

General Committee Minutes

Meeting Number: 23
October 7, 2019, 9:30 AM - 3:00 PM
Council Chamber

Roll Call	Mayor Frank Scarpitti	Councillor Reid McAlpine
	Deputy Mayor Don Hamilton	Councillor Karen Rea
	Regional Councillor Jack Heath	Councillor Andrew Keyes
	Regional Councillor Joe Li	Councillor Amanda Collucci
	Regional Councillor Jim Jones	Councillor Khalid Usman
	Councillor Keith Irish	Councillor Isa Lee
Regrets	Councillor Alan Ho	
Staff	Andy Taylor, Chief Administrative Officer	Stephen Chait, Director of Economic Growth, Culture & Entrepreneurship
	Trinela Cane, Commissioner, Corporate Services	Biju Karumanchery, Director of Planning and Urban Design
	Brenda Librecz, Commissioner of Community & Fire Services	Morgan Jones, Director, Operations
	Claudia Storto, City Solicitor and Director of Human Resources	Hristina Giantsopoulos, Elections & Council/Committee Coordinator
	Bryan Frois, Chief of Staff	Alida Tari, Manager, Access & Privacy
	Phoebe Fu, Director of Environmental Services	Mark Visser, Senior Manager Strategy Innovation & Investments, Financial Services,
	Mary Creighton, Director of Recreation Services	

1. CALL TO ORDER

The General Committee meeting convened at the hour of 9:30 AM with Regional Councillor Jack Heath in the Chair. Councillor Khalid Usman assumed the Chair during the Notice of Motion section and Councillor Karen Rea Chaired Community Services Issues 8.1 and 11.1.

The Committee recessed at 11:21 AM and reconvened at 11:35 AM.

The Committee recessed at 12:45 PM and reconvened at 1:35 PM.

2. DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

3. APPROVAL OF PREVIOUS MINUTES

3.1 MINUTES OF THE SEPTEMBER 16, 2019 GENERAL COMMITTEE (16.0)

Moved by Councillor Reid McAlpine

Seconded by Councillor Andrew Keyes

1. That the minutes of the September 16, 2019 General Committee meeting be confirmed.

Carried

4. DEPUTATIONS

There were no deputations.

5. PETITIONS

There were no petitions.

6. PRESENTATIONS - COMMUNITY SERVICES ISSUES

6.1 STAFF AWARD RECOGNITION - MARKHAM BUSINESS SPORTS LEAGUE 3-PITCH CHAMPIONS (12.2.6)

Markham Business Sports League is a fun, yet competitive co-ed slow pitch league. It currently has 16 3-pitch teams that play on weekdays from various businesses located in Markham. The Markham Mavericks are largely comprised of City of Markham staff. The team has been around for close to 30 years and has won multiple championships.

The Mayor and Members of Council recognized and congratulated the Markham Mavericks on their championship. The Mayor thanked the members of the team for participating and building a sense of community within Markham.

7. PRESENTATIONS - FINANCE & ADMINISTRATIVE ISSUES

7.1 ASSET MANAGEMENT AUDIT (7.0)

Geoff Rodrigues, CPA, CA, CIA, CRMA, ORMP, MNP LLP, Auditor General, City of Markham, Veronica Bila Partner MNP, and Chris Wu, Manager MNP

delivered a PowerPoint presentation entitled "Report of the Auditor General – Asset Management Audit".

There was discussion about the difference between the City's current asset management practices and the requirements of the Provincial Legislation. Questions were asked about the City's current asset management practices relative to those of other municipalities, and the Auditor indicated that based on his experience, Markham is a leader in this area.

Committee was assured by Staff that City assets are in a state of good repair, based on the ongoing condition assessment of assets and planning for timely repair and rehabilitation.

Moved by Councillor Karen Rea

Seconded by Regional Councillor Jim Jones

1. That the presentation provided by Geoff Rodrigues, CPA, CA, CIA, CRMA, ORMP, MNP LLP, Auditor General, City of Markham, entitled "Report of the Auditor General – Asset Management Audit" be received; and,
2. That the report prepared by Geoff Rodrigues, CPA, CA, CIA, CRMA, ORMP, MNP LLP, Auditor General, City of Markham, entitled "City of Markham – Asset Management Audit" be received; and further,
3. **That staff be authorized and directed to proceed with the implementation of the management response as outlined in the Auditor's presentation.**

Carried

8. PRESENTATIONS - COMMUNITY SERVICES ISSUES

8.1 APPROVAL OF THE 2019 INTEGRATED LEISURE MASTER PLAN UPDATE (6.0)

B. Librecz, ext. 7761 , D. Walker, ext. 4414 and S. Tam, ext. 7533

Brenda Librecz, Commissioner Community and Fire Services introduced the 2019 Integrated Leisure Master Plan (ILMP) Update and thanked staff members: Arvin Prasad, Commissioner, Development Services; Biju Karumanchery, Director, Planning & Urban Design; Ronji Borooah, City Architect; Mary Creighton, Director, Recreation Services; Stephen Chait, Director, Economic Growth, Culture and Entrepreneurship; Catherine Biss, CEO Markham Public Library; Morgan Jones, Director, Operations; David Plant, Senior Manager, Parks, Horticulture and Forestry; Richard Fournier, Manager, Parks and Open Space Development; Debbie Walker, Director, Library Strategy and Planning;

Sara Tam, Manager, Business Planning and Innovation; and all their teams for their contributions in creating the plan.

Commissioner Librecz thanked Members of Council for their contributions and participation in the consultation process and indicated that consultations will continue throughout the ongoing development of the ILMP.

Commissioner Librecz, Steve Langlois, Principal Planner, Monteith Brown Planning Consultants, and Debbie Walker, Director, Library Strategy and Planning delivered a PowerPoint presentation on the ILMP.

The Mayor highlighted that the City had completed three major community centres & libraries within a very short timeframe with all successfully embraced by the community and noted the importance of this accomplishment.

The Committee discussed the 2010 ILMP plan and the fact that 77% of the recommendations were completed but requested that staff provide a memo outlining what has not been accomplished. The Committee discussed and suggested the following relative to the ILMP:

- Importance of future partnership opportunities
- Consider a pilot project of 'adventure playground'
- The need for increased numbers of benches in a wide variety of public spaces throughout the City of Markham
- The need for more than one Off-Leash dog park per Ward
- Increase outdoor winter activities
- Importance of a sports tourism strategy
- Importance of parks having accessible components
- Consider renaming the recommendation for the "West Markham" Community Centre (north of Highway 7) to "Northwest Markham Community Centre " and when the plan is updated change the boundaries of the districts.
- Potential extension of library hours in future to match retail hours

The need to improve the timing of new parks in new subdivisions and the timing to complete new park construction.

Commissioner Librecz advised the Committee that there is a need to ensure an alignment between management of parks and the construction of new parks to ensure the City meets the expectations our residents in a timely manner. A

joint commission (DSC & CFS) 5 year rolling parkland plan is a recommendation that will incorporate the provision standards in the ILMP and timelines for new park completion. All of the major recommendations will continue to be prioritized with the support of Members of Council through annual budgets and staff reports.

The Committee suggested that staff report back to General Committee prior to November 30, 2019 in order to have Members of Council provide any additional feedback to the Commissioner of Community & Fire Services.

Moved by Councillor Khalid Usman

Seconded by Councillor Andrew Keyes

1. That the presentation entitled "2019 Integrated Leisure Master Plan Update" be received; and,
2. That the report entitled "Approval of the 2019 Integrated Leisure Master Plan Update" be received; and,
3. **That staff be directed to report back to General Committee before the end of November 30, 2019 for approval of the ILMP with any further feedback received considering the plan from Members of Council; and,**
4. That Council direct the Commissioner of Community and Fire Services to incorporate the ILMP into annual Business Planning, Capital and Operating Budget processes and to report progress annually to Council; and further,
5. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

9. CONSENT REPORTS - FINANCE & ADMINISTRATIVE ISSUES

9.1 MINUTES OF THE MAY 13 2019, JUNE 17 AND JULY 29 2019 ADVISORY COMMITTEE ON ACCESSIBILITY (16.0)

There was discussion relative to a motion passed ensuring that trails are all accessible. It was suggested that Chreyl McConney-Wilson, Diversity Specialist provide an email to all Members of Council clarifying the request.

Moved by Councillor Karen Rea

Seconded by Deputy Mayor Don Hamilton

1. That the minutes of the May 13, 2019, June 17, 2019 and July 29, 2019 Advisory Committee on Accessibility meeting be received for information purposes.

Carried

9.2 MINUTES OF THE MAY 15, 2019 AND JUNE 19, 2019 ANIMAL CARE COMMITTEE (16.0)

Moved by Councillor Khalid Usman

Seconded by Councillor Andrew Keyes

1. That the minutes of the May 15, 2019 and June 19, 2019 Animal Care Committee meeting be received for information purposes.

Carried

9.3 MINUTES OF THE JUNE 20, 2019 MARKHAM ENVIRONMENTAL ADVISORY COMMITTEE (16.0)

Moved by Councillor Khalid Usman

Seconded by Councillor Andrew Keyes

1. That the minutes of the June 20, 2019 Markham Environmental Advisory Committee meeting be received for information purposes.

Carried

9.4 MINUTES OF THE MAY 29, 2019, JUNE 19, 2019, JULY 10, 2019, JULY 24, 2019 AND AUGUST 7, 2019 MARKHAM – MILLIKEN CHILDREN'S FESTIVAL COMMITTEE (16.0)

Moved by Councillor Khalid Usman

Seconded by Councillor Andrew Keyes

1. That the minutes of the May 29, 2019, June 19, 2019, July 10, 2019, July 24, 2019 and August 7, 2019 Markham-Milliken Children's Festival Committee meeting be received for information purposes.

Carried

9.5 MINUTES OF THE JULY 8, 2019 SPECIAL MARKHAM PUBLIC LIBRARY BOARD (16.0)

Moved by Councillor Khalid Usman
 Seconded by Councillor Andrew Keyes

1. That the minutes of the July 8, 2019 Special Markham Public Library Board meeting be received for information purposes.

Carried

9.6 MINUTES OF THE MAY 6, 2019 AND JUNE 3, 2019 RACE RELATIONS COMMITTEE (16.0)

Moved by Councillor Khalid Usman
 Seconded by Councillor Andrew Keyes

1. That the minutes of the May 6, 2019 and June 3, 2019 Race Relations Committee meeting be received for information purposes.

Carried

9.7 MINUTES OF THE JUNE 19, 2019, JULY 9, 2019, AUGUST 1, 2019 AND AUGUST 7, 2019 WASTE DIVERSION COMMITTEE (16.0)

Moved by Councillor Khalid Usman
 Seconded by Councillor Andrew Keyes

That the minutes of the June 19, 2019, July 9, 2019, August 1, 2019 and August 7, 2019 Waste Diversion Committee meeting be received for information purposes.

Carried

9.8 AWARD OF REQUEST FOR PROPOSAL 011-R-19 MARKHAM PUBLIC LIBRARY MATERIAL AND PROCESSING SERVICES (7.12)

D. Chung, ext. 2025

The Committee discussed the difference between the procurement process and budget process.

There was discussion relative to the number of vendors who submitted a bid to this contract. It was suggested that staff investigate if the vendor is willing to renegotiate a better price for the contract.

Moved by Councillor Karen Rea

Seconded by Deputy Mayor Don Hamilton

1. That the report entitled “Award of Request for Proposal 011-R-19 Markham Public Library Material and Processing Services” be received; and,
2. That the contract for Markham Public Library Material and Processing Services be awarded to the highest ranked / lowest priced bidder, Library Services Centre (LSC); and
3. That the term of the contract is for three (3) years with an option to renew for an additional two (2) one year periods in the total annual award amount of \$1,598,193.31 (inclusive of HST); 2020 - \$1,598,193.31*2021 - \$1,598,193.31*2022 - \$1,598,193.31*2023 - \$1,598,193.31**2024 - \$1,598,193.31**Total: \$7,990,966.55*For the three (3) year contract term (January 1, 2020 – December 31, 2022), costs will be at the same itemized pricing.**The two (2) optional renewal years (January 1, 2023 – December 31, 2024), costs will be adjusted based on the Consumer Price Index for All Items Toronto for the twelve (12) month period ending December in the applicable year. 2021 - 2024 is subject to Council approval; and,
4. That the contract in 2020 be funded from the 2020 project for Library Collections, subject to Council approval of the 2020 Capital Budget. Any future years 2021 – 2024 will be subject to Council approval of the annual budget; and,
5. That the Director of Library Administration & Operational Support, and Senior Manager of Procurement & Accounts Payable be authorized to exercise the option to renew the contract in years 4 and 5 subject to performance and Council approval of the annual budget; and further,
6. That staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

9.9 MEMORANDUM OF UNDERSTANDING REGARDING ADMINISTRATIVE MONETARY PENALTY (“AMP”) SYSTEM ON REGIONAL ROADS (2.17)

M. Killingsworth, ext. 2127

Moved by Deputy Mayor Don Hamilton

Seconded by Councillor Karen Rea

1. That the report entitled “Memorandum of Understanding regarding Administrative Monetary Penalties” be received; and,
2. That the Mayor and Clerk be authorized to execute a Memorandum of Understanding with the Region of York for the enforcement of parking infractions on Regional roads under the City’s AMP system in a form satisfactory to the City Solicitor.

Carried

10. PRESENTATIONS - FINANCE & ADMINISTRATIVE ISSUES

10.1 2020 WATER/WASTEWATER RATE (5.3 & 7.0)

V. Siu, ext. 2232

Phoebe Fu, Director Environmental Services, Veronica Siu, Senior Business Analyst delivered a PowerPoint presentation relative to the 2020 Water/Wastewater Rate Public Consultation Meeting.

The Committee briefly discussed "non-revenue" water and suggested that staff consider a more appropriate terminology. There was discussion regarding the current reserve funds and whether that is a sufficient amount.

Moved by Regional Councillor Jim Jones
Seconded by Councillor Amanda Collucci

1. That the presentation entitled “2020 Water/Wastewater Rate Public Consultation Meeting” be received and approved for presentation at the November 5th Public Consultation meeting; and,
2. That the report entitled “2020 Water/Wastewater Rate” be received; and,
3. That Staff be authorized to hold a public meeting on November 5, 2019 at 6:30 p.m. in the Council Chamber at the Civic Centre to gather resident feedback on the proposed 2020 water/wastewater rate increase of \$0.3500/m³ from \$4.4680/m³ to \$4.8180/m³; and,
4. That feedback received at the public meeting along with the proposed 2020 water/wastewater rate be put forward for consideration by Council at the November 13th Council meeting; and further,
5. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

11. REGULAR REPORTS - COMMUNITY SERVICES ISSUES

11.1 2020 RECREATION USER FEE - MARKET ANALYSIS (6.0)

M. Creighton, ext. 7515

The Committee discussed the user fee increase and acknowledged that they are justified.

The Committee inquired about a senior discount. Staff advised that there are different payment mechanisms for seniors and children and will provide a rate list.

The Committee congratulated Mary Creighton, Director of Recreation and staff for their work on preparing community children's programs in the event of a York Region School strike.

The Committee requested that staff report back with a user fee comparison between the City of Markham and the City of Toronto for future fee alignment.

Moved by Councillor Khalid Usman

Seconded by Regional Councillor Joe Li

1. That the report entitled "2020 Recreation User Fee - Market Analysis" be received; and,
2. That the 2020 Recreation Services additional user fees and permit increases based on market analysis be approved; and,
3. That a \$1.86 per hour increase, in addition to the Council approved increase, be applied to Adult Artificial Turf rentals be approved starting January 2020; and,
4. That the Non Prime Ice Arena fee be lowered to \$165.00, so that the fee matches the average rate amongst municipal comparators, and be approved starting January 2020; and,
5. That a \$6.00 per hour increase, in addition to the Council approved increase to the Aquatics Competitive Club community pool rental fee, be applied annually until the rental fee reaches the average rate amongst municipal comparators and be approved starting September 2020; and further,
6. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

12. MOTIONS

There were no motions.

13. NOTICES OF MOTION

13.1 CITY OF MARKHAM SINGLE-USE PLASTICS DECLARATION

Regional Councillor Jack Heath introduced a motion for the next General Committee meeting for a City of Markham Single-Use Plastics Declaration.

Moved by Regional Councillor Jack Heath
Seconded by Councillor Reid McAlpine

The Markham Declaration for Immediate Action on Single-Use Plastics & Litter

Moved by Regional Councillor Jack Heath
Seconded by Councillor Reid McAlpine

WHEREAS all Canadians have the right to live in clean, healthy and resilient communities, free of litter and single-use plastic-related pollution; and

WHEREAS decades of over-consumption of single-use plastics have led to a global environmental crisis with millions of tonnes of single-use plastics annually polluting our communities and waterways; and

WHEREAS most litter found during Canadian shoreline clean-ups include plastic bottles and caps, beverage cups and lids, shopping bags, straws, stir sticks, cutlery, take-out containers, etc.; and

WHEREAS single-use plastics are problematic because they slowly breakdown in the environment and are consumed by wildlife and marine life with profoundly negative impacts to our food chain and ultimately human health; and

WHEREAS the majority of single-use plastics originate from retail stores, food premises such as restaurants and grocery stores, convenience shops, beer & liquor outlets, temporary event vendors, etc.; and

WHEREAS businesses that supply or offer single-use plastics do not factor in the total life-cycle environmental costs of these items, such as litter clean-up and

disposal, as well as their toxic impact on humans, wildlife, marine life, soil, and water; and

WHEREAS in a recent national poll conducted by Friends of the Earth, 80 percent of Canadians support a ban on the production and use of single-use disposable plastic containers and packaging; and

WHEREAS the Canadian and Ontario governments have announced their intentions to address single-use plastics, but have taken no immediate concrete action; and

WHEREAS local governments like the City of Markham have taken a leadership role to mitigate pollution with bold action on textiles, waste diversion, air quality, and pesticide reduction; and

WHEREAS Markham, its residents and innovative business leaders are committed to taking immediate action to reduce single-use plastics; and

WHEREAS the cost of inaction is dramatically greater than the cost of action and, as a community, there is recognition that we are all in this together; therefore,

BE IT RESOLVED THAT:

1. Markham Council declares that, within three months of the adoption of this declaration the following single-use plastics must not be used by businesses serving consumers in Markham:
 - a. **Plastic film retail shopping bags.** If a retail shopping bag is necessary, it would be permissible to substitute a non-plastic alternative to be provided on request. Charging a fee for such a product would also be permissible,
 - b. **Plastic straws, plastic stir sticks, plastic drink stoppers and other similar products.** The exception would be for medical and accessibility purposes. If such products are necessary, it would be permissible to substitute a non-plastic alternative to be provided on request,
 - c. **Plastic, plastic-coated, or polystyrene take-out containers and lids.** For example, coffee cups and restaurant take-home food containers. Non plastic or non plastic-coated alternatives would be permitted,

- d. **Plastic six-pack rings or similar items used for carrying pop, beer and other products.** Substituting them with non-plastic alternatives would be permitted,
 - e. **Single-portion condiments and single-use plastic utensils.** They may be supplied to consumers on request.
2. That this declaration applies all to retail stores, food premises such as restaurants and grocery stores, convenience shops, beer & liquor outlets, temporary event vendors, etc. across the City. Markham will monitor for non-compliance and use its enforcement powers to achieve compliance, and
 3. That this declaration be forwarded to the Prime Minister, the Minister of Environment and Climate Change, the Premiers and Ministers of the Environment in each of the provinces and territories, party leaders in the 14 jurisdictions, all municipalities in Canada, the Federation of Canadian Municipalities, all provincial and municipal associations, and all impacted Markham businesses.

Carried

14. NEW/OTHER BUSINESS

*As per Section 2 of the Council Procedural By-Law, "New/Other Business would generally apply to an item that is to be added to the **Agenda** due to an urgent statutory time requirement, or an emergency, or time sensitivity".*

14.1 INTERSECTION RECONFIGURATION (7.0)

Councillor Karen Rea addressed the Committee suggesting that staff report back relative to the intersection reconfiguration for Robinson Street/George Street/Washington Street and Joseph Street, and advise if this matter can be included in the 2020 Budget process.

Moved by Councillor Karen Rea

Seconded by Regional Councillor Jim Jones

That staff be directed to report to General Committee with an cost estimate for the proposed intersection configuration for Robinson Street/George Street/Washington Street and Joseph Street.

Carried

14.2 LOBBYIST REGISTRY (9.0)

Councillor Rea inquired about the progress of the Lobbyist Registry and requested that staff provide an update at a General Committee Meeting in November 2019.

14.3 GENERAL COMMITTEE OCTOBER 21, 2019 MEETING (16.0)

The committee discussed that there may be difficulty achieving quorum for the General Committee meeting scheduled for October 21, 2019 and suggested it be changed to October 22, 2019 and that the agenda load be re-balanced.

Moved by Councillor Khalid Usman

Seconded by Councillor Andrew Keyes

1. That the General Committee meeting of October 21, 2019 (from 9:30AM to 3:00 PM) be moved to October 22, 2019 (from 9:30 AM to 3:00 PM); and,
2. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

14.4 FLAG RAISING (3.4)

Deputy Mayor Don Hamilton addressed the Committee and suggested that staff report back to General Committee relative to the City's current Flag Raising Policy.

15. ANNOUNCEMENTS

There were no announcements.

16. CONFIDENTIAL ITEMS

General Committee convened into closed session at the hour of 2:39 PM.

Moved by Councillor Isa Lee

Seconded by Councillor Andrew Keyes

That, in accordance with Section 239 (2) of the Municipal Act, General Committee resolve into a confidential session to discuss the following matters:

Carried

16.1 FINANCE & ADMINISTRATIVE ISSUES

16.1.1 GENERAL COMMITTEE CONFIDENTIAL MINUTES- SEPTEMBER 3, 2019 AND SEPTEMBER 16, 2019 (16.0) [Section 239 (2) (a) (c) (e) (f)]

General Committee adopted the September 3 and September 16, 2019
General Committee confidential meeting minutes.

16.1.2 BOARD OF MANAGEMENT UNIONVILLE BUSINESS IMPROVEMENT AREA COMMITTEE CONFIDENTIAL MINUTES - MAY 16, 2019, JULY 17, 2019 AND AUGUST 21, 2019 (16.0) [Section 239 (2) (b)]

General Committee received the Board of Management Unionville
Business Improvement Area Committee confidential meeting minutes.

16.1.3 A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE CITY OR LOCAL BOARD - PROPERTY MATTER – WARD 2 (8.0) [Section 239 (2) (c)]

General Committee directed staff to place the item on a future General
Committee Meeting.

17. ADJOURNMENT

Moved by Regional Councillor Joe Li
Seconded by Mayor Frank Scarpitti

That the General Committee Meeting adjourn at 2.53 PM.

Carried