



**FOURTH MEETING OF THE
2019 BUDGET COMMITTEE
COUNCIL CHAMBER, MARKHAM CIVIC CENTRE
JANUARY 29, 2019
9:00 AM**

MINUTES

Attendance:

<p>Members Present: Councillor Amanda Collucci, Budget Chief Councillor Andrew Keys, Vice-Chair Deputy Mayor Don Hamilton Councillor Karen Rea Councillor Keith Irish Councillor Reid McAlpine Councillor Khalid Usman</p> <p>Guests: Regional Councillor Jack Heath Mayor Frank Scarpitti (ex-officio) Councillor Isa Lee</p> <p>Regrets: None</p>	<p>Staff Present: Andy Taylor, Chief Administrative Officer Trinela Cane, Commissioner of Corporate Services Brenda Librecz, Commissioner of Community & Fire Services Arvin Prasad, Commissioner of Development Services Catherine Conrad, City Solicitor Catherine Biss, Chief Executive Officer, Markham Public Libraries Graham Seaman, Director of Sustainability Mary Creighton, Director of Recreation Joel Lustig, Treasurer Andrea Tang, Senior Manager of Financial Planning Jonathan Tate, Senior Business Analyst Jay Pak, Senior Financial Analyst Laura Gold, Council/Committee Coordinator</p>
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The Budget Committee convened at 9:01 am with Councillor Amanda Collucci in the Chair.

1. Approval of the Minutes

Moved by Regional Councillor Reid McAlpine

Seconded by Deputy Mayor Don Hamilton

That the January 18, 2019 Budget Committee Minutes be approved as presented.

Carried

2. Confidential Session

Moved by Councillor Andrew Keyes

Seconded by Councillor Keith Irish

That, in accordance with Section 239 (c) of the Municipal Act, Budget Committee resolve into an in-camera session at 9:04 am to discuss the following confidential matters:

- 1) A proposed or pending acquisition or disposition of land by the municipality or local board (Capital Budget Item No. 19086 Salt Barn)**
- 2) A proposed or pending acquisition or disposition of land by the municipality or local board (Capital Budget Item No. 19088 Stabilization of Structures at 3565 19th Avenue)**

CARRIED

Moved by Deputy Mayor Hamilton

Seconded by Councillor Keith Irish

That the Budget Committee resolve its in-camera session at 10:05 am.

CARRIED

Moved by Councillor Karen Rea

Seconded by Khalid Usman

That the Budget Committee approve Asset Management Capital Budget item 19086 -Salt Barn.

CARRIED

The Budget Committee deferred the decision on Capital Budget Item No. 19088 Stabilization of Structures at 3565 19th Avenue to a future Budget Committee meeting.

Joel Lustig, Treasurer advised that Brian Lee, Director of Engineering, will provide more details on the following projects with budget requests greater than \$1M: #19031 Bike Sharing Implementation Program, #19035 Hwy 404 Mid-block crossing North of 16th and Cachet Woods, #19037 John Street Multi-Use Pathway Cross-Rides, and #19042 Miller Pond Site Preparation and Property Acquisition at a future Budget Committee meeting.

3. Review of the Capital Budget

Markham Public Library Capital Budget Items

Catherine Biss, Chief Executive Officer, Markham Public Libraries was in attendance to answer questions regarding the Library Capital Budget Items.

Item	Total Cost	Discussion
19167 Customer Service Improvement (E-Resources)	\$52,800	<p>A Committee Member asked if additional resources will continue to be required to support the library's e-resources.</p> <p>Staff advised they will be using Library collections budget to fund e-resources in the future. Staff advised that publishers charge high amounts for e-resources, and there is demand for both printed books and e-books. The Library will utilize more of its collection budget each year on e-books as the diversion from printed books to e-books takes place over time.</p>
19168 Library Collections	\$2,048,925	
19169 Library Furniture, Equipment & Shelving Replacement	\$141,000	

Moved by Mayor Frank Scarpitti

Seconded by Councillor Andrew Keyes

That the Budget Committee approve the Library Capital Budget Items.

Carried

Extending Library Hours on Sundays

A letter from Ben Hendricks, Chair of the Markham Public Library Board, was presented to the Committee with a request to extend hours on Sundays at the Cornell Public Library and Milliken Mills Public Library. The incremental cost will be \$50,366.78.

A Committee Member requested that an analysis on library usage (on all days of the week) be presented to the Budget Committee. It was suggested to explore the option of modifying library hours to accommodate extended hours on Sunday without incurring additional costs.

A Committee Member also suggested that library hours should be consistent across Markham.

A Committee Member presented the idea of having study rooms elsewhere in the Community Centre that can be used outside of library hours to meet student demand for longer library hours.

Moved by Mayor Frank Scarpitti

Seconded by Councillor Karen Rea

That the Budget Committee defer the Markham Public Library Board's request to the end of the budget process when more information is available on library usage.

Carried

Recreation Services

Mary Creighton, Director of Recreation was in attendance to answer questions on the Recreation Capital Budget Items.

Item	Total Cost	Discussion
19099 – Angus Glen C.C Mixing Valves	\$32,600	
19100 – Boiler Tank Relining	\$14,200	
19101 – Library Carpet	\$68,200	A Committee Member inquired why carpet replacement at the library is more expensive than carpet replacement at other facilities. Staff advised the cost is higher as it includes the cost of moving the library shelves.
19102 – Library Hanger System	\$20,400	
19103 – Power Washers	\$24,400	
19104 – Pump Replacement	\$26,500	
19105 – Score Clock Replacement	\$25,400	
19106 – Vestibule Heaters	\$13,300	
19107 – Wayfinding Signage	\$36,800	
19108 – Angus Glen Tennis Centre Clubhouse Painting	\$18,400	
19109 – Angus Glen Tennis Centre Netting	\$20,500	
19110 – Arena Ice Plant Monitoring System	\$131,100	
19111 – Armadale C.C. Flooring	\$46,000	
19112 – Armadale C.C. Exhaust Fan Replacement	\$22,900	
19113 – Armadale C.C. Heater Replacement	\$21,700	
19114 – Camp Chimo Canoe Dock	\$5,100	
19115 – Camp Chimo Challenge Course Equipment	\$21,400	
19116 – Centennial C.C. Pool Equipment Refurbishment	\$18,800	
19117 – Clatworthy Arena – Audio Equipment	\$14,800	
19118 - Clatworthy Arena – Walk Behind Floor Scrubber	\$9,700	

19119 - Clatworthy Arena – Arena Condensor	\$85,400	
19120 – Cornell C.C – Chlorine Tank Relocation	\$10,200	<p>A Committee Member inquired if the cost could be covered under warranty.</p> <p>Staff advised that warranty had expired. Staff added that it would not be covered under warranty as it was a design issue.</p>
19121 - Cornell C.C – Fitness Sauna Wood Replacement	\$24,000	
19122 – Crosby C.C. Ceiling Tiles	\$31,500	
19123 - Cornell C.C Low Emissivity Ceiling	\$71,500	
19125 – Heintzman House Industrial Refrigerator	\$6,700	
19127- ILMP – Optimization of Outdoor Sport Fields	\$35,600	<p>A Committee Member asked for more information on the study and if the consultant will work closely with local sports groups. It was also asked if sports strategy/sports parks will be included in the study.</p> <p>Staff advised that the City will be hiring a consultant to look for opportunities and deficiencies in regards to the City's outdoor sports fields. The consultant will conduct the study working closely with sports groups.</p> <p>Staff advised that there will be an opportunity to discuss parks strategy/sports park when Staff brings forward the Integrated Leisure Master Plan update.</p>
19129 Milliken Mills C.C.- Library, Pool, and Arena Doors	\$109,900	
19130 Milliken Mills C.C. – Exhaust Fan Replacement	\$78,900	
19131 Milliken Mills C.C. – Pool Mechanical Replacement	\$255,400	
19132 Milliken Mills C.C. – Pool Pressure Washer Replacement	\$10,200	<p>A Committee Member inquired why the price of the power washers vary from project to project.</p> <p>Staff advised that the cost of the pressure washer varies based on the size and power of the pressure washer being purchased.</p>
19133 Milliken Mills C.C. – Pool Ramp Tile Conversion	\$40,700	

19134 Milliken Mills C.C. – Storage Unit Replacement	\$113,700	<p>A Committee Member inquired on the cost of the storage units.</p> <p>Staff advised that they are large storage units. There is no off the shelf product due to the height and width. Staff are exploring to determine if there are other products at lower costs.</p>
19135 Milliken Mills C.C. – Vinyl Tile Replacement	\$37,700	
19136 Milliken Mills C.C. – West Patio Restoration	\$129,700	
19137 Milliken Mills C.C. – Universal Change Room – Phase 2 of 2	\$1,361,600	<p>Director Creighton provided a presentation on this Capital Budget Item.</p> <p>Staff advised that universal change rooms are required for safety purposes, as a child over the age of 7 must enter the gender specific change room of their gender.</p> <p>Councillor Isa Lee advised that Ward 8 residents have expressed concern with respect to the universal change room concept being proposed. A petition of 300 signatures was presented to the Committee. The petition was signed mostly by seniors whose preference is for gender specific change rooms.</p> <p>An option of having gender specific change rooms during the day Monday to Friday, and transition to Universal Change Room for the evenings and weekend was proposed to the Committee as a possible solution to the seniors' concerns.</p> <p>Committee briefly discussed expanding the pool area and moving the aquatics staff office to make more room for gender specific, and a universal change room. Staff advised that the aquatics staff office needs to be centrally located so that staff can see the whole pool from the office.</p> <p>Committee recommended that the funding be approved and that another community meeting be held on the matter. It also requested that staff</p>

		to explore a different concept for the showers that would offer more privacy.
19138 Morgan Pool Revitalization – Construction Phase 2 of 2	\$2,335,400	<p>A Committee Member asked if the pool was being enlarged.</p> <p>It was advised that different options were looked at for the revitalization of Morgan Pool, but based on the feedback from the community the pool will remain rectangular in shape and will not be enlarged.</p> <p>A Committee Member inquired when the results from the Integrated Leisure Master Plan will be available and if the report will address deficiencies in City pools (e.g. like deficiencies in the accessibility features of the pool).</p> <p>Staff advised that the study will address deficiencies in City pools and that an initial presentation on the consultant's findings will be presented end of March/early April, followed by a final review 1 month after.</p>
19139 Mount Joy C.C. Arena Score Clock	\$12,700	
19140 Mount Joy C.C. Painting	\$42,700	
19141 Mount Joy C.C. Indoor Soccer Lighting Replacement	\$40,700	
19142 Old Unionville Library Electrical Replacement	\$5,300	
19144 Pingle House Carpet Replacement	\$5,300	
19145 Recreation AED Program	\$18,100	
19146 Recreation Aquatic Equipment	\$70,400	
19147 Recreation Fitness Equipment	\$160,200	
19148 Recreation Membership Model Study	\$50,900	<p>A Committee Member inquired if this study is required.</p> <p>Staff advised that the study will explore full scope of membership models and include financial analyses, for example the City may look at a YMCA type of model as one option. The study will identify ways to increase resident participation.</p>
19149 Recreation Pool Grouting	\$50,000	

19150 Recreation Program Equipment	\$81,200	
19151 Recreation Tables and Chairs Replacement	\$52,700	
19152 Rouge River C.C. Automatic Door Replacement	\$5,200	
19153 Rouge River C.C. Flooring Replacement	\$17,300	
19154 Rouge River C.C. Mechanical Unit Replacement	\$120,800	
19155 Rouge River C.C. Overhead Door and Exhaust Fan Replacement	\$58,900	
19156 St Roberts Soccer Dome LED Lighting Replacement	\$25,400	
19157 Thornhill C.C. Industrial Kitchen Equipment	\$7,500	
19158 Thornhill C.C. Main Hall Refurbishment	\$60,300	
19159 Thornhill C.C. - Seniors Centre Flooring Refurbishment	\$24,700	
19160 Thornhill C.C. -Therapy Pool Filter	\$11,500	
19161 Thornlea Pool – Air Compressor Replacement	\$6,800	
19162 Thornlea Pool – Door Replacement	\$27,000	
19163 Thornlea Pool – Painting	\$13,000	
19164 Thornlea Pool – LED Lighting Replacement	\$20,000	
19165 Thornlea Pool – Lighting Fixture Replacement	\$21,500	
19166 Water Street Senior Centre Roof Top Unite (Replacement)	\$19,500	<p>A Committee Member asked why one roof was being replaced after 15 years and 30 years for another roof.</p> <p>Staff advised that the life cycle of a roof is typically around 15 years, but through proper maintenance of the roof the life cycle can sometimes be extended.</p>

Moved by Deputy Mayor Don Hamilton

Seconded by Councillor Reid McAlpine

That the Recreation Capital Budget Items be approved as presented.

Carried

Operations Roads

Morgan Jones, Director of Operations was in attendance to answer questions regarding the Operations-Roads Capital Budget Items.

Item	Total Cost	Discussion
19170 Asphalt Resurfacing	\$6,730,200	<p>Director Jones provided an oral presentation on the City's Asphalt Resurfacing Program.</p> <p>Committee requested that the 2019 pavement condition results be presented to the General Committee.</p> <p>Staff advised that the results would be tabled to General Committee in September 2019.</p> <p>A Committee Member asked if the budget for the program has been increased to reflect growth.</p> <p>Staff advised that the 2019 budget for the program was increased by \$400k when compared to the 2018 budget.</p>
19171 Boulevard Repair		
19172 Bridge Structure Preventative Maintenance – Roads		
19173 City Owned Entrance Feature Rehabilitation		
19174 City Owned Fence Replacement Program		Staff clarified that the lengths of fence being replaced vary in length.
19175 Don Mills Storm Channel		
19176 Emergency Repairs		
19177 Guiderails – Install/Repair/Upgrade		
19178 Incremental Growth Related Winter Maintenance Vehicles		
19179 Localized Repairs Curb & Sidewalk	Pre-Approved	<p>A Committee Member inquired about how sidewalks are selected for repair.</p> <p>Staff advised that sidewalks are repaired based on priority.</p>

19181 Parking Lots Rehabilitation		<p>A Committee Member asked how long a sidewalk would be replaced from the time it was marked.</p> <p>Staff advised that it would generally take 1 to 2 years. If the sidewalk is not included in the current year's program, it will be included in next year's program.</p>
19182 Retaining Walls Program		
19183 Storm Water Retention Pond Maintenance Program		

Moved by Deputy Mayor Don Hamilton

Seconded by Councillor Karen Rea

That the Budget Committee approve the Operations - Roads Capital Budget Items be approved.

Carried

Operations - Parks

Morgan Jones, Director of Operations was in attendance to answer questions regarding the Operations-Parks Capital Budget Items.

Item	Total Cost	Discussion
19184 Bleachers (Metal) Replacement – James Edward Park		
19185 Bridge Structure Preventative Maintenance – Parks		
19186 Cemetery Fence Repair		<p>A Committee Member asked if a rod iron fence could be put up at Markham cemeteries instead of the standard chain fence, specifically requesting that this type of fence be put up at Hagerman West Cemetery.</p> <p>Staff advised that the program is based on replacing like for like items. Staff will advise the incremental costs.</p>
19187 City Park Furniture/Amenities		<p>Committee asked if the City could standardize park amenities, like benches.</p> <p>Staff advised that they have been working towards the standardization of park amenities</p>

		through the life cycle replacement of these items.
19188 Court Resurfacing/ Reconstruction		
19189 Fence (Backstop and Outfield)		
19190 Fence (Tennis Courts)		
19191 Floodlights, Poles & Cross Arms Replacement		Staff clarified that budget request varies year over year based on the number of poles being replaced and type of poles. This year's request is higher due to replacement of a concrete pole which costs more.
19193 Planter Replacement		<p>A Committee Member suggested that staff look at less expensive ways of beautifying Civic Centre, so that funds can be re-directed to beautify other City facilities.</p> <p>Staff advised that planters are used to beautify Civic Centre and are used as a soft approach for security purposes.</p>
19196 Rejuvenation of Community Centres Landscapes – Year 2 of 3		
19197 Relamping & Fixture Refurbishment		
19198 Replacement of Recycling Containers		<p>A Committee Member inquired if the City is able to recycle materials collected from recycling bins in parks.</p> <p>Staff advised that most materials are contaminated and cannot be recycled.</p>
19200 Markham Trees for Tomorrow		<p>A Committee Member inquired if there were any opportunities to grow this program.</p> <p>Staff advised that City is currently conducting a forestry study which may present opportunities to increase Markham's tree canopy. Staff will bring forward a report to General Committee in Q1 or Q2 with data on effectiveness of program and survival rate.</p>
19201 Shade Structure Replacement/ Refurbishment		
19202 Sportsfield Maintenance & Reconstruction		
19203 Stairway Repair		

Moved by Councillor Keith Irish

Seconded by Councillor Karen Rea

That the Budget Committee approved the Operations – Parks Capital Budget Items.

Carried

4. Budget Committee Meeting Schedule

The Committee agreed to extend the time of the February 5, 2019 Budget Committee meeting.

Moved by Councillor Khalid Usman

Seconded by Councillor Karen Rea

That the February 5, 2019 Budget Committee be held from 9:00 am to 12:30 pm.

Carried

5. Adjournment

Moved by Councillor Karen Rea

Seconded by Councillor Reid McAlpine

That the Budget Committee adjourn at 12:41 pm.

Carried