

Report on Quality Management System to Council Management Review Outcome

Meeting Date: October 5, 2021

Attendees: Morgan Jones, Eddy Wu, Vince Feng, Shumin Gao, Prathapan Kumar, Daphne Ross, Edgar Tovilla and Irene Weiss

Regrets: Andy Taylor

RESULTS OF MANAGEMENT REVIEW	REPORT
Summary of Management Review	<ul style="list-style-type: none"> • Presentation provided to Top Management covered all required items identified in the Operational Plan and Drinking Water Quality Management Standard. • CAO Taylor could not attend the meeting and instructed the group to proceed with Top Management. • Top Management reviewed information from January 1 to June 30, 2021. • QMS performance was reviewed to confirm that the system continues to be suitable, adequate and effective.
Deficiencies Identified	<ul style="list-style-type: none"> • No deficiencies were identified at this meeting.
Discussion & Decisions Made	<ol style="list-style-type: none"> 1. Top Management would like to know how Markham's critical control point (CCP) limits compare to other municipalities. 2. Commissioner Jones advised that he was having meetings with Bell and that he would like Director of Environmental Services in the meetings so that the smart monitor sensors could be discussed. 3. For municipalities outside of the Ontario Water/Wastewater Agency Response Network (OnWARN), what would be an acceptable rate to charge for the use of equipment such as the Sewer Flush/Camera Truck? 4. Environmental Services is finalizing discussions with Finance and Legal on how OnWARN cost re-imbursements would take place. 5. Top Management agreed that the Water Assets Capital Reinvestment Comparison Briefing Note will be included as an attachment in the QMS Management Review Report at the November 15, 2021 General Committee (GC) meeting. 6. QMS Operational Plan rev. 9.0 was approved by Top Management and it will be included as an attachment in the QMS Management Review Report at the November 15, 2021 GC meeting for Council's approval.
Action Items	<ol style="list-style-type: none"> 1. Staff to provide an update on the CCP limits used by other municipalities 2. Director of Environmental Services to participate in the meeting with Bell to discuss smart monitor sensors. 3. Staff to seek guidance from Senior Manager, Business Fleet and Public Realm in Operations as to what can be charged to other municipalities for the use of the Sewer Flush/Camera Truck. 4. Schedule a meeting between Top Management and staff to review the OnWARN membership proposal.
Other QMS Issues Identified	<ul style="list-style-type: none"> • No other issues were identified.

Management Review Meeting Minutes are available upon request from the QMS Coordinator.