

Electronic General Committee Meeting Minutes

Meeting Number: 2

February 1, 2021, 9:30 AM - 1:00 PM

Live streamed

Roll Call	Mayor Frank Scarpitti Deputy Mayor Don Hamilton Regional Councillor Jack Heath Regional Councillor Joe Li Regional Councillor Jim Jones Councillor Keith Irish	Councillor Alan Ho Councillor Reid McAlpine Councillor Karen Rea Councillor Andrew Keyes Councillor Khalid Usman Councillor Isa Lee
Regrets	Councillor Amanda Collucci	
Staff	Andy Taylor, Chief Administrative Officer Trinela Cane, Commissioner, Corporate Services Arvin Prasad, Commissioner, Development Services Claudia Storto, City Solicitor and Director of Human Resources Joel Lustig, Treasurer Martha Pettit, Deputy City Clerk Alex Moore, Manager of Purchasing & Accounts Payable Morgan Jones, Director, Operations Meg West, Manager of Business Planning and Projects	Mark Visser, Sr Manager Strategy Innovation & Investments Hristina Giantsopoulos, Election & Council/Committee Coordinator Laura Gold, Council/Committee Coordinator Terence Tang Adam Grant, Fire Chief Jason Ramsaran, Facility Assets Coordinator Atiq Rahman, Manager, Facilities Maintenance & Operations Rob Cole, Manager, Applications

1. CALL TO ORDER

Under the authority of the *COVID-19 Economic Recovery Act, 2020* (Bill 197) and the City of Markham's *Council Procedural By-law 2017-5*, and in consideration of the advice

of public health authorities, this meeting was conducted electronically with members of General Committee, staff, and members of the public participating remotely.

General Committee convened at 9:33 AM with Regional Councillor Jack Heath presiding as Chair for all items on the agenda.

2. DISCLOSURE OF PECUNIARY INTEREST

There were none disclosed.

3. APPROVAL OF PREVIOUS MINUTES

3.1 MINUTES OF THE JANUARY 18, 2021 GENERAL COMMITTEE (16.0)

Moved by Deputy Mayor Don Hamilton

Seconded by Councillor Alan Ho

1. That the minutes of the January 18, 2021 General Committee meeting be confirmed.

Carried

4. DEPUTATIONS

There were no deputations.

5. COMMUNICATIONS

5.1 YORK REGION COMMUNICATIONS (13.4)

Moved by Councillor Khalid Usman

Seconded by Councillor Isa Lee

1. That the following communications dated December 17, 2020 from York Region be received for information purposes:
Public Health Benefits of Complete Communities Highway 48 Transfer Request - 19th Avenue to Bethesda Sideroad, Town of Whitchurch-Stouffville and City of Markham
 - a. Public Health Benefits of Complete Communities
 - b. Highway 48 Transfer Request - 19th Avenue to Bethesda Sideroad, Town of Whitchurch-Stouffville and City of Markham

Carried

6. PETITIONS

There were no petitions.

7. CONSENT REPORTS - FINANCE & ADMINISTRATIVE ISSUES

7.1 2020 INVESTMENT PERFORMANCE REVIEW (7.0)

Moved by Councillor Khalid Usman

Seconded by Councillor Alan Ho

1. That the reports dated February 1, 2021 entitled “2020 Investment Performance Review” be received; and,
2. That staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

7.2 AWARD OF PROPOSAL 054-R-20 IMPLEMENTATION AND SUPPORT OF LUCITY ENTERPRISE ASSET MANAGEMENT (EAM) SOLUTION AND THE LUCITY EAM SOFTWARE (7.12)

Moved by Councillor Khalid Usman

Seconded by Councillor Alan Ho

1. That the report entitled “Award of Proposal 054-R-20, Implementation and Support of Lucity Enterprise Asset Management (EAM) Solution and the Lucity EAM Software” be received; and,
2. That the contract 054-R-20 be awarded to the highest ranked/lowest priced bidder, CentralSquare Canada Software for \$992,083.68 (\$827,232.48 + \$164,851.20) inclusive of HST for the implementation and training, \$827,232.48 and software license, \$164,851.20; and,
3. That a contingency in the amount of \$24,707.52 inclusive of HST be established to cover any additional project costs be approved, and that authorization be granted to approve expenditures of this contingency amount up to the specified limit in accordance with the Expenditure Control Policy; and,
4. That the capital costs of implementation, training, software licenses and contingency be funded from capital project account 400-101-5399-18077, with an available budget of \$1,016,791.20; and,

5. That the contract for ongoing support and software maintenance for 10 years be awarded to CentralSquare Canada Software in the amount of \$922,574.85 (\$406,622.80 + \$515,952.05) inclusive of HST, to be funded from 400-400-5361 with a current annual budget of \$57,760.00, and subject to Council approval of the 2023-2032 operating budgets in the amounts of:

- Year 1 (2023) - \$ 38,261.76
- Year 2 (2024) - \$ 89,141.76
- Year 3 (2025) - \$ 90,668.16
- Year 4 (2026) - \$ 92,194.56
- Year 5 (2027) - \$ 93,720.96
- Year 6 (2028) - \$ 100,185.78*
- Year 7 (2029) - \$ 101,899.47*
- Year 8 (2030) - \$ 103,664.57*
- Year 9 (2031) - \$ 105,482.62*
- Year 10 (2032) - \$ 107,355.21*

Total - \$ 922,574.85

* Optional Year Renewal

6. That the Chief Administrative Officer and Commissioner, Corporate Services be authorized to approve the additional renewal years (Years 6 to 10) on behalf of the City (in its sole discretion), and execute any required documentation in a form satisfactory to the City Solicitor; and,
7. That CentralSquare Canada Software Inc. be designated as the preferred vendor for the City's Enterprise Asset Management (EAM) service needs at the sole discretion of the City and for CentralSquare Canada Software Inc. software products for the term of this contract; and,
8. That the Chief Administrative Officer and Commissioner, Corporate Services be authorized to approve any new purchases related to this contract needed due to growth and/or future EAM upgrades due to change in technology or system integration with other applications related to the project during the term of this contract, subject to the Expenditure Control Policy and budget

approval, in a form satisfactory to the City Solicitor and at the sole discretion of the City; and further,

9. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

8. REGULAR REPORTS - FINANCE & ADMINISTRATIVE ISSUES

8.1 AWARD OF CONTRACT # 195-R-20 ELECTRICAL SERVICES FOR VARIOUS CITY LOCATIONS ON AN AS-REQUIRED BASIS (7.12)

Moved by Councillor Alan Ho

Seconded by Councillor Khalid Usman

1. That the report “Award of Contract #195-R-20 Electrical Services for Various City Locations on an As-Required Basis” be received; and,
2. That the contract be awarded to the three (3) highest ranked bidders / lowest priced bidders - Aps Electric, Holley Electric Ltd., and Igman Electric Ltd., in the estimated annual amount of \$295,250.00 inclusive of HST impact; and,
3. That Staff be authorized to extend the contract for three (3) additional years. Years 1&2 will be at same itemized pricing, and prices for Years 3&4 will be adjusted at Year 3 in accordance with the consumer price index (CPI) Canada all-items not to exceed a 2% price increase, subject to supplier performance; and,
4. That the contract be funded from various City Departments’ Operating Budgets on an as required basis; and,
5. That the award amounts in 2022 to 2024 be subject to Council approval of the respective year’s operating budgets and that the award amounts be amended to reflect changes to the various departments’ budget accounts as approved by Council during the annual budget process; and,
6. That Staff be authorized to issue three (3) purchase orders for each of the three (3) awarded bidders in an annual amount of \$98,470.00 and to reallocate purchase order fund commitments among the three (3) awarded bidders based on actual usage within each term of the contract; and further,
7. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

8.2 AWARD OF CONTRACT #221-T-20 FIRE AND LIFE SAFETY SYSTEM INSPECTION, TESTING AND REPAIRS (7.12, 7.15)

Moved by Councillor Alan Ho

Seconded by Councillor Khalid Usman

1. That the report “Award of Contract #221-T-20 Fire and Life Safety System Inspection, Testing and Repairs” be received; and,
2. That the contract be awarded to the lowest priced bidder, Onyx-Fire Protection Services Inc. in the estimated annual amount of \$101,545.23 inclusive of HST; and,
3. That Staff be authorized to extend the contract for an additional 4 years (5 years in total). Year 1-3 will be at same itemized pricing, and prices will be adjusted at Year 4 in accordance with the consumer price index (CPI) Canada all-items not to exceed a 2% price increase, subject to supplier performance; and,
4. That the contract be funded from various City Departments’ operating budgets; and,
5. That the award amounts in 2022 to 2025 be subject to Council approval of the respective annual operating budgets and that the award amounts be amended to reflect changes to the various departments’ budget accounts as approved by Council during the annual budget process; and further,
6. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

9. MOTIONS

There were no motions.

10. NOTICES OF MOTION

There were no notices of motion.

11. NEW/OTHER BUSINESS

There was no new or other business.

12. ANNOUNCEMENTS

There were no announcements.

13. ADJOURNMENT

General Committee adjourned at 9:42AM.

Moved by Councillor Keith Irish

Seconded by Regional Councillor Jim Jones

That the Electronic General Committee meeting adjourn at 9:42 AM.