded by Councillor Khalid Usman

That the Budget Committee pre-approve the Operations – Fleet Item Nos. 22170, 22171 and 22172.

**Carried**

***Environmental Services***

Staff provided the following responses to inquiries from the Committee:

<b>Capital Budget Item No.</b>	<b>Project</b>	<b>Discussion</b>
22182	Huntington Park Pedestrian Bridge	<p>Staff advised that this project request is for the construction and contract administration of the bridge. Culvert removal and creek restoration Infrastructure Ontario (IO). The City can then construct the bridge. Meetings are occurring with IO regularly to obtain the status of the culvert removal and creek restoration. Design of the bridge is currently being finalized with TRCA with a view to going out to tender shortly after IO completes their work by the end of the year. Installation of a new pedestrian bridge is expected to be in early 2022.</p> <p>Committee advised that part of the delay is the identification of an endangered species of fish, Redside Dace, therefore work must be in conjunction with the Ministry of Environment who has only permitted work at specific times of the year.</p>

Moved by Councillor Keith Irish

Seconded by Mayor Scarpitti

That the Budget Committee pre-approve the Huntington Park Pedestrian Bridge Item No. 22182.

**Carried**

<b>Capital Budget Item No.</b>	<b>Project</b>	<b>Discussion</b>
22193	Markham Village Flood Control Implementation Phase 1 Design	Staff advised that the design of the Markham Village Flood Control Program is complex and will be carried out in both 2022 and 2023. Anticipated construction of Phase 1 would be in 2024. The current fee includes an allotment of funds for work in the Markham Village area.

Moved by Councillor Karen Rea

Seconded by Mayor Scarpitti

That the Budget Committee pre-approve the Markham Village Flood Control Implementation Phase 1 Design Item No. 22193.

**Carried**

#### **Corporate Capital Contingency Item No. 22214**

Moved by Councillor Andrew Keyes

Seconded by Councillor Keith Irish

That the Budget Committee pre-approve the Corporate Capital Contingency Item No. 22214.

**Carried**

### **5.3 Additional Capital Pre-Approval Item - Project 22218, Rehabilitation of Sixpenny Court Pedestrian Bridge**

#### ***Environmental Services***

Staff provided the following responses to inquiries from the Committee:



<b>Capital Budget Item No.</b>	<b>Project</b>	<b>Discussion</b>
22218	Infrastructure Rehabilitation of Sixpenny Court Pedestrian Bridge	Staff confirmed that the material to be used to rehabilitate the bridge will be steel beams.

Moved by Councillor Keith Irish

Seconded by Mayor Scarpitti

That the Budget Committee pre-approve the Infrastructure Rehabilitation of Sixpenny Court Pedestrian Bridge Item No. 22218.

**Carried**

#### **5.4 Capital Pre-Approval Recommendations**

Committee consented to placing the following motion on the October 18 General Committee for its consideration.

Moved by Mayor Scarpitti

Seconded by Councillor Reid McAlpine

That the “2022 Capital Budget Pre-Approval Summary” be received (summary attached as Appendix “A”); and,

That Council approve the 2022 Capital Budget Pre-Approval in the amount of \$4,212,751.00; and further

That Staff be authorized and directed to do all things necessary to give effect to this resolution.

**Carried**

## **6. 2022 CAPITAL BUDGET**

The Committee started its review of the 2022 Capital Budget. Projects will be reviewed by exception.

### **6.1 Capital Summary**

#### **Development Services Commission Capital Budget Items**

##### ***Culture***

Moved by Councillor Andrew Keyes

Seconded by Councillor Khalid Usman

That the Budget Committee approve the Culture Capital Budget Item No. 22001.

**Carried**

##### ***Museum***

Staff provided the following responses to inquiries from the Committee:

<b>Capital Budget Item No.</b>	<b>Project</b>	<b>Discussion</b>
22002	Museum Maintenance	Staff advised that Culture works closely with Sustainability and Asset Management to determine what structures and equipment are up for lifecycle repair and replacement. An inquiry was made to staff, and subsequent to the meeting Staff confirmed the bandstand was repaired and painted in 2020.

Moved by Mayor Scarpitti

Seconded by Councillor Reid McAlpine

That the Budget Committee approve the Museum Capital Budget Item No. 22002.

**Carried**

##### ***Theatre***

Moved by Councillor Karen Rea

Seconded by Deputy Mayor Don Hamilton

That the Budget Committee approve the Theatre Capital Budget Item Nos. 22003, 22004 and 22005.

**Carried**

***Art Centres***

Staff provided the following responses to inquiries from the Committee:

<b>Capital Budget Item No.</b>	<b>Project</b>	<b>Discussion</b>
22006	Gallery Courtyard Repairs	Staff advised that the improvements to the Gallery Courtyard will enhance Unionville Main Street and create community engagement.

Moved by Councillor Reid McAlpine

Seconded by Councillor Karen Rea

That the Budget Committee approve the Art Centres Capital Budget Item Nos. 22006 and 22007.

**Carried**

***Planning***

Staff provided the following responses to inquiries from the Committee:

<b>Capital Budget Item No.</b>	<b>Project</b>	<b>Discussion</b>
22012	Markham Centre Civic Square Study	Staff advised that the high water table in the Markham Centre area will affect the proposed underground parking which will have to be investigated through the study.
22015	Natural Assets Inventory	Staff advised that the inventory is an accounting exercise for natural features as part of the asset management plan for Asset Management and Operations.
22016	Natural Heritage System Study Phase 2 of 2	Staff advised that phase 2 of the study will ensure long-term health and sustainability of the City's Greenway System including city-owned natural areas. Encroachments will be included in the management strategy.

Moved by Councillor Reid McAlpine

Seconded by Councillor Karen Rea

That the Budget Committee approve the Planning Capital Budget Item Nos. 22008 through to 22017.

**Carried**

Council requested Planning staff bring forward a report to provide an update on MiX initiatives.

***Design***

Staff provided the following responses to inquiries from the Committee:

<b>Capital Budget Item No.</b>	<b>Project</b>	<b>Discussion</b>
22018	Markham Centre Rougeside Promenade Parks - Construction	Committee indicated that residents often request details on what, when and where park amenities are coming. Committee also noted that the City needs to consider its learnings from the parks it has built to date in Markham Centre when designing new parks in this area.
22019	Paddock Park - Off Leash Area - Design & Ph1 Construction	Committee suggest that having smaller dog parks closer to where residents live may be more effective than having on larger off-leash dog park.  Staff advised that a study on off-leash dog parks is being completed and that all aspects of the off-leash dog parks will be looked at as part of the study that is being conducted.
22217	Franklin Carmichael Park Multi-Purpose Court - D & C	Committee suggested all future parks should consider building multi-purpose courts instead of the traditional single-use courts such as basketball courts.

Moved by Councillor Reid McAlpine

Seconded by Councillor Karen Rea

That the Budget Committee approve the Design Capital Budget Item Nos. 22018 through to 22023 and 22217.

**Carried**

***Engineering***

Staff provided the following responses to inquiries from the Committee:

<b>Capital Budget Item No.</b>	<b>Project</b>	<b>Discussion</b>
22025	MESP for FUA Employment Block Secondary Plan	<p>Staff confirmed that approval has already been obtained for the 404 North MESP and this request is just for the FUA Employment Block area.</p> <p>Staff advised that the protection of natural wildlife will be included in Planning's study. This protection is required to avoid the displacement of wildlife due to future development.</p> <p>Staff will prepare a presentation at the next Budget Committee to explain what are the City doing relative to the MIX including the specific projects and how are each funded.</p> <p>Staff confirmed that the funding of the new staff resource would be from development fees (90%) and from development charges (10%).</p>
22027	Major Mackenzie & Denison GO Station Assessment	<p>Committee expressed traffic and density concerns on and around Markham Main Street south of 16<sup>th</sup> Avenue if another GO station is built.</p> <p>Staff advised that adjacent landowners, developers, have already committed to contributing to the Metrolinx' assessment and business case for a new GO Station at Major Mackenzie and Denison.</p>

		<p>Staff to confirm whether project funds can be recuperated from development charges.</p> <p>Mayor Scarpitti explained that this work is necessary in order to advance the two GO stations and that he is in support of the project.</p>
22215	Hwy 404 Ramp Extension at Major Mackenzie	Staff confirmed that the previous EA done on this project has expired. Consequently, staff are working with York Region to update the EA. This updated EA must be completed as part of York Region's Transportation Master Plan.

Moved by Mayor Scarpitti

Seconded by Councillor Khalid Usman

That the Budget Committee approve the Engineering Capital Budget Item Nos. 22025, 22027 and 22215.

**Carried**

## **6.2 Public Art Briefing Note**

Discussion on the Public Art Briefing Note was deferred to the next Budget Committee meeting.

## **7. NEW BUSINESS**

There was no new business.

## **8. NEXT MEETING DATE**

The next meeting of the Budget Committee will be held on October 13, 2021.

## **9. ADJOURNMENT**

The Budget Committee adjourned at 11:58 AM.

## Appendix “A”

## Capital Pre-Approval Summary

Department	Project	No.	Pre-Approval	Total Budget
Fire and Emergency Services	Fire Boots Replacement	22054	138,900	138,900
Sustainability and Asset Management	Approaching Net-Zero Energy Emissions (NZEE) Studies	22063	254,400	254,400
Sustainability and Asset Management	Mount Joy CC's "Approaching NZEE" Pilot Project	22064	457,920	3,052,800
Sustainability and Asset Management	Kirkham Community Garden Program Expansion	22067	152,600	152,600
Sustainability and Asset Management	Roofing Replacement Projects	22087	20,000	301,500
Recreation	Cornell C.C. Parking Garage&FitnessLighting Replacement	22117	72,900	72,900
Operations -Fleet	Corporate Fleet Replacement -Non-Fire Unit 5121 Full Size Cargo Van	22170	40,231	2,679,000
Operations -Fleet	Corporate Fleet Replacement -Waterworks Unit 2191 Sewer Camera Truck	22171	392,500	664,500
Operations -Fleet	New Fleet -Asset Management	22172	39,700	39,700
Environmental Services - Infrastructure	Huntington Park Pedestrian Bridge -Const. + CA	22182	433,500	433,500
Environmental Services - Stormwater	Markham Village Flood Control Implementation Ph1- Design	22193	1,831,700	1,831,700
	Corporate Capital Contingency	22214	251,200	5,233,300
<b>Total Capital Pre-Approval per Project Summary (page 4)</b>			<b>4,085,551</b>	<b>14,854,800</b>
Capital Pre-Approval Addition:				
Environmental Services - Infrastructure	Rehabilitation of Sixpenny Crt. Pedestrian Bridge	22218	127,200	127,201
<b>Total Requested for Capital Pre-Approval</b>			<b>\$4,212,751</b>	<b>14,982,001</b>