



CYCLING AND PEDESTRIAN ADVISORY COMMITTEE

THURSDAY, FEBRUARY 20, 2020
CIVIC CENTRE – CANADA ROOM

MINUTES

Attendance

Committee:

David Rawcliffe, Chair
Peter Miasek, Vice Chair
Colin Cassar
Amit Arora
Jozsef Zerczi
Paul Salvo
Gordon Lawson
Gerry Shaw
Deputy Mayor, Don Hamilton
Councillor Ward 3, Reid McAlpine
Councillor Ward 8, Isa Lee

Regrets:

Steve Glassman
Anthony Ko
Elisabeth Tan
Daniel Yeung
Doug Wolfe
Zain Khan

Staff:

Fion Ho, TDM Coordinator, Transportation
Loy Cheah, Senior Manager, Transportation
Karen Ho Tom, Committee Clerk

Agencies:

Reena Mistry, YRDSB and YRCDSB

Regrets:

Diana Kakamousias, York Region
Barry Martin, Accessibility Advisory Committee

The Cycling and Pedestrian Advisory Committee convened at 7:05 p.m. with David Rawcliffe, presiding as Chair.

1. **DISCLOSURE OF INTEREST**

None disclosed. The Chair declared a reminder that disclosures have to be in writing and submitted before the meetings.

2. **APPROVAL/MODIFICATIONS OF AGENDA**

Agenda be accepted as presented.

3. **MINUTES OF THE MARKHAM CYCLING & PEDESTRIAN
ADVISORY COMMITTEE MEETING HELD ON **January 16, 2020****

There was one correction of the Minutes at item 7.1 – Paul’s name corrected to read “Salvo”.

Moved by Peter

Miasek

Seconded by Don Hamilton

After the above correction of Paul’s name, that the minutes of January 16, 2020
Cycling & Pedestrian Advisory Committee meeting be approved.

Carried

4. **PERTINENT INFORMATION FROM GUEST SPEAKERS**

4.1 Committee Rules and Procedure

Laura Gold from Clerk’s Department presented the “Markham Board & Committee Orientation” and gave an update to the rules and regulations related to Markham Committee. This included discussion on governance, roles and expectations, privacy and confidentiality considerations, procedures and meeting management and etc.

It is confirmed that quorum of CPAC is set at 7.

5. **BUSINESS ARISING FROM LAST MEETING**

None

6. **STANDING ITEMS & ONGOING PRJECTS**

6.6 Markham Cycling Day

Staff announced that Markham Cycling Day will take place on September 13 this year and planning is underway. If any member is interested to participate, please contact Staff.

6.9 Pedestrian & Cycling Safety Measures

Peter Miasek reviewed a list of on-going initiatives related to road safety on local roads (Markham) and regional roads (York Regional). Staff announced that there will be a report at the February 24th DSC meeting on automated speed enforcement. It was suggested that the proposed

signalized intersections be reviewed at next month's meeting.

7. INFO ITEM/NEW BUSINESS/ANNOUNCEMENTS

7.1 CPAC Annual Business Plan Review (Draft)

Peter Miasek presented the draft CPAC 2019 Achievements & 2020 Business Plan which is scheduled for April 20th DSC meeting.

The Committee provided the following feedback:

- Reduce and simplify information on the slides. The additional information could be attached as Appendices.
- More focus on achievements in active transportation (i.e. Markham Centre Trail) and CPAC's role and involvement.
- Opportunities for motion and/or Council direction.
- Include AODA perspective and obtain input from Barry.
- Update CPAC budget allocation table.

Peter thanked the Committee for the reviews. He will work with David, Steve and City Staff to revise the draft Business Plan accordingly.

7.2 Markham Cycles Funding Update + 2020 Budget

Staff reported that, at the December 2019 meeting, the Mayor approved Markham Cycles funding request of \$30,000 from City of Markham and tasked staff to find the funds in the current budget. Staff explained the challenges they face as the budgets for 2020 have been allocated. CPAC was requested to consider allocating some of the 2020 CPAC budget to support Markham Cycles.

Staff also announced that a webinar will take place on March 4th to discuss Markham's experience in establishing a community bike hub. Members are invited to join.

Moved by Peter Miasek
Seconded by Reid McAlpine

That the Cycling & Pedestrian Advisory Committee will provide \$7,000 from its 2020 Budget to support and sustain the Markham Cycles program.

Carried

7.3 CPAC Subcommittees

Staff presented the list of the current Subcommittees of CPAC including Markham

Cycling Day, Active Travel to School, Gaps, Jane's Walk, Vulnerable User Road Safety and Markham Cycles. Members are invited to join any of the Subcommittees by contacting Staff or Subcommittee Chair.

There was a question on whether a Subcommittee be formed to prioritize the many interests that the Committee has. This will be added to the Agenda of the next meeting.

7.4 Jane's Walk

Paul Salvo announced that there will be four (4) Jane's Walk tours for this year. They are scheduled on May 1st (6:30pm), May 2nd (10am), May 3rd (2pm), and May 10th (2:30pm). Event details can be found on www.facebook.com/janeswalkmarkham. He will continue to work with Staff to promote the event.

8. **AGENDA ITEMS FOR THE NEXT MEETING**

- Review the list of 13 intersections warranted for signalization
- Subcommittee to prioritize CPAC interests
- Update on York Region's Bike Share Report

ADJOURNMENT

The Cycling and Pedestrian Advisory Committee adjourned at 8:58 P.M.