

**FRIENDS OF THE MARKHAM MUSEUM BOARD MEETING**  
**Meeting No. 81**  
**Markham Museum, Mount Joy Staff Room**  
**May 8, 2019, 5:00 p.m.**

<b>In Attendance:</b>	<b>Regrets:</b>
Doug Worsley, Vice Chair	Bill Crothers, Chair
Wendy Kadlovski, Treasurer	Sue Smitko
Lorne Smith	Anisa Anwar
Anna Masci	Athena Hurezeanu
Jill ten Cate	
Councillor Karen Rea	
Councillor Andrew Keyes	
<i>Ex Officio:</i>	<i>Guests:</i>
Cathy Molloy, Museum Director	Vivian Ng, Museum Youth Volunteer

**1. CALL TO ORDER AND OPENING REMARKS**

The meeting of the Friends of the Markham Museum Board was called to order at 5:03 p.m. with D. Worsley acting as Chair.

**2. DECLARATIONS**

Nil.

**3. ADDITIONS/CHANGES TO THE AGENDA**

Moved By: L. Smith

Seconded By: W. Kadlovski

**THAT** the agenda for the May 8, 2019 meeting be approved as distributed.

**Carried. (3.1)**

**4. REGRETS**

B. Crothers and S. Smitko sent their regrets.

**5. ADOPTION OF MINUTES OF MEETING**

Moved By: A. Masci

Seconded By: J. Cate

**THAT** the minutes of the Friends of the Markham Museum meeting on April 10, 2019 be approved as amended.

**Carried. (5.1)**

**6. BUSINESS ARISING FROM THE MINUTES**

- a) AGM Discussion: The Board reviewed the AGM report which will be formally presented at the AGM on May 28.
- b) Disbursement Guidelines: The Board discussed the latest draft. Disbursement of funds is not specifically mentioned in the MOU. Will spend more time working on the

final version while consulting with the City's Legal department before submitting to Council for final approval.

**7. NEW BUSINESS**

Nil.

**8. DIRECTOR'S REPORT**

C. Molloy spoke briefly about recent events at the Museum. A new gate will soon be installed at the north side of the site that will be more secure, but also provide more convenient access to City staff and partner groups such as the Markham Little Theatre and Markham Historical Society using a pin pad or card swipe. Work continues on the new park to the north, which has required careful management to ensure continued access to our north driveway. The Museum will celebrate International Museum Day on May 18<sup>th</sup> and offer free admission to visitors along with special activities. This day will also be the last day of our extremely popular, award winning exhibition "Geared for Growing", so that we may begin installing our newly developed exhibition "Markham Moves". This exciting new exhibition will open to the public on June 8.

Moved by W. Kadlovski

Seconded by A. Masci

**THAT** the Board receives the Director's report.

**Carried. (8.1)**

**9. TREASURER'S REPORT**

Moved by W. Kadlovski

Seconded by A. Masci

**THAT** the 2018 Financial Statements, as presented, shall be submitted for approval at the Annual General Meeting.

**Carried. (9.1)**

**10. YOUTH MEMBER REPORT**

No report.

**11. COMMITTEE REPORTS**

a) Collections Committee: The committee submitted three reports (Attachments B, C and D).

Moved by A. Masci

Seconded by J. Cate

**THAT** the list of artifacts for deaccession (attachment C) from the Saw Mill and Honey House Collection (in Chapman House) be approved for acceptance and submitted to the City of Markham for final approval.

**Carried. (11.a)**

b) Development Committee: Artisan show on hold due to a date conflict. Partnership event with Markham Little Theatre is going strong and tickets are already being sold through Flato Markham Theatre's system. The event will be held on September 5.

c) Executive Committee: Has not met recently.

- d) Book Marketing Committee: Book sales are slow. Spoke with a few Councillors who will put us in their newsletters.

**12. MARKHAM HISTORICAL SOCIETY REPORT**

Next Monday, May 13 is pie night, with guest speaker Maureen Jennings, the author of Murdoch Mysteries. Tour to Grand River on June 11, already sold out. Currently working on updating the logo and developing a mission statement. Later, we will create a website.

**13. OTHER BUSINESS**

Nil.

**14. NEXT MEETING**

The Chair informed the Board that the next meeting would be held on June 12 at 5 p.m. in the Mount Joy Staff Room at Markham Museum.

**15. ADJOURNMENT**

Moved by: W. Kadlovski

**THAT** the May 8, 2019 meeting of the Friends of the Markham Museum Board be adjourned.

**Carried. (15.1)**

Meeting adjourned 6:00 p.m.

**ATTACHMENT A**

**COLLECTIONS COMMITTEE BRIEF**

April 17, 2019

The Collections Committee met on April 17, 2019 for discussion regarding donations to the Museum, support for a new acquisition and other business.

**Exhibitions:**

Staff confirmed the exhibition plans for the 2019/20 calendar year:

- Main Gallery: Geared for Growing: Markham's Agricultural History (produced in-house) – October 2017 to May 2019 (extended)
- Mezzanine: From the Ground Up – Ongoing – end date to be confirmed
- Kinee Barn: related to the agricultural community – dates not established.
- Markham Moves: exhibit extended to January 2021 and kid friendly.
- Markham Superheroes: 2020

**Collections Management:**

Staff provided updates regarding documentation, conservation, curatorial & archives services, and volunteer activities.

A major focus of the 2019/20 work plan for the curatorial area will be collection analysis and review of the Collection Policy and Procedure Manual.

**Grant Updates:**

- Provincial (CMOG) operating grant deadline is June 2019.
- Young Canada Works – funding for two interns confirmed for 2019.
- Museum is requesting a further YCW internship for Collections Review.

**Donations**

The committee reviewed new proposed donations to the collection for the year 2019.

Permanent Collection

- Apple picking basket.

Other items presented for review included:

Permanent Collection;

- 1912 Mongolia School (SS 22) picture
- UHS jacket
- Markham Waxers jersey and Markham rugby sweatshirt

Teaching Collection:

- n.a.

The Curator advised the committee that the museum is still in negotiations for the collection of Canadian glass oil lamps. That collection may be coming forward by the end of 2019..

**Committee**

It has been agreed to schedule additional meetings (July & August) for the deaccession of artifacts from the collection.

**ATTACHMENT B**

COLLECTIONS MANAGEMENT BRIEF

April 17, 2019

The Collections Management Committee met on April 17, 2019 for review of artifacts selected for deaccession from the collection of Markham Museum, that will be presented to the City of Markham through the Friends of Markham Museum.

**Artifacts for Discussion:**

Members of the committee were presented by museum staff with a comprehensive list of artifacts from the Saw Mill and Honey House Collection (in Chapman House) that are slated for deaccession (indicated by “NO” pass). These assessed artifacts were discussed individually in detail by committee members and museum staff to ascertain that the items should be deaccessioned. The list also includes artifacts that are to remain within the collection.

**Approval:**

**Motion by Jill Ten Cate, seconded by Bill Crothers** that the list (attached) of artifacts for deaccession from the Saw Mill and Honey House Collection (in Chapman House) be submitted to the Friends of the Markham Museum for further approval, with final submittal to the City of Markham. **Motion carried.**

**Closing comments:**

Thanks were expressed to the staff for the professional submittal of the archival material that was reviewed.

Collections Review will continue at our next meeting, scheduled for July 16, 2019.

**ATTACHMENT C**



Attachment C -  
Batch 11 - April 17 2