



Animal Care Committee

MINUTES

March 9, 2020
Canada Room
5:30 PM – 7:30 PM

<u>Members Present</u> Denielle Duncan, Chair Valerie Burke, Vice-Chair Janet Andrews Dr. Esther Attard Aviva Harari Sherry Klein Vikrum Pain Judy Postello Areez Remtulla June Ziola	<u>Regrets</u> Sharon Deutsh Bernice Royce Shirley Lesch
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<u>Staff</u> Christy Lehman, Licensing & Animal Services Coordinator John Britto, Committee Secretary (PT)

<u>Guests and Members of the Public</u> Terri Daniels

Item	Discussion	Action
1. Call to Order:	The Animal Care Committee convened at 5:35 p.m. with Denielle Duncan presiding as Chair.	
2. Approval of the February 19, 2020 Animal Care Committee meeting minutes	Moved by: Janet Andrews Seconded by: Areez Remtulla That the minutes of the February 19, 2020 Animal Care Committee meeting be approved, as presented. CARRIED	

3. Business arising from the Minutes	<p>Christy Lehman, Licensing & Animal Services Coordinator advised that she was away from work due to illness and was unable to follow up on her Action Items from the February meeting. She further advised that she will report back at the next meeting.</p> <p>Denielle Duncan, Chair advised that the sub-committee tasked with revising the ACC Terms of Reference met a few weeks ago and are continuing with this task via email. Denielle further advised that she emailed the first draft document to the Committee members for their review/comments. This matter will be further considered at the April meeting.</p> <p>Christy Lehman, Licensing & Animal Services Coordinator reminded the Committee that any revisions to the Terms of Reference will need to be first approved by the City Clerk before they are sent to Council for approval. Denielle Duncan, Chair advised that the Committee is aware of this.</p> <p>Janet Andrews advised that revisions to the Terms of Reference mainly involved deleting duplicates, rather than adding new text to the document.</p> <p>Christy Lehman, Licensing & Animal Services Coordinator advised that she and Michael Killingsworth, Deputy City Clerk, By-law Enforcement, Licensing and Regulatory Services should be included in the Terms of Reference as staff liaison.</p> <p>June Ziola agreed to email the final version of the Terms of Reference to the Committee. Areez Remtulla agreed to assist June with this task.</p>	<p>Christy to report back at the April meeting on her Action Items from the February meeting.</p> <p>Clerks (Laura Gold) to include Terms of Reference as an Agenda Item for the April meeting.</p> <p>June to email final ToR to members. Areez to assist June.</p>
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<p>4. Animal Services Program Update</p>	<p>a) <u>Cat Adoption & Education Centre</u></p> <p>The following update was provided by Christy Lehman, Licensing & Animal Services Coordinator:</p> <ul style="list-style-type: none"> • 22 adoptions to date, total of 828 adoptions since the opening; • The CAEC Cupcake Day was a huge success. • Valerie Burke, Vice Chair advised that people planning on adopting guinea pigs need to be informed that guinea pigs entail a lot of work, and they should be adopted as pairs. • Responding to a question, Christy Lehman, Licensing & Animal Services Coordinator advised that she will confirm whether the guinea pigs have been spayed. 	<p>Christy to confirm if guinea pigs are spayed.</p>
<p>5. Events</p>	<p>a) <u>Fund Raising</u></p> <p>The Committee decided to consider this item after the main meeting was adjourned, as it would be too time-consuming for City staff.</p> <p>b) <u>Events</u></p> <p>A date has yet to be determined for the Markham Earth Day event in April.</p> <p>Denielle Duncan, Chair advised that Covid-19 is likely to affect various events scheduled to be held in the City, although no events have yet been cancelled.</p> <p>Denielle further advised that a 2-hour cleanup of the Toogood Pond has been organized on the 25th.</p> <p>Areez Remtulla provided an update on the Markham Music Festival scheduled to be held on March 28th and the Unionville Festival in June. Areez further advised that he has done an online registration for both events. With respect to tents for the</p>	<p>Areez to provide John and Laura with the 2020 event dates.</p>

	<p>events, Janet Andrews advised that the BIAs and store owners get preference for tents when they request them. Areez advised that he will make a request for a tent.</p> <p>Denielle Duncan, Chair advised that Trinela Cane, Commissioner of Corporate Services confirmed that there were no petting zoos at last year's events. The City is getting away from petting zoos.</p> <p>Responding to a question, Denielle Duncan, Chair advised that the Markham-Milliken Children's Festival Committee has not yet met, so there may not be a need for a deputation. Denielle further advised that she has emailed staff to find out if any other events have petting zoos. If more education and awareness is needed, she and Valerie Burke, Vice Chair will make a deputation.</p>	
6. New Business	<p>a. Denielle Duncan, Chair advised that Sharon Deutsh has resigned from the Committee. Janet Andrews suggested that Laura Gold should be asked if a replacement will be appointed.</p> <p>b. Denielle Duncan, Chair advised that staff are working on organizing tours to Shades of Hope and the CAEC. Christy Lehman, Licensing & Animal Services Coordinator advised that she will coordinate with staff. Christy suggested that Saturday mornings would be the most convenient time for the tours.</p> <p>c. Denielle Duncan, Chair requested Judy to get a financial statement from Laura Gold.</p> <p>d. Denielle Duncan, Chair suggested that a one-page document containing information on wildlife that can be used at</p>	<p>Christy to coordinate with staff in organizing tours to Shades of Hope and CAEC.</p> <p>Judy to request Laura Gold for a financial statement.</p>

	<p>the various events. June Ziola volunteered to help out with this.</p> <ul style="list-style-type: none">e. Denielle Duncan, Chair sought a volunteer to work on the Markham Animal Services brochure that the Committee started working on over the past couple of years. Janet Andrews and Vikrum Pain volunteered for this.f. Areez Remtulla volunteered to help with an information brochure on Reptile As A Pet.g. Denielle Duncan, Chair sought volunteers to send information to the City to post on social media platforms.h. Janet Andrews advised that she will work on the Committee's Business Plan.	
7. Date of next meeting	5:30 p.m., Wednesday, April 15, 2020.	
8. Adjournment	The Animal Care Committee adjourned at 6:30 p.m. to continue informal discussions on Fund Raising.	
