



**SECOND MEETING OF THE  
2019 BUDGET COMMITTEE  
COUNCIL CHAMBER, MARKHAM CIVIC CENTRE  
JANUARY 22, 2019  
9:30 PM**

**MINUTES**

**Attendance:**

<b>Members Present:</b> Councillor Amanda Collucci, Budget Chief Councillor Andrew Keys, Vice-Chair Deputy Mayor Don Hamilton Councillor Karen Rea Councillor Keith Irish Councillor Reid McAlpine Councillor Khalid Usman  <b>Guests:</b> Regional Councillor Jack Heath Regional Councillor Jim Jones  <b>Regrets:</b> None	<b>Staff Present:</b> Andy Taylor, Chief Administrative Officer Trinela Cane, Commissioner of Corporate Services Brenda Librecz, Commissioner of Community & Fire Services Arvin Prasad, Commissioner of Development Services Catherine Conrad, City Solicitor Stephen Chait, Director of Economic Growth, Culture & Entrepreneurship Biju Karumanchery, Director of Planning and Urban Design Eric Lariviere, Manager of Flato Markham Theatre Brian Lee, Director of Engineering Joel Lustig, Treasurer Cathy Molloy, Manager of Markham Museum Niamh O'Laoghaire, Manager of Varley Gallery Andrea Tang, Senior Manager of Financial Planning Matthew Vetere, Senior Financial Analyst Jonathan Tate, Senior Business Analyst Laura Gold, Council/Committee Coordinator
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The Budget Committee convened at 9:33 am with Councillor Amanda Collucci presiding as Chair.

## **1. Review of the Capital Budget**

### **Feedback on the Capital Budget Review Process**

A Committee Member inquired how the budget was developed prior to it being presented to the Budget Committee. It was suggested to provide more background information such as presenting profit and loss statements on each business units prior to the review of the operating

and capital budgets in order to have a better understanding on the big picture/context on what's being presented.

Staff provided an overview of how the City's Capital Budget is developed, advising that projects were identified through the business planning process. As well, masterplans, reserve studies and DC background study were considered when developing the budget. Projects were reviewed and prioritized by Director's Forum and the Executive Leadership Team.

Staff also advised that the total proposed capital budget was \$126M of which \$47M was from the Life Cycle Replacement and Capital Reserve Fund and Waterworks Reserve for asset replacements/rehabilitation programs as identified through the reserve studies and confirmed the need for replacements by condition assessments. Another \$47M was from Development Charges for growth related projects which were guided by the Development Charge Background Study that was approved by Council in 2017.

A Committee Member suggested to present a summary on three to five year capital expenditures on City facilities to the Budget Committee as part of the Budget process.

### **Development Services Committee**

#### **Culture, Museum, Theatre and Art Centre Capital Budget Items**

Stephen Chait, Director of Economic Development & Culture was in attendance to answer questions regarding the Culture, Museum, Theatre, and Art Centre Capital Budget Items.

#### Culture

Item	Total Cost	Discussion
19001 Public Art Program	\$145,000	<p>A Committee Member inquired if the Public Art Acquisition Reserve receives funds from developers and how public art decisions are made.</p> <p>Staff advised that the City receives voluntary contributions for public art from developers that are deposited to the Public Art Acquisition Reserve.</p> <p>A Public Art Master Plan is being created to guide the City on placement and selection of public art. The plan will help the City be more strategic in its decisions with respect to public art. The public will be consulted on the proposed plan. It is anticipated that the plan will go to Council for approval in June 2019.</p>

Item	Total Cost	Discussion
		<p>The City has also incorporated public art into City facilities and assets (e.g. community centres and bridges).</p> <p>It was noted that these funds will also be used to fund the part time public art coordinator position. The contract position is required on a continual basis to administer the City's public art program.</p>

**Moved by Deputy Mayor Hamilton**

**Seconded by Councillor Karen Rea**

**That the Budget Committee approve Culture Capital Budget Item No. 19001.**

**Carried**

#### Museum

Item	Total Cost	Discussion
19002 - Chapman House Community Kitchen	\$586,200	<p>A Committee Member inquired the high cost of the project.</p> <p>Staff advised that the cost of the project is to restore the house (both exterior and interior) and to repurpose the Chapman House to a community kitchen. Staff advised that the house is a small bungalow with approximately 1500 square feet. The project is contingent on receiving the federal grant. The City is only eligible for the grant if both the exterior and interior of the house are restored.</p> <p>Staff advised that the community kitchen will generate net new revenues and programming resources. It makes the museum more attractive as a rental facility, and it adds programming opportunities connected to food and diversity.</p>

		A breakdown of the project's budget by component was presented.
19003 - Museum Site and Facility Maintenance	\$104,300	
19004 Wilson Variety Hall Usage Study – Phase 1 of 2	\$15,300	

**Moved by Councillor Khalid Usman**

**Seconded by Councillor Karen Rea**

**That the Budget Committee approve the Museum Capital Budget Items.**

**Carried**

Theatre

Item	Total Cost	Discussion
19005 – Audio Consoles & Microphone Replacement	\$344,100	A Committee Member inquired what happens to the audio equipment when it is replaced.  Staff advised that the used equipment is traded-in and.
19006 – Building Envelope Repairs	\$255,500	
19007 – Facility & Stage Maintenance	\$34,300	
19008 – Furniture & Carpet Replacement	\$140,400	A Committee Member inquired why a consultant was required to decide which furniture and carpet should be purchased for the Theatre lobby.  Staff advised that the consultant is required to maximize the use of the space and to ensure it is designed aesthetically.
19009 – Highway 7 Theatre Electronic Signs	\$91,600	Committee requested that the City provide a report to the General Committee on its emergency communication strategy.  Staff agreed to bring forward a report to a future General Committee on the City's emergency communication strategy and on some of the other features of the City's emergency management program, including

Item	Total Cost	Discussion
		<p>how information can be centrally coordinated and communicated, the development of common emergency messaging, and how the City is working with cultural groups to communicate and help residents in an emergency.</p> <p>A Committee Member inquired if the sign could also be used to promote City/Civic Centre events.</p> <p>Staff advised that electronic sign could be used to promote both theatre and community messaging.</p> <p>A sign for Civic Centre and the theatre will also be placed at Warden and Highway 7 as part the Civic Centre gateway project. The sign is not an electronic sign, but it will be lit.</p> <p>A Committee Member inquired if there was a Civic Centre Master Plan and suggested that the signs being put up at Civic Centre should be coordinated to ensure they complement each other and work well with the site as a whole.</p> <p>Staff advised that the City does not currently have a Master Plan for Civic Centre, but staff do collaborate on any work that is done at the facility or on its grounds.</p> <p>It was noted that Council may prioritize during its strategic planning process the creation of a Civic Centre Master Plan in this term of Council if it deems to be a high priority.</p>
10910 Unionville High School Boiler Replacement	\$252,000	Staff clarified that this project is to replace the heating source to the Theatre that is currently situated at the Unionville High School. The City is working with Markham District Energy Inc. (MDEI) and Unionville High (YRDSB) to determine the method of supplying the heat.

Item	Total Cost	Discussion
		<p>The funds need to be put aside as a placeholder to meet contractual obligations and so that the work can be done during in summer.</p> <p>A report will be brought forward to the General Committee on the matter.</p> <p>Staff advised that the President of MDEI is in active discussion with the High School. A boiler will not be required if MDE provides the service. However, it will still require funding to hook up to a centralized energy system.</p> <p>Committee requested that the title of this Capital Budget Item be updated to "Theatre Heating Supply".</p> <p>It was clarified that MDEI currently only provides cooling to the Theatre.</p>
19261 HVAC Consultation & Design	\$50,900	<p>A Committee Member asked if this item was connected to the replacement of the Theatre's heating system.</p> <p>Staff advised that the Theatre's HVAC system will be required to be updated when the new heating system is installed.</p>

### Theatre Accessibility

A Committee Member noted that an elevator needs to be installed between the first and second floor at the Theatre to make it more accessible, suggesting that this should be presented as a future capital budget item.

**Moved by Councillor Khalid Usman**

**Seconded by Councillor Andrew Keyes**

**That the Budget Committee approve that Theatre Capital Budget Items.**

**Carried**

### Art Centre

Item	Total Cost	Discussion
19011 Gallery Deacon Room Renovation	\$22,500	A Member asked how art acquisitions are made at the Gallery.

		<p>Staff advised that the Varley McKay Art Foundation of Markham funds art acquisitions and approves donations of art work to the Gallery. The cost of an acquisition may vary from \$3K to \$70K.</p> <p>A Committee Member advised that some Unionville residents were not pleased with the courtyard re-landscape and were concerned with the upkeep of the McKay Art Centre. Staff advised that a 2018 capital project was approved for the maintenance of the house which included interior and exterior painting, flooring and lighting around the facility. Exterior painting will be done in May 2019. It was delayed due to weather conditions.</p>
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**Moved by Deputy Mayor Don Hamilton**

**Seconded by Councillor Khalid Usman**

**That the Budget Committee approve the Art Centre Capital Budget Items.**

**Carried**

### **Planning & Design Capital Budget Items**

Biju Karumanchery, Director of Planning and Urban Design was in attendance to answer question regarding the planning, and design capital budget items.

#### Unionville Streetscape

A Committee Member suggested there should be funds in the 2019 budget for the Unionville Streetscape. Staff agreed to investigate if there was a possibility to put funds aside so that the project could be started in 2019.

#### Planning

Item	Total Cost	Discussion
19012 Accessibility & Age Friendly Guidelines	\$182,400	A Committee Member suggested staff to consider how building houses too close to the road and building three story townhomes impact accessibility and health when

		developing the accessibility & age friendly guidelines.
19013 Annual York Region Employment Survey	\$38,000	
19014 Consultant Studies	\$97,000	
19015 Designated Heritage Property Grant Program (Year 3 of 3)	\$30,000	
19016 Heritage Façade Improvements /Sign Replacement	\$15,000	
19017 Natural Heritage System Study (Phase one of two)	\$81,400	<p>A Committee Member requested that staff provide a presentation on this project at a future Development Services Committee meeting.</p> <p>Staff agreed that the presentation would identify all natural heritage features in the City (wetlands, woodlots and meadows) and identify ownership (City, private, other levels of government). Once this information is available and understood, then a management strategy will be established.</p> <p>It was noted that the Rouge National Park should be included in this inventory even though the lands are being transferred to the federal government.</p>
19019 Future Urban Area Natural Heritage Restoration Plan	\$45,800	
19020 Housing Strategy	\$100,000	<p>A Committee Member suggested that the City should identify possible solutions for affordable housing.</p> <p>Staff advised that the City is in the process of creating Inclusionary Zoning By-Law, which considers housing options and incentives that can be provided to developers to encourage them to develop these types of housing. The study will take some time to complete.</p>



		Staff have also been working with developers to include purpose-built second suites, coach houses and two story houses with a master bedroom on the main floor.
19021 LPAT/OMB Growth Related Hearings	\$305,300	<p>A Committee Member inquired the process if there is remaining budget or insufficient budget for a capital project.</p> <p>Staff advised that the remaining funds will be returned to the original funding source(s). As well, there is a policy that guides approval on requests for additional funds.</p>
19022 Planning & Design Staff Salary Recovery	\$498,300	<p>Clarification was requested on this project.</p> <p>Staff advised that this project is to fund staff who work on growth related projects that are funded by Development Charges.</p>
19023 Secondary Plans	\$178,100	<p>. A Committee Member inquired if the Study from 2008 can be used.</p> <p>Staff advised that the study was done in 2008, well before intensification along Hwy 48. Staff added that some of the concepts identified in the 2008 study could be considered.</p>

**Moved by Deputy Mayor Don Hamilton**

**Seconded by Councillor Karen Rea**

**That the Budget Committee approve the Planning Capital Budget Items.**

**Carried**

Design

Item	Total Cost	Discussion
19024 Berczy Beckett East Park – Design Construction	\$553,800	
19025 – Box Grove Park Pavilion and Washrooms - Design	\$138,400	
19026 – Cornell Centre NP and Woodlot Construction	\$996,800	
19027 – Cornell Park Maintenance Building - Construction	\$1,107,600	
19028 – Markham Centre Rouge-side Promenade Parks – Design	\$214,900	A Committee Member requested that a presentation on the larger vision of the park be provided at a future Development Services Committee Meeting once the issues with school have been resolved. They also noted that there is an issue with the number of bridges that cross the river at the Rouge Park Promenade.
19029 - Wismer Greenspire Parkette – Design and Construction	\$548,300	

**Moved by Deputy Mayor Don Hamilton**

**Seconded by Councillor Khalid Usman**

**That the Budget Committee approve the Design Capital Budget Items.**

**Carried**

## **2. Adjournment**

The Budget Committee adjourned at 12:01 pm