

VARLEY- MCKAY ART FOUNDATION OF MARKHAM

September 9, 5:00 p.m.

Varley Art Gallery

MINUTES

Attendance:

Board of Directors Present: Amin Giga, Acting Chair , Craig McQuat, Vice-Chair, John Ingram, Mathew Reilly , Edie Yeomans, Joseph Schmidt, Carolyn Le Quere,

Staff: Niamh O’Laoghaire, Director, Varley Art Gallery, Francesca Dauphinais, Cultural Development Officer Laura Gold, Council/Committee Coordinator

Observer:

Regrets: Terrence Pochmurski, Chair, and Howard Back, and Lisa Joy-Facey

Agenda Item	Discussion	Action Item
1. Call to Order	The Varley-McKay Art Foundation of Markham convened at 5:03 pm with Amin Giga presiding as Chair.	
2. Disclosure of Pecuniary Interests	None.	
3. Additions/Changes to the Agenda	None.	
4. Approval of the Minutes	Moved by Edie Yeomans Seconded by John Ingram That the May 27, 2019, Varley-McKay Art Foundation of Markham Minutes be approved as presented. Carried	

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5. Business Arising from Minutes	The review of the action items was deferred to the next meeting.	
6. Director's Report	<p>Niamh O'Laoghaire, Director of the Gallery presented the Director's Report. The full report was circulated to the Board. Some of the highlights of the report included:</p> <p><u>Strategic Plan</u> A copy of the Gallery's draft Strategic Plan 2019 -2023 was provided to the Board for information purposes. The Foundation will be requested to endorse the plan in principle at a future Board meeting. The plan will then be brought forward to Council for approval.</p> <p>It was suggested that the Plan should reflect the City's new Strategic Plan and the Integrated Leisure Plan.</p> <p><u>Grants</u> The Varley's application to the Young Canada Works Program to support a six-month education assistant position was successful. A grant for \$19,000 to be used towards a 2020 exhibition project-involving artist Karen Tam has also been received from the Canada Council for the Arts.</p> <p>The Varley is also working on a multi-year grant from the Canada Council Catalyst and investigating the possibility of applying for a Department of Canadian Heritage's Cultural Spaces grant.</p> <p><u>Public Art</u> It is anticipated that City's Public Art Plan will go to Council for approval in mid to late October.</p>	

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	<p>The City recently added a monument to Philippine National Hero Dr. Jose P. Rizal to its public art collection.</p> <p><u>Exhibitions</u> Exhibition Tout-Monde: Markham will open to the public on Saturday, September 14, 2019. As described in the brochure “<i>The exhibit seeks to engage with [current] discourse about encountering and representing the other</i>”.</p> <p><u>Public Program and Events</u> An update on the Gallery’s programs and events was provided.</p> <p><u>Discussion</u> The Foundation briefly discussed the <i>William J. Withrow School Visits Bursary</i>. Directors were encouraged to tell teachers about the bursary. This year the Gallery has been flexible in its issuing of the bursary, as the program is in its first year.</p>	
<p>7. Development Officer Report</p>	<p>Francesca Dauphinais, Cultural Development Officer presented the Development Officer Report. A copy of the report was included with the agenda package. The report included an update on: volunteers; grant applications; the Rouge: Varley Gala; the new Varley-McKay Art Foundation of Markham website, and the Partnership – Blossom and Bloom. The following was discussed:</p> <p><u>Rouge: Varley Gala</u> There have been 77 tickets sold to date for the Gala. The Foundation needs to sell 7 to 10 more tables to reach its target of selling 250 tickets.</p>	
<p>8. Sub-Committee Reports</p>	<p>A. <u>Rouge: Varley Gala Committee 2018 -</u></p> <p>An update on this item was presented under the Development Officer Report.</p>	

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	<p>B. <u>Vintages at the Varley</u> This year's event will be held on Friday, April 17, 2019. The Sub-Committee is trying to get more catering sponsored for this year's event.</p> <p>It was noted that the City is compiling a booklet of all the City's sponsorship opportunities. It was suggested that the Foundation's sponsorship opportunities be added to this book.</p> <p>C. <u>Development Committee</u> No report was provided.</p> <p>D. <u>Volunteer Committee</u> No report was provided.</p>	
9. Financial Report	Amin Giga, Treasurer presented the Foundation's Statement of Financial Position, as of August 31, 2019.	
10. New Business	The Directors were encouraged to sell tickets for the 2019 Gala.	
11. Next Meeting Date	<p>The Director of the Gallery advised that in addition to its AGM the Foundation is required to have a minimum of six meetings per year based on its Memorandum of Understanding (MOU).</p> <p>The next meeting of the Foundation will be held on Monday, October 28, 2019 at 6:00 PM.</p>	
12. Adjournment	The Varley-McKay Art Foundation of Markham adjourned at 6:25 PM.	

List of Action Items

Action	Meeting Date	Member Responsible for Completion of Task	Status
1. Report back on whether a Director is required to be appointed to the role of Secretary under the <i>Corporations Act</i> .	May 27, 2019	Terrence Pochmurski and Craig McQuat	
2. Review the Memorandum of Understanding and suggest updates where required.	May 27, 2019	Terrence Pochmurski and Craig McQuat	