

**FRIENDS OF THE MARKHAM MUSEUM BOARD MEETING**  
**Meeting No. 74**  
**Markham Museum, Mount Joy Staff Room**  
**June 6, 2018, 5:00 p.m.**

<b>In Attendance:</b>	<b>Regrets:</b>
Bill Crothers, Chair	Councillor Colin Campbell
Doug Worsley, Vice Chair	Athena Hurezeanu
Wendy Kadlovski, Treasurer	Jill ten Cate
Lorne Smith	
Sue Smitko	
Anna Masci	
Anisa Anwar	
<i>Ex Officio:</i>	<i>Guests:</i>
Cathy Molloy, Museum Director	Vivian Ng, Museum Youth Volunteer

**1. CALL TO ORDER AND OPENING REMARKS**

The meeting of the Friends of the Markham Museum Board was called to order at 5:00 p.m. with B. Crothers presiding as Chair. The Chair gave a brief history of the Museum and explained the role of the Friends of the Markham Museum for the new members. All Board members then introduced themselves.

**2. DECLARATIONS**

Nil.

**3. ADDITIONS/CHANGES TO THE AGENDA**

Moved By: L. Smith  
 Seconded By: D. Worsley

**THAT** the agenda for the June 6, 2018 meeting be approved as distributed.

**Carried. (3.1)**

**4. REGRETS**

J. Cate, Cllr. C. Campbell, A. Hurezeanu.

**5. ADOPTION OF MINUTES OF MEETING**

Moved By: D. Worsley  
 Seconded By: L. Smith

**THAT** the minutes of the Friends of the Markham Museum meeting on May 2, 2018 be approved as distributed

**Carried. (5.1)**

**6. BUSINESS ARISING FROM THE MINUTES**

Nil.

**7. NEW BUSINESS**

- a. New Member Introductions: All members were in attendance with the exception of those who previously sent regrets.
- b. Appoint Officers – see **7.c.**
- c. Appoint Committee Chairs

The Chair distributed a draft Committee Slate for 2018-2019 (Attachment A)

Moved By: D. Worsley  
Seconded By: S. Smitko

**THAT** the Board endorse the Committee Slate as modified.

**Carried.** (7.c.1)

- d. Vision / Strategic Planning: The Chair detailed the need to develop a methodology to plan the activities of the Friends. Using the Museum Strategic Plan, this new committee, led by W. Kadlovski and L. Smith will meet ASAP to start the process.

**8. DIRECTOR'S REPORT**

C. Molloy gave a brief over-view of the Strategic Plan and the Museum Business Plan for 2018 for the benefit of the new members. She offered a Museum visit to new members, to further describe the strategic direction and associated programs and exhibitions

**9. TREASURER'S REPORT**

No report.

**10. YOUTH MEMBER REPORT**

The Youth Member will be invited to the September meeting.

**11. COMMITTEE REPORTS**

- a) Collections Committee: The committee submitted two reports (Attachments B and C).

Moved by D. Worsley  
Seconded by L. Smith

**THAT** the Board accepts the Collections Committee's reports.

**Carried.** (11.a.2)

Moved by D. Worsley  
Seconded by S. Smitko

**THAT** the list of artifacts from the Chapman House and the remaining Strickler Barn items be approved for deaccession and sent to the City of Markham for approval.

**Carried.** (11.a.2)

S. Smitko extended her thanks to Museum Curator Janet Reid for her sensitivity to the Markham Historical Society in explaining the deaccession process.

- b) Development Committee: The Development Committee will meet in September with the understanding the Vision/Strategic Planning will be well developed.
- c) Executive Committee: Did not meet in June

- d) Book Marketing Committee: W. Kadlovski reported that an ad in Snapd resulted in good coverage of the book launch. The books are selling fairly well at Village Grocer and that L. Smith will attend Village Grocer customer appreciation day on June 20 to sell books. The booth at Unionville Festival was well attended but the number of books sold at Varley was not yet known.

## 12. MARKHAM HISTORICAL SOCIETY REPORT

L. Smith noted that 2019 will mark the 225 year Anniversary of the Founding of Markham and that recent reconciliation actions should play a part in the recognition.

S. Smitko gave a listing of events and activities planned for the Society over the next year.

## 13. OTHER BUSINESS

Nil.

## 14. NEXT MEETING

The Chair informed the Board that the next meeting would be held on September 5 at 5 p.m. in the Mount Joy Staff Room at Markham Museum.

## 15. ADJOURNMENT

Moved by: D. Worsley

Seconded by: S. Smitko

**THAT** the June 6, 2018 meeting of the Friends of the Markham Museum Board be adjourned.

**Carried. (15.1)**

Meeting adjourned 6:00 p.m.

## ATTACHMENT A

### **Friends of the Markham Museum 2018-2019 Committee Slate**

#### **Officers**

Chair - Bill Crothers

Vice-Chair - Doug Worsley

Treasurer - Wendy Kadlovski

#### **Committee Chairs**

Collections - Doug Worsley

Development - Wendy Kadlovski

Vision and Strategic Planning -

- Lorne Smith and Wendy Kadlovski co-chairs

#### **Committees**

**Collections**

Doug Worsley - Chair  
Lorne Smith  
Jill Ten Cate  
Ardy Reid  
Bill Crothers

**Development**

Wendy Kadlovski - Chair  
Athena Hurezeanu  
Anna Masci  
Bill Crothers  
Anisa Anwar

**Vision and Strategic Planning**

Lorne Smith - co-Chair  
Wendy Kadlovski co-chair  
Sue Smitko  
Bill Crothers

**Executive**

Bill Crothers  
Doug Worsley  
Wendy Kadlovski  
Lorne Smith  
Athena Hurezeanu

**ATTACHMENT B:**

COLLECTIONS MANAGEMENT BRIEF  
May 16, 2018

The Collections Management Committee met on May 16, 2018 for review of artifacts selected for deaccession from the collection of Markham Museum that will be presented to the City of Markham through the Friends of Markham Museum.

**Artifacts for Discussion:**

Members of the committee were presented by museum staff with a comprehensive list of artifacts from the Chapman House and the remaining six (6) artifacts from the Strickler Barn that are slated for deaccession (indicated by “NO” pass). These assessed artifacts were discussed individually in detail by committee members and museum staff to ascertain that the items should be deaccessioned. The list also includes artifacts that are to remain within the collection.

**Approval:**

**Motion by Bill Crothers, seconded by Ardy Reid** that the list (attached) of artifacts for Deaccession from the Chapman 1-louse and remaining items from the Strickler Barn be submitted

to the Friends of the Markham Museum for further approval, with final submittal to the City of Markham. **Motion carried.**

**Closing comments:**

Thanks were expressed to Tammy Law and Janet Reid for the professional submittal of the archival material that was reviewed.

Collections Review will continue at our next-meeting, scheduled for June 20, 2018.

**ATTACHMENT C:**

**Friends of Markham Museum**  
Collection Committee Meeting  
May 16, 2018  
Minutes

Present: Doug Worsley, Janet Reid, Bill Crothers, Tammy Law.  
Ardy Reid, Lorne Smith, Rachel Moats

Regrets:

- Chair Doug Worsley welcomed the committee members at 9:03 am.
- Minutes of the December 6, 2017 meeting. **Moved to accept by Bill Crothers and seconded by Lorne Smith that the Minutes be Accepted. Carried.**

**Exhibitions:**

- Staff confirmed the exhibition plans for the 2018/19 calendar year:
  - Main gallery: Geared for growing: Markham's Agricultural History (produced in-house) October 2017 to January 2019. End date to be confirmed.
  - Mezzanine: From the Ground Up — Ongoing — end date to be confirmed.
  - Markham Moves – 2019.
  - Markham Superheroes — 2019.
  - Kinnee Barn for agriculture display.

**Collections Management:**

- Staff provided updates regarding documentation, conservation curatorial & archives services and volunteer activities.  
The major focus of the 2018 work plan for the curatorial area will be collection analysis and deaccession of archival material.

**Grant Updates:**

- Provincial (CMOG) operating grant submittal is due in June.
- Ontario 150 fund for a grant of \$70,000 approved to support 2017 Growing Innovation program including the Agricultural Machine show entitled "Geared for Growing".
- Museum Assistance Program, Department of Canadian Heritage grant approved for \$15,000.

- Funding for students provided for two interns.
- YCW internship — Collections Review project.

**Donations:**

- The committee reviewed new proposed donations to the collection for the year 2018.  
Permanent Collection
  - Charles Miles Trophy won by Doris Ramasy
  - Mary Reesor autograph book from 1800's

Other items presented for review included:

Permanent collection:

- Mary Reesor post cards

Teaching Collection

- n.a.

The curator advised the committee that the museum is still in negotiations for the collection of Canadian glass oil lamps. That collection maybe coming forward at the end of 2018. Also the Peter Reesor painting has been relined and should be ready by the end of 2018.

**New Acquisition:**

None reported.

**New Business:**

- The collection policy shall be reviewed and amended accordingly
- Tammy Law will be undertaking the collection review for the deaccession of artifacts.
- Additional meetings will be added as required for the review and amendments to the policies/procedures. Also additional meetings pertaining to deaccession.

Next Committee Meeting to be Wednesday, September 19, 2018 at 9:00 a.m.

Motion to adjourn by Ardy Reid

The meeting adjourned at 9:45 am.