

**Markham Train Station Community Centre
Board of Management Meeting.
Minutes – November 14, 2019.**

Present: Dianne More, Kugan Subramaniam, Ken Rudy, Allan Stevenson (Station Master), Adriano Tabucco (City of Markham), Andrew Fuyarchuk, Linaire Armstrong, Karen Rea (Ward 4 Councillor).

Guests: Wayne Moss, Serena Etcheverry, Ina Armstrong.

Regrets: Mari Lin Van Zetten, Kathy Hardy, Annette Ali, Sency Gomes, Donna Wigmore.

Minutes:

Action:

Called to Order 7:08 PM: By Dianne.

Quorum: Yes.

1. **Approval of Agenda:** Motion to approve as amended by Linaire, seconded by Andrew. Carried.
2. **Approval of Minutes:** held October 10, 2019, as amended, moved by Andrew, seconded by Linaire. Carried.
3. **Business Arising:** No Business Arising.
4. **Station Management – Allan Stevenson**

4.1 Total rent collected in October	\$2707	YTD 2019	\$21877
		YTD 2018	23195

Breakdown of rent collected:

JKA	\$800	Karate	Regular renter
Gail Sauer	440	Meetings	Regular renter
Jordan Chong	169	Yoga	Regular renter
Amy Chung	135	Shower	Referral
Stacy Floros	464	Birthday	Regular renter
Anne Ison	134	Birthday	Previous renter
Atiq Rahman	27	Birthday	Previous renter
Tiffany Cedeno	227	Birthday	Referral
Nadia Persaud	174	Birthday	Previous renter
Diane Leighton	15	Party	Previous renter
Leo Sgovio	122	Meeting	Previous renter

20 Tentative bookings November 5, December 10, January 3, February 1, May 1.

32 Telephone calls Previous renters 5, Web 5, Referrals 17, No return call 5.

A portion of JKA rent will be reversed in November, as cleaners strike at regular school rental facility averted. Use of station therefore not required.

5. Station Management & Improvements: 5.1 Meeting with Sameem, Jason, Asset Dept. – November 11, 2019. Markham Train Station. See Addendum.

Jason Ramsaran (Facility Asset Coordinator) Maintenance – Markham Train Station.
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Jason is a Facility Asset Coordinator for the City of Markham. (Sustainability & Asset Management-Maintenance)

Sameem will continue to look after Capital Expenditures (Budget Items)

6. New Business: 6.1 Improvement projects- 2019/2020. To be reviewed with Asset Department City of Markham to have the windows and new cupboard in Mingay Room done before the Ontario Heritage Conference June 2020. Also 2020 is the 150 anniversary of the Markham Train Station. On going.

7. Adjournment: Motion to adjourn moved by Linaire, seconded by Andrew: Carried 7:35 PM.

Next Meetings: Thursday January 9, 2020.

Addendum:

Markham Train Station Meeting: Sameem, Jason, Ken. November 11, 2019.

1. Maintenance:

- Tap men's wash room dripping, Doors – Emery Room hard to close, - Lights flicker on Dimmer switch – Emery Room.

- 2. Repairs: Paint peeling exterior SE corner. Shingles blowing off the roof. Door Mingay Room South needs repair. Maintenance Room crawl space still wet from flood in spring. Maintenance Room needs clean up and painting. Vestibule – repair of the walls from the water heater leak, not done.**
- 3. Exterior Wall SW corner platform denotation of package Dec. 30, 2018 not repaired.**
- 4. Capital Expenditures:**

Flooring Hardwood Year 2020. \$27,000.

Windows Mingay Room and hallway. GO office storms are up, windows need reglazing.

Cupboard and counter Mingay Room.

Interior Painting – 2022.

Washrooms – 2021.