

## Special General Committee Minutes

**Meeting Number: 19**  
**July 22, 2019, 10:00 AM - 4:30 PM**  
**Pingle House**

Roll Call	Mayor Frank Scarpitti Deputy Mayor Don Hamilton (left at 3:08 PM) Regional Councillor Jack Heath Regional Councillor Joe Li (arrived at 1:39 PM) Regional Councillor Jim Jones (left at 3:08 PM) Councillor Keith Irish	Councillor Alan Ho Councillor Reid McAlpine Councillor Andrew Keyes Councillor Amanda Collucci Councillor Isa Lee
Regrets	Councillor Karen Rea	Councillor Khalid Usman
Staff	Andy Taylor, Chief Administrative Officer Trinela Cane, Commissioner, Corporate Services Brenda Librecz, Commissioner, Community & Fire Services Arvin Prasad, Commissioner, Development Services	Claudia Storto, City Solicitor and Director of Human Resources Bryan Frois, Chief of Staff Meg West, Manager, Business Planning and Projects Scott Chapman, Election and Committee Coordinator

**Note: This meeting will not be Audio Streamed.**

**Alternate formats for this document are available upon request.**

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### 1. CALL TO ORDER

The Special General Committee Strategic Planning Session convened at the hour of 10:12 AM at Pingle House with Regional Councillor Jack Heath in the Chair.

Andy Taylor, Chief Administrative Officer, provided members of General Committee with an overview of the Building Markham's Future Together (BMFT) strategic planning process to date and identified the key objectives of the day's session:

- Review and finalize the goal statements and strategic objectives developed from the previous strategic planning sessions and refined by the Strategy Planning Committee;
- Agree on priority action plans/key initiatives under each objective to finalize the draft Strategic Plan; and,
- Provide feedback regarding potential approaches for effectively engaging the community in the strategic planning process

Mr. Taylor introduced Joanne Berry, Facilitator for the Strategic Planning Session.

The Special General Committee Strategic Planning Session recessed at 12:22 PM and reconvened at 1:10 PM.

## **2. DISCLOSURE OF PECUNIARY INTEREST**

None disclosed.

## **3. EDUCATION & TRAINING SESSION**

### **3.1 STRATEGIC PLANNING (FACILITATED DISCUSSION)**

Joanne Berry, Facilitator, began the strategic planning session by recognizing the work of senior staff and the Strategy Planning Committee in refining the strategic goals, objectives and key initiatives identified during the previous discussions of General Committee.

The Committee reviewed and discussed the updated goal statements and strategic objectives recommended by the Strategy Planning Committee. Potential outcome measures for tracking progress on each of the strategic goals were also discussed.

Key initiatives/actions developed and recommended by the Strategy Planning Committee for each of the updated strategic objectives were presented. Members of General Committee discussed the top strategic priorities for the current term of Council based on the list provided.

The Committee discussed next steps in the strategic planning process, including:

- Staff to develop specific strategic metrics and targets based on key measures identified by the Committee, review and polish key actions identified by the Committee, and develop a proposed community engagement process and timeline;

- Finalize the updated draft Strategic Plan and present it at two half-day Special General Committee meetings in September;
- Obtain public feedback on the updated draft Strategic Plan with a kickoff public meeting in late September followed by a community engagement program; and,
- Refine Markham's Strategic Plan based on feedback received from the public and present it to Council in November

Regional Councillor Heath provided closing remarks and extended a special thanks to Joanne Berry for facilitating the discussions.

#### **4. ADJOURNMENT**

Moved By Councillor Isa Lee

Seconded By Councillor Andrew Keyes

1. That the Special General Committee Strategic Planning Session adjourn at 4:41 PM.

**Carried**