

AGENDA 2.1

MARKHAM PUBLIC LIBRARY BOARD

Regular Meeting

Minutes of Regular Meeting held on Monday, October 28, 2019 9:39 p.m. Thornhill Community Library, 7755 Bayview Ave. Markham, ON L3T 4P1

Please note the delayed start time as the meeting followed the Policy Governance workshop, facilitated by Mrs. Catherine Raso, CMR Governance Consulting

Present from Board: Mr. Ben Hendriks, Chair
Mr. Alick Siu, Vice-Chair
Mr. Raymond Chan
Mr. Les Chapman
Mr. Edward Choi
Councillor Keith Irish
Councillor Andrew Keyes
Mr. Anthony Lewis
Mrs. Pearl Mantell
Ms. Margaret McGrory
Mrs. Lillian Tolensky
Mr. David Whetham
Mr. Jay Xie

Youth Representative: Ms. Timea Gergely

Present from Staff: Ms. Michelle Sawh, Director, Administration, CEO Designate
Mrs. Diane Macklin, Director, Community Engagement
Ms. Andrea Cecchetto, Director, Service Excellence
Mr. Fred Whitmarsh, Manager, Unionville Branch
Mrs. Susan Price, Board Secretary

Regrets: Deputy Mayor Don Hamilton
Ms. Iqra Awan

1.0 **Call to Order/Approval of Agenda**

Mr. Ben Hendriks, Chair called the meeting to order at 9:39 p.m.

Moved by Mrs. Pearl Mantell
Seconded by Mrs. Lillian Tolensky

Resolved that the agenda be approved.

Carried.

1.1 **Declaration of Conflict of Pecuniary Interest**

None.

1.2 **Delegation**

None.

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1.3 **Chair's Remarks:**

CHAIR'S INDIGENOUS LAND ACKNOWLEDGMENT

Before we begin today's meeting, we would like to acknowledge the traditional lands as described by the Williams Treaties of 1923 that we are grateful to have the opportunity to gather on today.

We acknowledge our presence on the traditional territory of many Indigenous Nations who have and continue to call this territory home including the Wendat, Anishnabek Nation, the Haudenosaunee Confederacy, the Mississaugas of Lake Scugog, Rice Lake and Mud Lake and Alderville First Nation.

The Chair explained that the acknowledgment should open the doors to discussion on Indigenous issues.

Mr. Hendriks advised the Board that due to agenda scheduling concerns at the City the Working Group Presentation to Council would be pushed back to the November 18, 2019 General Committee Meeting.

There was some discussion on ramifications (if any) on the change.

2.0 **Consent Agenda:**

The Chair mentioned that in future the Minutes may be pulled out of the Consent Agenda and placed under a separate agenda item as per the suggestion by Catherine Raso, CMR Consulting.

Moved by Mr. Alick Siu
Seconded by Mr. Anthony Lewis

Resolved that the Consent Agenda comprising Agenda items 2.0 to 2.3.2 and the same are hereby approved as written and the CEO of the Library is hereby authorized and directed to take such action that may be necessary to give effect to the recommendations as therein contained:

2.1 Minutes of Regular Meeting, September 23, 2019

2.2 Declaration of Due Diligence by the CEO

2.3 Communication and Correspondence:

2.3.1 Markham Review: Comics Culture Workshop

2.3.2 Markham Review: PechaKucha

Carried.

3.0 **CEO's Highlights:**

CEO Designate, Michelle Sawh pointed out a few items of note within the CEO's Highlights October 2019:

- Change of Ministry name to "Ministry of Heritage, Sport, Tourism and Culture Industries"
- The Award of Request for proposed Markham Public Library Material and Processing Services was approved by General Committee October 7, 2019

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- 2019 Integrated Leisure Master Plan Update: Plan went to General Committee October 7, 2019 and staff was requested to report back to General Committee before the end of November 2019 with any further feedback received. Tentative date is November 4, 2019.
- 2020 Budget Process: Reported that Catherine Biss CEO, and Michelle Sawh, Director, Administration met with Councillors in order to provide an overview of the Library's capital budget request along with an update on the Library's operating budget. This provided the Councillors with the opportunity to ask questions and provide input and advice. The CEO will be presenting the budget requests to the Council Budget Subcommittee on Wednesday, November 6, 2020.
- All Candidates Meetings; Staff report that there were two meetings held, one in the ridings of Markham-Thornhill and one in Markham Stouffville. The meetings were well attended. The community was also invited to watch the event remotely through livestreaming and were given the opportunity to pose questions through the library's Facebook and Twitter accounts.
The Library received positive feedback from the candidates and the community.

Moved by Ms. Margaret McGrory
Seconded by Mr. Edward Choi

Resolved that the report entitled "CEO's Highlight's October, 2019" be received.
Carried.

4.0 **Annual Monthly Policy Review** (To be undertaken at the January meeting)

5.0 **Internal Monitoring Reports:** (Compliance list of internal monitoring reports and discussion led by members)

Deferred to November due to Policy Governance workshop.

7.0 **Governance:**

7.1 **Revised By-Laws (September 2019)**

Moved by Mrs. Lillian Tolensky
Seconded by Mr. Alick Siu

Resolved that the Board receives the revised version of the Markham Public Library By-Laws effective September 2019.

Carried.

8.0 **Ownership Linkage**

8.1 **Input from Board Members**

The Chair mentioned the Provincial government's decision not to pursue further consideration of amalgamating services within select municipalities.

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Changes to the Public Libraries Act were also discussed including decreasing the number of annual meetings required and the citizenship criteria for Library Board members. Mr. Hendriks advised that there is not enough information available at this time to propose changes that will be mandated by individual boards.

9.0 **Board Advocacy**

10.0 **Education:**

10.1 **Board Education Plan for 2020**

The Chair advised the Board that the education suggestions for 2020 were straight forward and there could be some adjustments to the schedule later on in the year if required.

Moved by Mr. Alick Siu
Seconded by Mrs. Pearl Mantell

Resolved that the report entitled “Board Education Plan 2020” be received.

Carried.

11.0 **Incidental Information**

12.0 **New Business**

13.0 **Board Evaluation :**

13.1 **Questionnaire Results: Performance of Individual Board Members**

Moved by Mr. Alick Siu
Seconded by Councillor Andrew Keyes

Resolved that the report entitled “questionnaire Results: Performance of Individual Board Members “be received.

Carried.

14.0 **In Camera Agenda**

None.

15.0 **Adjournment**

Moved by Mr. Edward Choi that the meeting be adjourned at 10:00 p.m.