



**CYCLING AND
PEDESTRIAN ADVISORY
COMMITTEE**

**THURSDAY, JANUARY 16, 2020
CIVIC CENTRE – CANADA ROOM**

MINUTES

Attendance

Committee:

David Rawcliffe, Chair
Peter Miasek, Vice Chair
Elisabeth Tan
Steve Glassman
Anthony Ko
Paul Salvo
Daniel Yeung
Colin Cassar
Doug Wolfe
Amit Arora
Jozsef Zerczi
Deputy Mayor, Don Hamilton
Councillor Ward 3, Reid McAlpine

Staff:

Fion Ho, TDM Coordinator, Transportation
Loy Cheah, Senior Manager, Transportation
Karen Ho Tom, Committee Clerk

Agencies:

Diana Kakamousias, York Region

Regrets:

Reena Mistry, YRDSB and YRCDSB
Barry Martin, Accessibility Advisory Committee

Guest:

Roman Komarov

Regrets:

Councillor Ward 8, Isa Lee
Gordon Lawson
Gerry Shaw
Zain Khan

The Cycling and Pedestrian Advisory Committee convened at 7:02 p.m. with David Rawcliffe, presiding as Chair.

1. DISCLOSURE OF INTEREST

None disclosed.

Chair reminded Members that Conflict disclosures must be in writing pursuant to Committee Rules as announced at last meeting.

2. **APPROVAL/MODIFICATIONS OF AGENDA**

Agenda be accepted as presented, with the addition of Item 6.2.

3. **MINUTES OF THE MARKHAM CYCLING & PEDESTRIAN
ADVISORY COMMITTEE MEETING HELD ON December 12, 2019**

Moved by Don Hamilton
Seconded by Jozsef Zerczi

That the minutes from December 12, 2019 Cycling & Pedestrian Advisory Committee meeting be approved.

Carried

4. **PERTINENT INFORMATION FROM GUEST SPEAKERS**

None.

5. **BUSINESS ARISING FROM LAST MEETING**

5.1 Areas of Concern (2)

Staff presented updates on the two (out of three) areas of concern that were discussed at the last meeting.

- A. Bill Crothers and Enterprise Blvd. – Staff reported that signage have been installed to advise proper crossing at the signals. Staff continues to work with GO Transit for bus route change to better service students.
- B. Unionville Main Street and Highway 7 – Staff reported that York Region requires a dedicated bike facility north of Highway 7 be in place in order to install pavement marking through the intersection. The Region ROW on the north side of Highway 7 appears to be large enough for such a “receiving facility”. York Region will conduct a traffic analysis in the future to determine the potential of lane configuration to accommodate bike lanes.

6. **STANDING ITEMS & ONGOING PROJECTS**

6.1 City's Ongoing AT Project Updates

Staff presented the list of the 2020 Workplan for all Active Transportation related projects. Staff also provided detailed updates on the status of various ongoing AT Projects, including John St. MUP, Sidewalk Completion Program, Bike-share Study, Cycling Map Update, Markham Centre Trail and more.

6.2 School Program and Pilots

Peter Miasek provided an overview of the Active Travel to School Pilot which it currently has 9 participating elementary schools in Markham including: Legacy Public School, John McCrae Public School, Castlemore Public School, Randall Public School, Stonebridge Public School, Copper Glen Public School, David Suzuki Public School, St. Francis Xavier Catholic School, and San Lorenzo Ruiz Catholic School.

He reported the recent labour dispute imposes challenges to the program with difficulties in event promotion and collecting monthly data counts at the participating schools. The funding of the program ends in June but it may be extended to next school year subject to further discussion.

6.3 Active Transportation Master Plan - Updates

Staff reported that the project has moved onto the next phase to review design of AT facilities including transition, surface treatments and intersections. It was mentioned that there may be a third round of public consultation scheduled for spring time.

6.4 Reports to Council

Staff presented a list of upcoming reports to be presented to Council.

It was mentioned that there are advantages to continue the delivery of the CPAC Annual Business Plan at DSC. Staff to share the 2019 DSC Presentation (2018 Review /2019 Business Plan).

6.5 E.A. - Updates

Staff reported on the Cedar/Red Cedar EA Study and announced that February 7th is the deadline to submit comments.

6.8: York Region Updates

York Region provided the following updates:

- Bike Share Report - Project consultant is finalizing the additional assignment as part of the Phase 2 Bike Share Feasibility Report. It is anticipated that YR Staff will report back at the March meeting.
- E-Scooter pilot in Ontario – YR Staff presented a memo to Regional Council in response to MTO's announcement of a 5-year E-Scooter pilot in Ontario. The memo outlined details of MTO's pilot framework, which requires by-law to be passed by individual lower municipality, and that York Region Staff will work with local and neighbouring municipalities to develop a consistent approach.
- York Region announced that they will have a booth at the upcoming Toronto International Bike Show on March 6-8.

In addition, Diana shared further updates on these projects:

- The “Pedestrian Cycling Planning and Design Guidelines” is completed and the “Wayfinding Strategy” is soon to be completed and will soon be posted on the York Region website.
- York Region will continue to use eco-counters to collect bicycle usage data. There was a problem with the 2019 data and the information cannot be used.
- The Flex-Post along Hwy 7 will be installed again this year. There was a question to extend the flex post to the remaining section of Hwy 7 in Markham.
- In process of procuring consultant for a new cycling map update.
- The YR Active Transportation Program includes several funding components:
 - AT Infrastructure is funded through the Pedestrian & Cycling Partnership Program and the Pedestrian and Cycling Program, both of which have \$500K per year. Outreach is funded through the TDM Program (\$250K per year).
 - Development TDM budget line is used for the implementation of development funded TDM such as active transportation education, resources and information Active transportation infrastructure

7. INFO ITEM/NEW BUSINESS/ANNOUNCEMENTS

7.1 Chair and Vice-Chair Elections

Prior to the election of Chair and Vice-Chair, staff provided a list for all current CPAC Members, reviewed responsibilities of Chair and Vice-Chair, and the election process. David Rawcliffe and Peter Miasek briefly reported on their duties over the past years acting in these positions.

For the position of Chair, David Rawcliffe was nominated. As there was no other nominee, David Rawcliffe is acclaimed as the Chair of CPAC.

Acclaimed

For the position of Vice-Chair, Peter Miasek and Steve Glassman were nominated. There was a discussion to have 2 Vice-Chairs moving forward. Both Peter and Steve accepted this approach.

Moved by Paul Salvo
Seconded by Don Hamilton

That the following positions be endorsed by CPAC:

- 1) New Chair of CPAC be **David Rawcliffe**, acclaimed; and
- 2) New Vice-Chairs of CPAC be **Peter Miasek** and **Steve Glassman**, to rotate whenever the Chair is unavailable, such rotation to be decided at the discretion of Chair and both Vice-Chair subject to availability.

Carried

7.2 Lake to Lake MUP issues

Peter reported that York Region, in respond to a collective email request sent a few weeks ago, provided a detailed response regarding deficiencies of the Lake-to-Lake MUP. He appreciated the information and highlighted that there are deficiencies along the trail to be addressed as part of the curbside VIVA stops construction program in order to improve the experience of riders.

7.3 Markham Cycles Funding Update

Staff reported that Markham Cycles met with the Mayor, CPAC Councillors and Senior Management in December. At the meeting, the Mayor is supportive of the program, and tasked Staff to find \$30,000 in the budget to fund the project. Staff will report back once funding is confirmed.

7.4 Jane's Walk

Paul Salvo announced that there will be 3 walking tours to be held on May 2 and 3, more details to follow.

7.5 Park People

Anthony Ko reported that 16 seniors have been trained as walk leaders.

8. **AGENDA ITEMS FOR THE NEXT MEETING**

- Subcommittees list – for new Members to consider joining
- Jane's Walk

2020 Meeting Dates:

- February 20
- March 19
- April 16
- May 21
- June 18
- September 17
- October 15
- November 19
- December 10.

ADJOURNMENT

The Cycling and Pedestrian Advisory Committee adjourned at 8:57 P.M.